



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES  
Barry Oremland - Chairperson  
Elizabeth Chase - Secretary  
Jennifer Marciello - Treasurer  
Marian Rosoff Encarnacion  
Jane Blair

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## Library Board of Trustees Meeting June 27, 2023

The June 27, 2023, meeting of the Library Board of Trustees was held in person at the Walpole Public Library; meeting information and agenda were shared with the Town Clerk. Trustees Present: J. Blair, E. Chase, J. Marciello, B. Oremland, M. Rosoff Encarnacion. Also Present: Library Director, S. Genovese

1. Call to Order
  - The Board of Trustees Meeting was called to order at 7:05pm by B. Oremland.
  - Open forum/Citizen Input
    - No community attendees present
  - Minutes from May 16, 2023, tabled for review at our next meeting.
2. Re-organization of the Library Board of Trustees
  - Nomination for Chair: Barry Oremland; vote approved 5-0-0.
  - Nomination for Secretary: Elizabeth Chase; vote approved 5-0-0.
  - Nomination for Treasurer: Jennifer Marciello; vote approved 5-0-0.
3. Reports
  - Director's Report
    - Conversation regarding a request made in Sturbridge to cut library funding to \$0; Town Meeting did not pass the budget cut
    - Current Fiscal Year Budget: Approximately \$1,000 remaining in the expense line and \$33,000 in the salary line; expecting to return about \$10,000 in salary due to the resignation of the Assistant Director.
    - Laptops received for the children's coding program were incorrect; received student editions that cannot run the programs needed for coding. Those are being returned and computers will need to go through the purchase process again.
    - Summer Reading Program:
      - As of Monday 6/26 we had 256 sign ups; last year we had about 500 total over the summer.
      - Library has already distributed some of the lawn signs.
      - Kickoff event is Wednesday 6/28.
    - Library security: Camera that points towards the playground and parking lot is obscured. Police were unable to access security video due to the tree now blocking the view; tree will need to be removed in order to enable visibility. Board discussed alternatives to removal, possibilities for planting a tree in an alternate location.
  - Friends of the Library
    - Social meeting held in June



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- Discussion of potential donations, including a light-up table to be used for children's programming, via a donation given by Alice Lorusso
  - Alice Lorusso has donated additional funding to the Friends for adult programming
  - Parent Advisory Board
    - Purchased materials for and assembled 12 gift baskets for the summer reading program
    - Summer Reading Launch event will take place Wednesday, 6/28 and will feature ice cream and an acrobat performer
  - Endowment Trust Report
    - The Endowment Board has not met since our last meeting
4. Action Items
- Vote to appoint Lauren Sertich to the Endowment Board passed 5-0-0.
  - Invoices
    - Bill for Assabet interactive program for room booking, museum passes, and Library of Things: \$2150 to be paid out of state aid for one year of service
    - Product form for Consumer Reports: \$1644.91 to be paid from state aid for one year of service
    - Vote to approve \$3794.91 to be paid from state aid to cover the two invoices described above, passed 4-0-1.
5. Old Business
- Long Range Plan RFP has not received any responses; would like to send out a new RFP in the fall once the Assistant Director has been hired.
  - The Charging Stations project is currently with Town Council and Eversource for legal review.
  - Solar Panels:
    - Awaiting a bid to remove the solar panels so that the roof leaks can be fixed.
    - Library will likely need to pay to have the panels removed, and the town will pay to fix the roof issues.
    - Current inverters are no longer in production, which would add to the cost of removing and reinstalling panels.
    - Additionally, Director will request information from the town on the cost and projected payback if the solar panels are reinstalled.
6. New Business
- Update on Assistant Director Search
    - Director has identified three candidates and has started the interview process.
    - Interviews will conclude this week and the Director expects to make a decision shortly.



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- Review of Meeting Rooms policy
- Review of Study Room policy
- Review Library of Things policy

Adjourned at 8:56pm by a vote of 5-0-0.

Next meetings of the Library Trustees: Next proposed meeting dates 8/8, 9/19, 10/17. These meetings will be held in person at the library.

Submitted by E. Chase