



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES  
Barry Oremland - Chairperson  
Elizabeth Chase - Secretary  
Jennifer Marciello - Treasurer  
Marian Rosoff Encarnacion  
Jane Blair

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## Library Board of Trustees Meeting October 17, 2023

The October 17, 2023, meeting of the Library Board of Trustees was held in person at the Walpole Public Library; meeting information and agenda were shared with the Town Clerk. Trustees Present: J. Blair, E. Chase, M. Rosoff Encarnacion, J. Marciello, B. Oremland. Also Present: Library Director S. Genovese; Assistant Director, J. Viveiros.

### 1. Call to Order

- Meeting was called to order by B. Oremland at 7:00pm.
- Open forum/Citizen Input
  - No community members present
- Minutes approved as amended by a vote of 5-0-0.

### 2. Reports:

- Director's report
  - Furniture in the Pinnacle Room has been updated; previous tables and chairs are in use in Technical Services
  - Brendan Sheehan, a member of Friends of the Library, passed away recently; the Library is beginning to receive donations in his memory. The Library will use these to purchase books and place memorial bookplates in the purchases
  - The Library had over 10,000 visits in September
  - The new Young Adult Librarian started on September 25th
- Friends of the Library Report
  - Two programs the Friends are putting on next week (Monday and Thursday) in the Library were organized by Brendan Sheehan, both programs will be dedicated to his memory
  - Alice Lorusso has given an additional donation that will be used to bring additional speakers who will be part of the 300<sup>th</sup> anniversary celebrations; 8 dates have already been reserved for talks on Walpole History
  - Alice Lorusso has also donated \$1000 to purchase materials for use with the light table she previously donated
  - The Friends are planning a photograph installation showing then and now places in Walpole; they will be requesting a grant from the Walpole Cultural Council
- Parent Advisory Board Report
  - Board hosted the Halloween Costume Swap last week
  - Parents can bring a costume to swap and take one home
  - Estimate over 50 families attended the kick-off and took home costumes



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- The coat rack of costumes is still in the Children's Room for the month of October
  - Will be working with Nikki to help with the Library Halloween party coming up on October 25<sup>th</sup>
  - The Board is looking into an event to recruit additional members to volunteer
  - Endowment Trust Report
    - Endowment trust will meet October 25<sup>th</sup>
3. Action Items
- Reviewed and approved 2024 Calendar by a vote of 5-0-0.
4. Old Business
- Memorial Stones Project
    - Board discussed options for where the Library would be able to host the memorial
    - Board discussed option to host a program on the memorial once it has been installed in a number of locations
    - Board expressed concerns regarding access to the project if hosted as the Garden will be closed from November-May
    - Board expressed concerns regarding staff having to field questions and public input regarding the memorial
  - Review Library Recognition Opportunities data sheet
    - Reviewed and approved Recognition Opportunities by a vote of 5-0-0.
  - EV Chargers
    - No new information or updates
  - Library of Things
    - Recent staffing hires will enable the Director to resume the project in November
5. New Business
- Review of proposed FY2025 library budget
    - Personnel lines represent step increases following the contract terms
    - Expense increases represent the amount necessary to meet our obligations under the Material Expenditure Requirement
    - The current proposed budget represents an overall 2.29% increase
    - Does not include the cost-of-living adjustment for non-union personnel, as that figure has not been finalized yet

Adjourned at 7:48pm by a vote of 5-0-0.

Next meetings of the Library Trustees: Next proposed meeting dates, 12/5 and 1/16. These meetings will be held in person at the Library.

Submitted by E. Chase