



Town of Walpole  
Inspectors of Buildings  
Application for a Building Permit

Town Hall  
135 School Street  
Walpole, Massachusetts 02081

Telephone: (508) 660-7324  
Fax: (508) 660-6349

Building Permit Number: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 1 - Property Ownership**  
Owner of Record:

Name (Print) \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Location of Property:

Address \_\_\_\_\_

**SECTION 2 - Zoning Information**

Zoning Information: \_\_\_\_\_ Assessors Parcel Number: \_\_\_\_\_  
Zoning district \_\_\_\_\_ Proposed Use \_\_\_\_\_ Parcel number \_\_\_\_\_

Building Setbacks (ft)  
Front Yard: Required \_\_\_\_\_ Provided \_\_\_\_\_  
Side yard: Required \_\_\_\_\_ Provided \_\_\_\_\_  
Rear Yard: Required \_\_\_\_\_ Provided \_\_\_\_\_

Water Supply (MGL c. 40, §54) Public: \_\_\_\_\_ Private: \_\_\_\_\_  
Water Resource District Zone: \_\_\_\_\_ N/A: \_\_\_\_\_  
Sewage Disposal System Town: \_\_\_\_\_ Septic: \_\_\_\_\_  
Flood Zone Information Zone: \_\_\_\_\_ Outside Zone: \_\_\_\_\_

**SECTION 3 - Construction Services (Required for all commercial buildings. See section 9 of this application)**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Cell# # \_\_\_\_\_ Business \_\_\_\_\_

Licensed Construction Supervisor \_\_\_\_\_ Not Applicable \_\_\_\_\_

Licensed Construction Supervisor \_\_\_\_\_ License Number \_\_\_\_\_

Address \_\_\_\_\_  
Registered Home Improvement Contractor \_\_\_\_\_ Homeowner License Exemption \_\_\_\_\_ Expiration Date \_\_\_\_\_  
Not Applicable \_\_\_\_\_

Name \_\_\_\_\_ Registration Number \_\_\_\_\_

Address \_\_\_\_\_ Expiration Date \* **PERSONS**

**CONTRACTING WITH UNREGISTERED CONTRACTORS DO NOT HAVE ACCESS TO THE GUARANTY FUND**

SECTION 4 - Description of Proposed Work (check all that apply)

Type of Construction..... Use Group.....

New Construction... Existing Building... Repair(s)... Alteration(s)... Addition....

Accessory Bldg..... Demolition..... Other..... Specify: (SEE BELOW)

Type of Heating System: Oil..... Gas..... Other... Specify:

Description of work:

Is there any asbestos on this property? Yes No

If Yes, Has the DEP been notified? Yes No

Size of building: Material Used:

Depth of Foundation Below Grade:

Size of Footings or Piers:

Thickness of Foundation Walls:

Size of Girders, First Floor and others:

Structural Floor/Ceiling Framing Details

Table with columns: Lumber, Material, Grade, Span. Rows include Basement, First Floor, Second Floor, Attic, Roof, Garage, Other.

Sleeping Room Emergency Egress Window/Door Size: (Must have a minimum net opening of 20" x 24")

Fireplace Opening Size: Flue Size:

DEMOLITION of a structure or portion thereof requires letter of release from ALL public utilities, assessor's card, year structure built, and DIG SAFE number entered below. THIS INFORMATION IS REQUIRED.

DIG SAFE #: Year Structure Built:

CALL: 1-888-344-7233 FOR YOUR DIG SAFE NUMBER

ENGINEERING DETAIL PER MASSACHUSETTS STATE BUILDING CODE (CMR 780 § 2313.0)

An Architect or Structural Engineer's Stamp is required on all glue laminated, steel, other engineered beams, and all cathedral ceiling designs.

**SECTION 5 – Building Height and Area**

BUILDING AREA	Existing (If Applicable)	Proposed
Basement Area (SF)	_____	_____
First Floor Area (SF)	_____	_____
Second Floor Area (SF)	_____	_____
Attached or Detached Garage (SF)	_____	_____
Total Square Footage	_____	_____

**SECTION 6 - Solid Waste Disposal** (In accordance with the provisions of MGL c.40, S.54, a condition of the building permit is that the debris resulting from this work shall be disposed of in a properly licensed solid waste disposal facility as defined by MGL c.111, S.150A)

Disposal Company \_\_\_\_\_ Type of Container \_\_\_\_\_  
Town Located \_\_\_\_\_

**SECTION 7 – Workers' Compensation Insurance Affidavit (M.G.L. c. 152 § 25c(6))**

Workers Compensation Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the issuance of the building permit.  
Signed Affidavit Attached Yes.....\_\_\_\_\_ No.....\_\_\_\_\_

**SECTION 8 – Energy Conservation Requirements (CMR 780, Appendix J) for Low-rise Residential Construction**

Energy Code Compliance Report must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the issuance of the building permit.  
Energy Code Compliance Report Attached Yes.....\_\_\_\_\_ No.....\_\_\_\_\_

**SECTION 9 – Professional Design and Construction Services –** for buildings and structures subject to construction control pursuant to CMR 780 § 116 (containing more than 35,000 CF of enclosed space.) Affidavits in accordance with CMR 780 § 110.12 must be submitted with the permit application

**Registered Architect:** \_\_\_\_\_ Not Applicable \_\_\_\_\_  
Name (Registrant): \_\_\_\_\_ Registration Number \_\_\_\_\_  
Address \_\_\_\_\_ Expiration Date \_\_\_\_\_  
Telephone \_\_\_\_\_

**Registered Professional Engineer:**  
Name \_\_\_\_\_ Area of Responsibility \_\_\_\_\_  
Address \_\_\_\_\_ Registration Number \_\_\_\_\_  
Telephone \_\_\_\_\_ Expiration Date \_\_\_\_\_

**SECTION 10A-- Permit Applicant Declaration**

I, \_\_\_\_\_, as Permit Applicant hereby declare that the statements and information on the foregoing application is true and accurate, to the best of my knowledge and belief.

In addition to the foregoing statement, this building will be constructed in accordance with all State and Local Building Codes and Laws of the Town of Walpole. This is a true statement signed under the Penalties of Perjury.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**SECTION 10B – Estimated Construction Costs Res. \$10. / \$1000.00 Comm. \$15. / \$1,000.00  
Estimated Cost (Dollars)**

To be completed by permit applicant

1. Estimated Cost..... \_\_\_\_\_  
Certificate of Occupancy \$75.00 Res. / \$100. Comm. \_\_\_\_\_

Building Permit Fee: \_\_\_\_\_  
CO Fee \_\_\_\_\_  
TOTAL \_\_\_\_\_

Check Number \_\_\_\_\_

**SECTION 11 – Owner’s Signature (CMR 780 § 110.5)**

If application is made other than by the owner, the written authorization of the owner is required.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**\*PERSONS CONTRACTING WITH UNREGISTERED CONTRACTORS DO NOT HAVE ACCESS TO THE GUARANTY FUND**

**Documents required:**

Two Sets of Plans \_\_\_\_\_ Three sets if applicant needs Fire Department Approval  
Worker’s Compensation Affidavit \_\_\_\_\_  
Energy Conservation Form \_\_\_\_\_  
Copy of Builder’s License and Insurance \_\_\_\_\_ or Homeowner License Exemption \_\_\_\_\_

**Other documents that may be required:**

Engineer’s Calculations if necessary \_\_\_\_\_  
Interdepartmental Sheet if necessary \_\_\_\_\_  
Copy of Contract if no homeowner signature \_\_\_\_\_  
Copy of Decision Letter from Board of Appeals \_\_\_\_\_ BOA Decision # \_\_\_\_\_  
Registered Plot Plan \_\_\_\_\_

**PERMIT APPROVED BY:** \_\_\_\_\_