



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES
Barry Oremland - Chairperson
Elizabeth Chase - Secretary
Jennifer Marciello - Treasurer
Marian Rosoff Encarnacion
Jane Blair

Library Board of Trustees Meeting December 5, 2023

The December 5, 2023, meeting of the Library Board of Trustees was held in person at the Walpole Public Library; meeting information and agenda were shared with the Town Clerk. Trustees Present: J. Blair, E. Chase, M. Rosoff Encarnacion, J. Marciello, B. Oremland. Also Present: Library Director S. Genovese; Assistant Director, J. Viveiros.

1. Call to Order

- Meeting was called to order by B. Oremland at 7:00pm.
- Open forum/Citizen Input
 - Anne Thie, Young Adult Librarian; began at the end of September
- Minutes approved by a vote of 5-0-0.

2. Reports:

- Director's report
 - Budget was submitted for FY25, have not received a response yet from Town Administration
 - Library clerk has left position due to extended illness; decisions about the job opening in terms of position needs have not been made yet
 - MBLC has increased state aid, and the library expects to receive additional funds in the spring
 - The terminal server is failing and will need to be rebuilt; will be funded from state aid
 - Reviewing procedures and policies during the winter, which is a quieter season in the building
- Friends of the Library Report
 - JoAnn Quinn has been heading the Friends' book sale work; She is leaving the board and her place is being taken by Mary Schmidt and Mary Ellen Stannis
 - Friends are interested in buying a painting of Frank Quinn's of the Walpole Train Station to hang in the Walpole Room at the Library
 - Friends are looking to celebrate the 300th anniversary of Walpole with 8-10 events surrounding Walpole history; rooms have been reserved from Feb-Dec 2024 and announcements are forthcoming as the programs are booked
 - As part of the 300th anniversary they're putting together a Now and Then series of past and current photos of locations within Walpole that will be displayed in the Community Room in August 2024. Friends applied to the Walpole Cultural Council for aid in funding the cost of the project; that grant application was denied



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- Parent Advisory Board Report
 - Parent Advisory Board met November 29th where members of the board were able to meet J. Viveiros
 - Recap from Nikki of the costume swap; almost no costumes remained by the end of October, so there will be a call for donations for next year to enable the event to continue
 - Polar Express movie showing is scheduled for this Friday (Walpole schools early release) with hot cocoa
 - Putting together some programming over the winter break, including a book bingo, which led to a recommendation to the library to get a Bingo set
 - Working with the teen advisory board because there is interest from the board and the High School in putting together a job fair; the teen advisory board is planning the event for March and the Board will assist with outreach
 - Working to recruit new members; planning on a coffee and donuts event on January 20th
- Endowment Trust Report
 - The Endowment Trust met October 27th
 - Looked at the accounts and decided to rebalance them
 - They are encouraging the Library to spend endowment funds

3. Action Items

- Review and Approve quote for tables
 - Updates to furniture in the Teen Room
 - Looking to remove couch, add additional seats and small moveable side tables, add an additional table for group work, and a display table for materials
 - Approval of quote from Worthington Direct to purchase 2 tables for the Teen Room for \$1176.48 from state aid approved by a vote of 5-0-0.
- Review and approve invoice for When To Work
 - When to Work for \$200.00 from the Endowment approved by a vote of 5-0-0.

4. Old Business

- EV Charging Station Update
 - Will not be completed during 2023; Commonwealth Electrical has requested that we ask for an extension from the state for the funding in order to keep the funding in place
 - Work would then continue in the spring
- Library of Things Update
 - Received a call from the Board of Health, want to visit in early January to see the Library of Things



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- Soft open is planned for just after Christmas Holiday
 - Will be publicized on social media after the new year
 - Summer Reading on the website bar will be replaced by the Library of Things and it will receive a permanent place in the menu structure
 - LEGO League has put something together for the Library of Things
 - Memorial Stones Project
 - Friends may be interested in sponsoring a program in the spring now that the project has been installed in a number of places
5. New Business
- Inclement Weather Policy
 - Policy was outdated and needed to be updated

Adjourned at 8:03pm.

Next meetings of the Library Trustees: Next proposed meeting dates, 1/16, 2/20 and 3/19. These meetings will be held in person at the Library.

Submitted by E. Chase