



Town Of Walpole Commonwealth of Massachusetts

PERSONNEL BOARD

Brian Davis, Chairperson
Mary Campbell, Vice Chair
Phil Hinds
Nancy McCabe

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MINUTES OF OCTOBER 5, 2009

The Walpole Personnel Board met on Monday, October 5, 2009 at 7:00 p.m. in Room #116 of the Town Hall. The following were present:

Brian Davis, Chairperson
Mary Campbell, Vice Chairperson
Phil Hinds
Nancy McCabe

Also: James Johnson, Asst. Town Administrator

DEPARTING MEMBER:

Betsy Doak's resignation from the Board was noted. Her contributions are appreciated.

MINUTES:

Motion was made by Mr. Hinds and seconded by Ms. Campbell that:

The Board approves of the MINUTES of May 18, 2009.

Motion was voted 4-0, unanimous.

CHAIR/VICE CHAIR:

Motion was made by Mr. Hinds and seconded by Ms. McCabe that:

Brian Davis is elected Chairperson for FY2010.

Motion was voted 3-0-1, Mr. Davis abstained.

Motion was made by Mr. Davis and seconded by Ms. McCabe that:

Mary Campbell is elected Vice Chairperson for FY2010.

Motion was voted 3-0-1, Ms. Campbell abstained.

NON-UNION SICK LEAVE BANK NOMINATION:

Voting results as follows:

Supervisory		Non-Supervisory
Richard Mattson	7	Clare Abril ran unopposed
Patricia Krusko	7	
Drew Hand	3	
Maggie Walker	1	

For FY2010, the Personnel Board received 18 out of 26 nominations from employees in regards to the Sick Leave Bank supervisory candidate. The Sick Leave Bank has been in place for 12 years and this is the first year that we had a tie for first place. In order to break the tie, supervisory employees will need to once again vote for which candidate they want as the supervisory member.

JOB DESCRIPTION:

Plumbing and Gas Inspector job description, request to change “licensed plumber to master plumber”. Board approved of the change requested.

PERFORMANC EVALUATION FORM:

A revised form has been submitted to the Board for their review. The members requested an additional section that grades job standards. Mr. Johnson mentioned that he had this in the evaluation previously but it was deleted. He will send the Board the section that was deleted. Board will meet next month to vote on the revised forms.

CORRESPONDENCE: was reviewed and noted

1. Memos from DPW Director to recommend Employee of month for Aug/Sept
2. Memo from DPW Director Congratulating Supt of Bldg for job well done.
3. Employee of the month –
 - May – Stephanie Mercandetti, Economic Dev & Grant Officer
 - June – John White, Police Officer
 - August – Dan Ryan, PW Crafts, S&W

PERSONNEL ACTION REQUESTS:

See Attached