

# AGENDA



## Council on Aging Board Meeting

Date of Posting: Friday, February 16, 2024  
Date of Meeting: Thursday, February 22, 2024  
Time of Meeting: 10:00 AM  
Location: COA Center

### Agenda

1. Attendance and Pledge of Allegiance
2. Jim Johnson, Town Administrator
3. Review of January Meeting Minutes
4. Outreach Review
5. Center Updates
6. Finance Update
7. Old Business
  - a. Front door decal
8. New Business
  - a. Walpole Housing Authority Update
  - b. Master Plan Update
  - c. Friends of Walpole Elders Update
  - d. Select Board Update
  - e. Looking Ahead to upcoming meetings
    - i. March 2024 – Monique Bergeron, Exec. Dir. Walpole Housing
    - ii. April – Business Meeting
    - iii. May – Jillian Nauman, Grandparents Group
9. Open Forum

# Walpole Council on Aging Board Meeting

February 22, 2024  
10:00AM  
Old Colony

## Attendance & Pledge of Allegiance

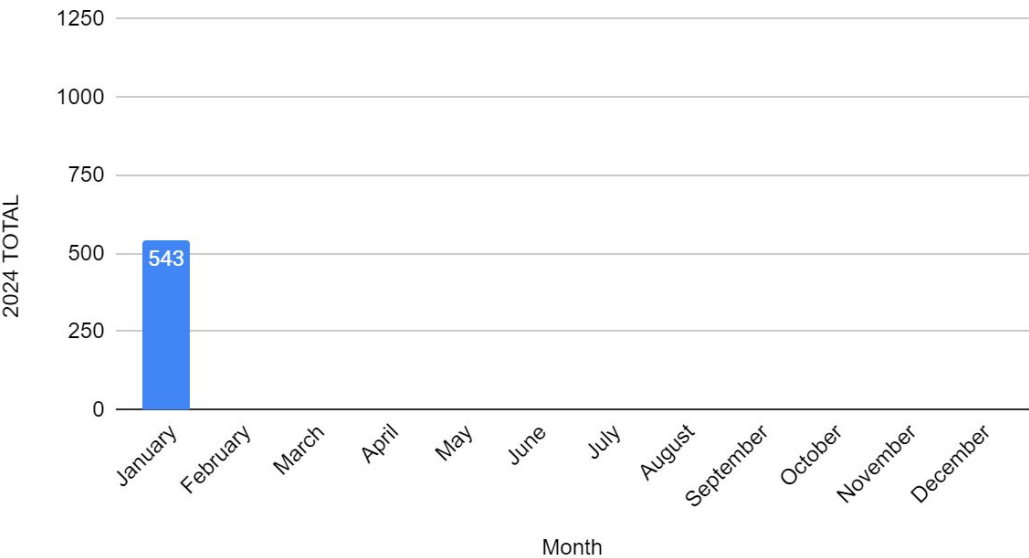
## Review of January Meeting Minutes

# Outreach Review

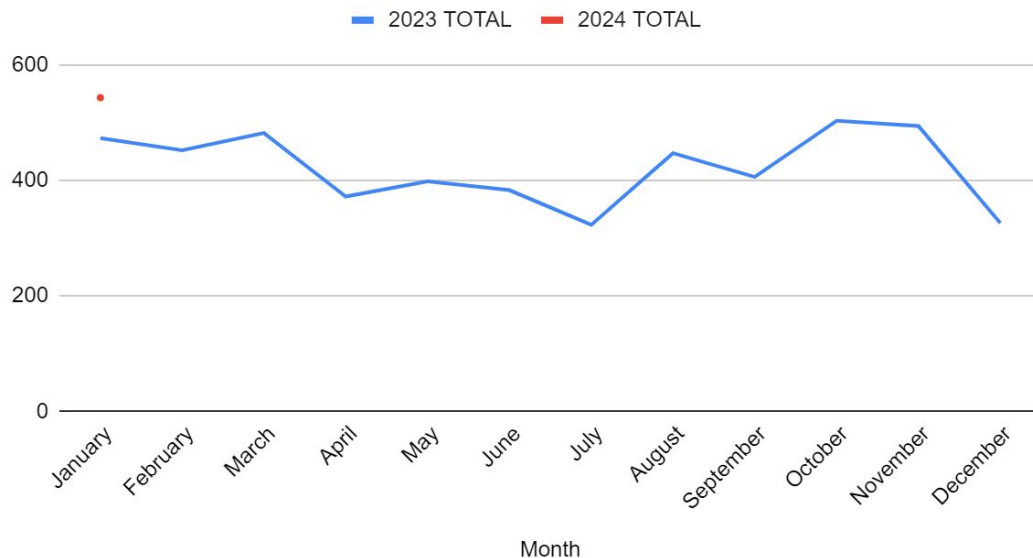
January by the Numbers:

- **514** Total Outreach to **267** Unique Individuals
- Most Common Outreach methods
  - Phone - 294 calls
  - In Person Office Visit - 185 visits
  - Mail - 19
  - Email - 14
- Most Common Referral method
  - Self - 382
  - WCOA Staff Member - 16
  - Family Member - 33
  - Friend/Neighbor- 3
  - Unknown - 65

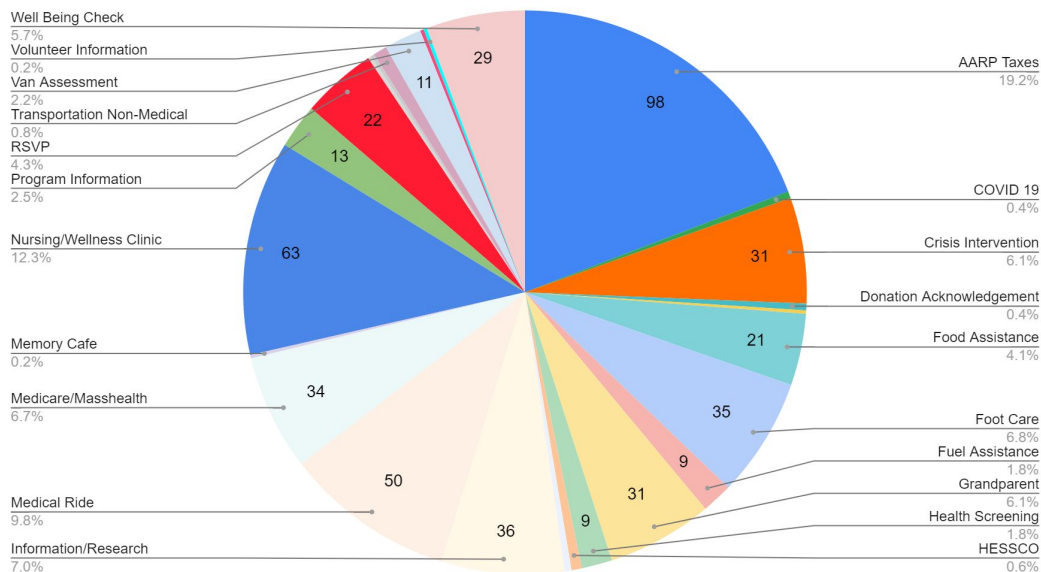
2024 Outreach Month Over Month



## Outreach Year Over Year

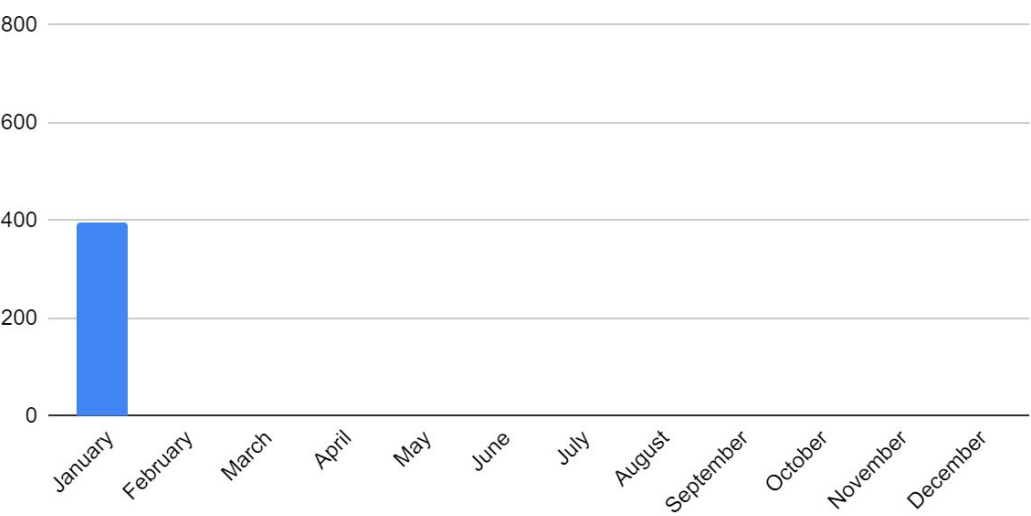


## JANUARY OUTREACH BY CATEGORY



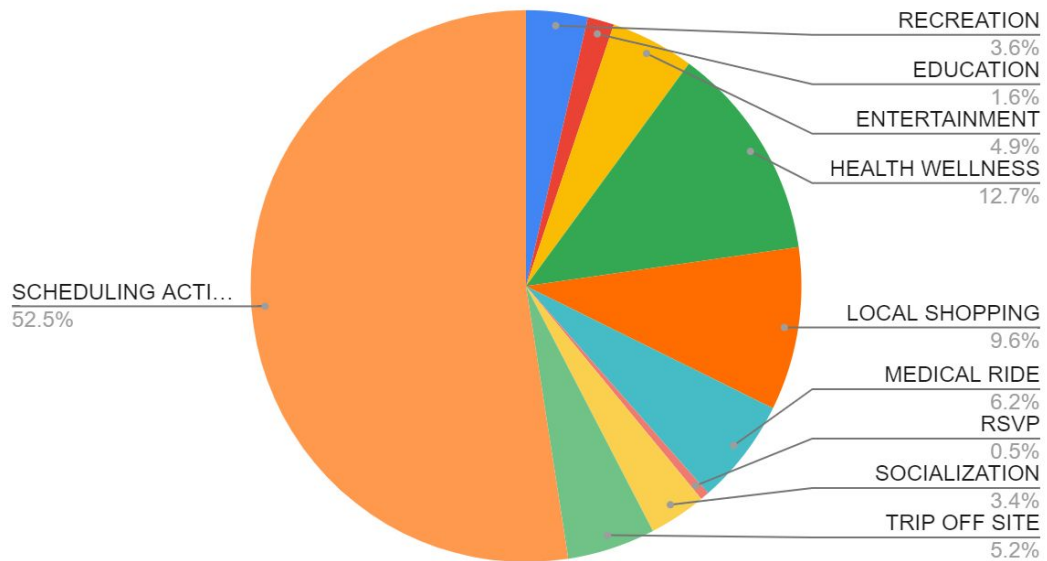
# Outreach Review

Total Rides 2024

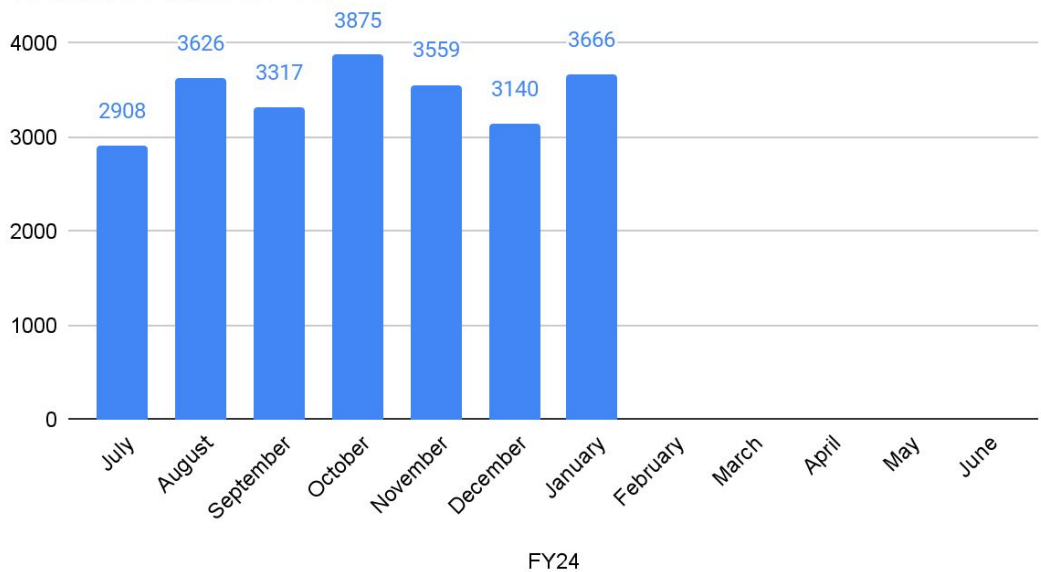


Total Rides per Month

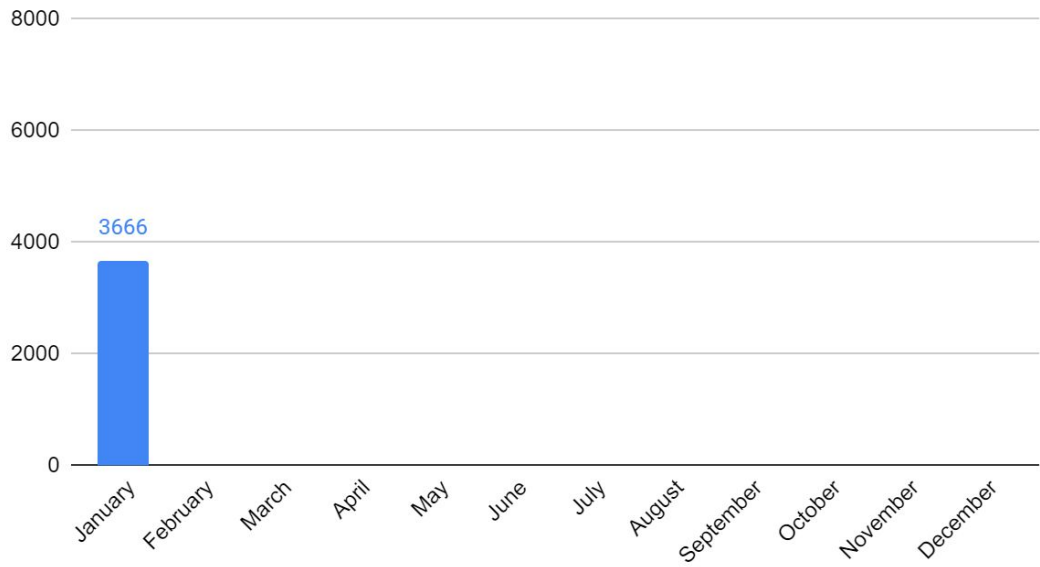
## Total Rides by Category - January 2024



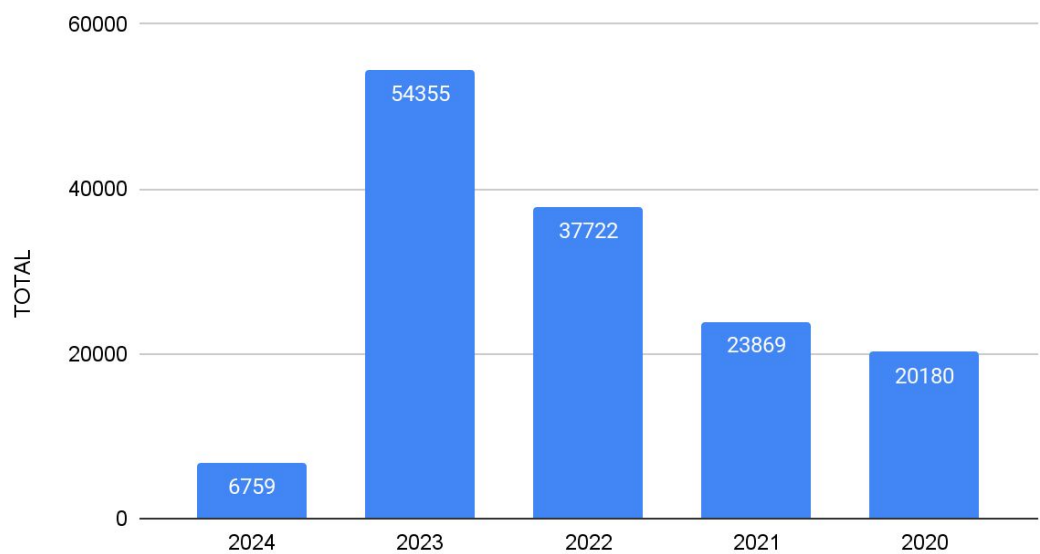
## Check In Count FY24



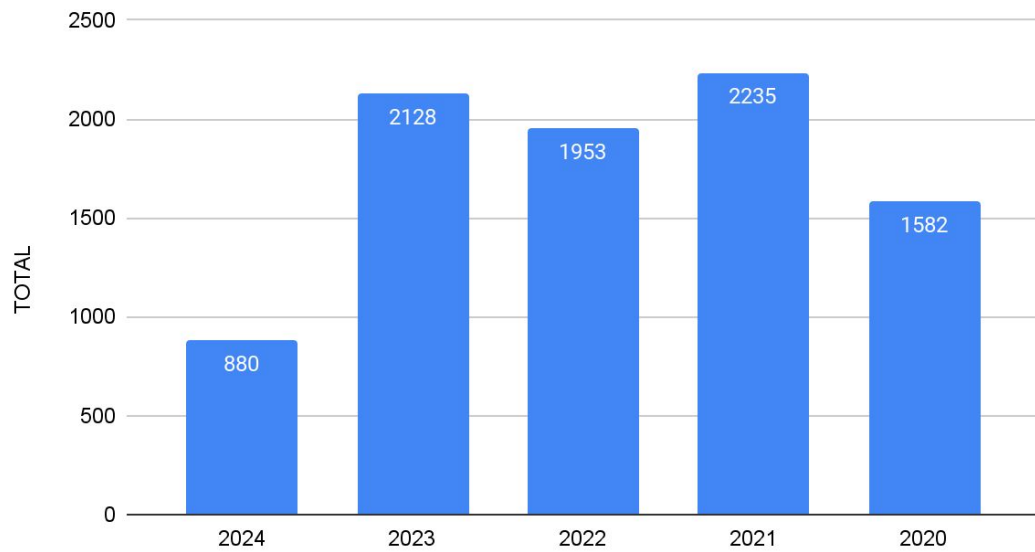
## 2024 Participant Check In



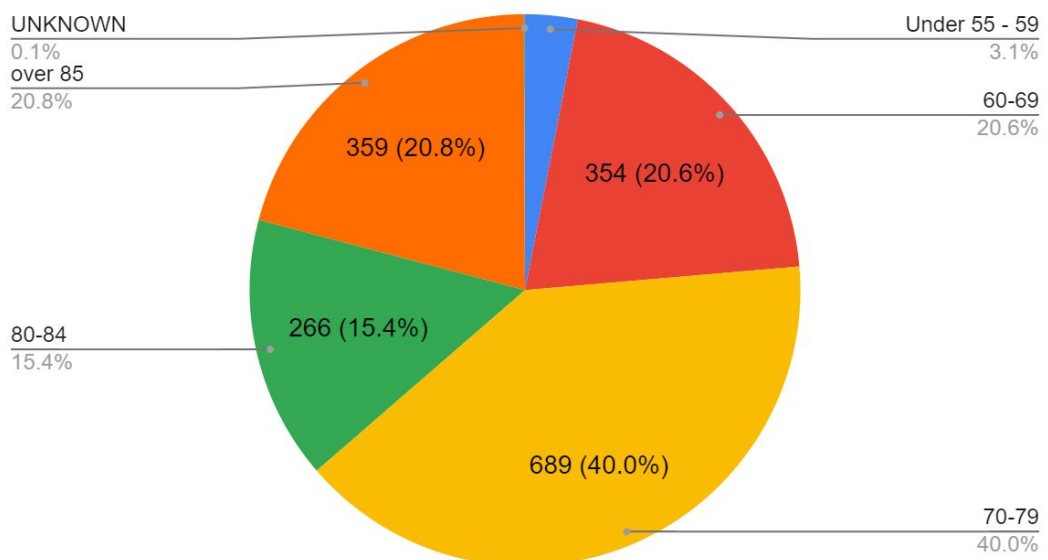
## Total Participation Year over Year



## Unique Participation Year Over Year

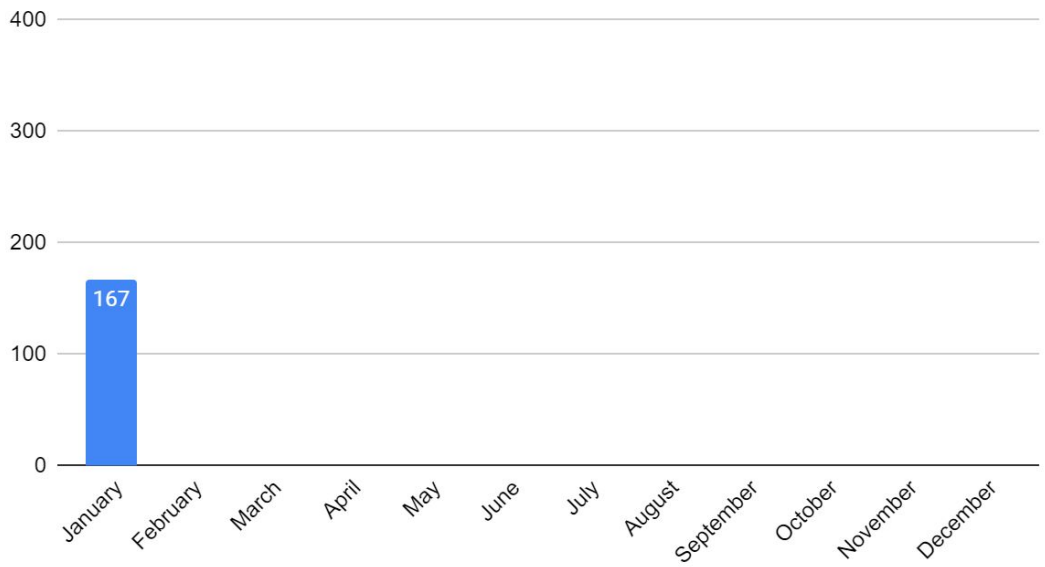


## Participant Age Groups FY24

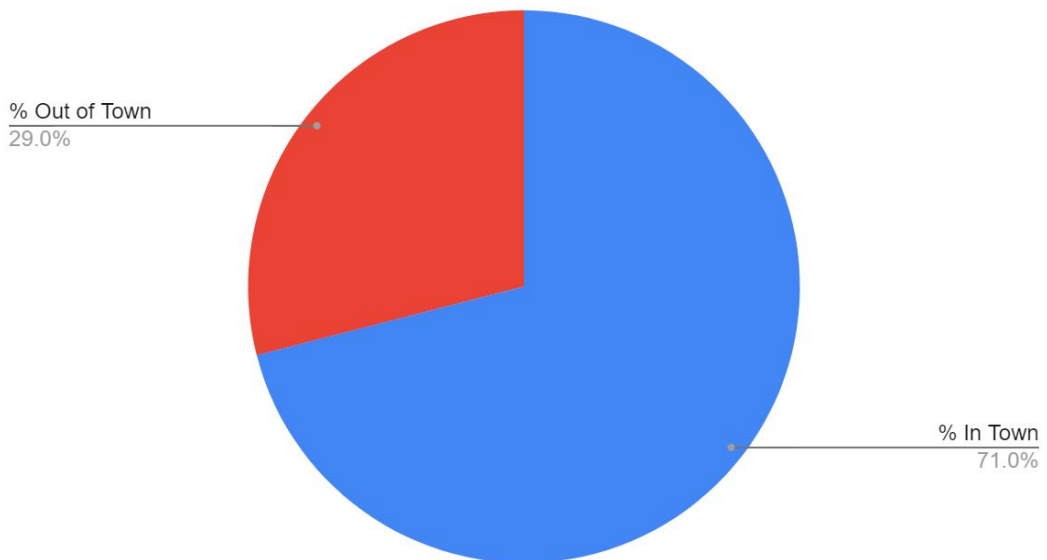




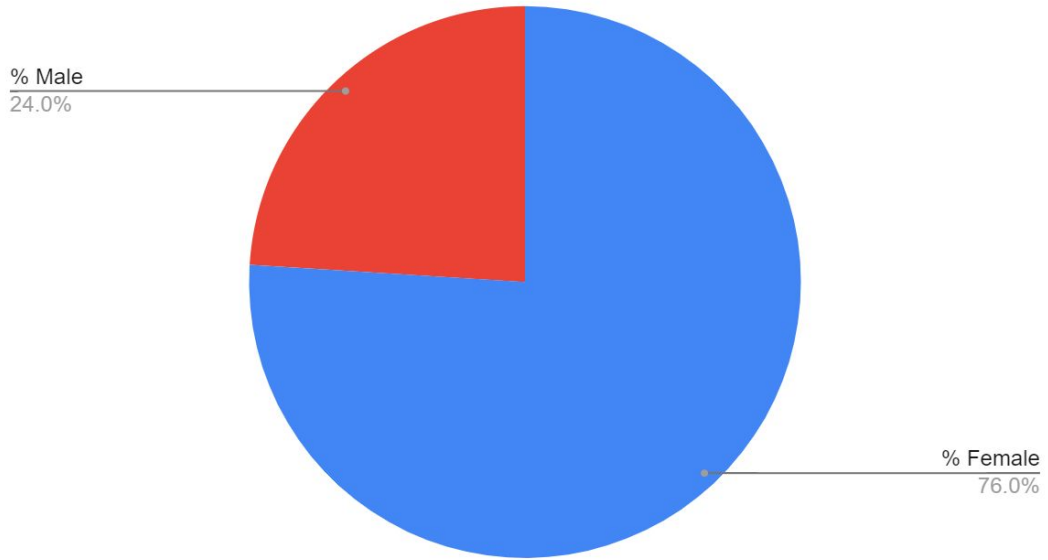
## 2024 Average Daily Attendance



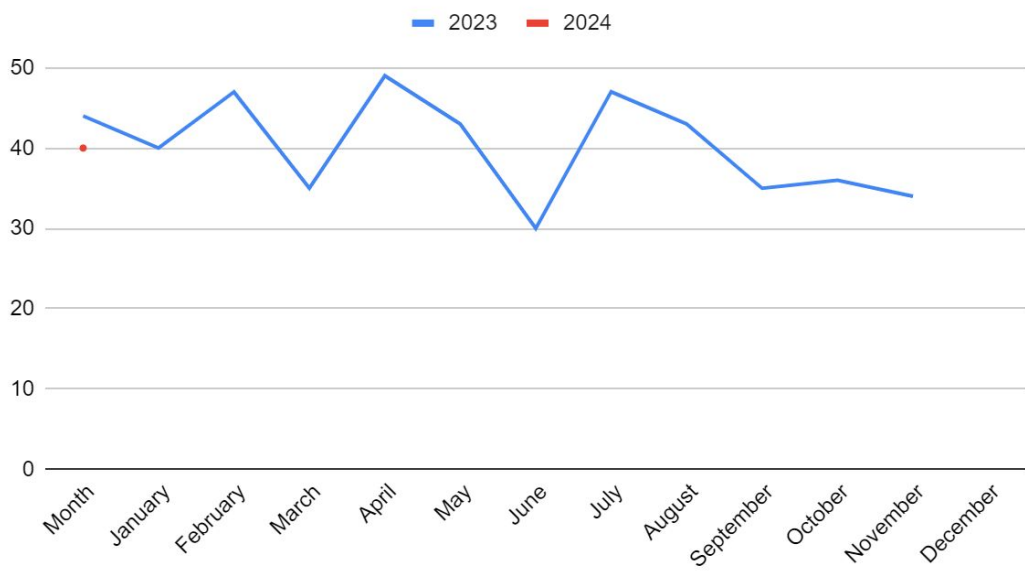
## In Town and Out of Town Participation



## Female and Male Participation



## New Members Year Over Year



# Center Update

## January Events In Review

- Floral Design (always a sell out!)
- Beginner iPhone/iPad class (scheduling future classes)
- Center Birthday Party - celebrated 5 years on South Street
- Movie Matinee - Barbie
- Boston Post Cane named new Oldest Man; Arthur Landfors

# Center Update



# Center Update

## Staffing Update

- We welcomed our new Program Coordinator - Mimi Connell
- Many years of experience in Project Management, time with Cultural Council and Community Treasures

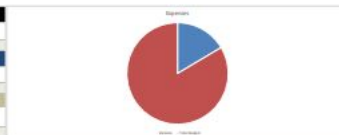
## Noteable

- AARP Taxes continuing into April - reserving April dates for weather
- Registration for March went smoothly
  - 73 walk ins for Priority and 122 calls (caught up around noon)
  - 9 walk ins for Out of Town and 35 calls (caught up by 11)

# Finance Update

Council on Aging Operating Budget

<b>Total Budget</b>
\$42,600.00
<b>Expenses</b>
\$18,030.31
<b>Balance</b>
\$24,569.69



EXPENSES	TOTAL THIS MONTH	TOTAL THIS YEAR	APPROPRIATION	REMAINING	% REMAIN	% USED
Electricity	\$ 1,145.74	\$ 4,853.68	\$ 11,000.00	\$ 6,146.32	55.88	44.1
Water	\$ -	\$ 1,947.06	\$ 4,000.00	\$ 2,052.94	51.32	48.7
Equipment and Repairs	\$ -	\$ 272.69	\$ 3,000.00	\$ 2,727.31	90.91	9.1
Training and Development	\$ 140.95	\$ 140.95	\$ 1,500.00	\$ 1,359.05	90.60	9.4
Postage and Courier	\$ 54.10	\$ 140.05	\$ 400.00	\$ 259.95	64.99	35.0
Printing and Copying	\$ -	\$ 319.88	\$ 1,200.00	\$ 880.12	73.34	26.7
Gas & Oil	\$ 547.32	\$ 3,513.37	\$ 8,000.00	\$ 4,486.63	56.08	43.9
Office Supplies	\$ 374.07	\$ 2,953.43	\$ 7,000.00	\$ 4,046.57	57.81	42.2
Travel In State	\$ -	\$ 59.72	\$ 500.00	\$ 440.28	88.06	11.9
Due and Memberships	\$ 119.99	\$ 1,659.83	\$ 3,500.00	\$ 1,840.17	52.58	47.4
Meetings and Conferences	\$ -	\$ -	\$ 500.00	\$ 500.00	100.00	0.0
Miscellaneous	\$ 189.28	\$ 196.78	\$ 750.00	\$ 553.22	73.76	26.2
Office Equipment	\$ -	\$ 1,972.87	\$ 1,250.00	\$ (722.87)	-57.83	157.8
	\$ 2,571.45	\$ 18,030.31	\$ 42,600.00	\$ 24,569.69	57.68	42.3

\*Updated to January 31, 2024

# Finance Update

### Council on Aging Operating Budget Formula Grant

Total ESTIMATED Budget	\$35,000.00
Expenses	\$8,514.12
Balance	\$26,485.88



EXPENSES	TOTAL THIS MONTH	TOTAL THIS YEAR
Supplies	\$ -	\$ 654.00
Fitness/Wellness	\$ 1,179.00	\$ 4,784.00
Repairs and Maintenance	\$ -	\$ -
Equipment/Furnishing	\$ -	\$ -
Facility Maintenance	\$ -	\$ -
Print Copy	\$ -	\$ -
Postage	\$ -	\$ -
Dues and Licenses	\$ 90.30	\$ 1,622.10
Newsletter Printing	\$ -	\$ 1,454.02
Conference Education	\$ -	\$ -
Volunteer Recognition	\$ -	\$ -
TOTAL Utilized	\$ 1,269.30	\$ 8,514.12
Remaining		\$26,485.88
% Remaining		75.7
% Used		24.3

### Formula Grant Information

Balance Forward from Previous FY23	\$	45,867.55
<b>FY24 Funding Federal Census of 6416 seniors at rate of \$14</b>	\$	89,824.00
<b>Total Estimated FG Funding FY24</b>	\$	<b>135,691.55</b>
Total Estimated FG Salary for FY24	\$	55,000.00
Total Estimated FG Expenses for FY24	\$	35,000.00
<b>TOTAL FG SPEND</b>	\$	<b>90,000.00</b>

*\*\*updated to January 31, 2024*

# Finance Update

GIFTS JANUARY 2024

GIFTS RECEIVED	
\$ 100.00	Edmund Ferrara
\$ 50.00	James and Jacalyn
\$ 150.00	Philip Sanford in appreciation for rides
\$ 50.00	Bier Family Trust
\$ 350.00	

GIFT ACCOUNT INFORMATION	
\$ 13,099.68	PREVIOUS BALANCE
\$ 350.00	GIFTS (+)
\$ 1,132.04	GIFTS UTILIZED (-)
\$ 12,317.64	GIFT BALANCE

GIFTS UTILIZED	
\$ 1,132.04	Expenses Events
\$ -	Other Expenses
\$ -	Breakfast Café Expenses
<b>\$ 1,132.04</b>	

TOTAL[illegible]TOTAL

OTHER EXPENSES ITEMIZED		
\$ -	TOTAL	

CAFÉ EXPENSES ITEMIZED		
\$	-	TOTAL

# Old Business

Front Door Decal

# New Business

- Walpole Housing Authority Update
- Master Plan Update
- Friends of Walpole Elders
- Select Board Update
- Looking Ahead to Upcoming Meetings
  - March 2024 - Monique Bergeron, ED of Walpole Housing
  - April 2024 - Business Meeting
  - May 2024 - Jillian Nauman, Grandparents Group and Formation of the Nominating Commottee

## Open Forum

## NEXT MEETING

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March Meeting

March 28, 2024