



Town Of Walpole Commonwealth of Massachusetts

PERSONNEL BOARD

Brian Davis, Chairperson
Mary Campbell, Vice Chair
Phil Hinds
Nancy McCabe

Town Hall
135 School Street
Walpole, MA 02081
Phone (508)-660-7294
Fax (508)-660-7303

MINUTES OF NOVEMBER 16, 2009

Personnel Board met on Monday, November 16, 2009 at 7:00 p.m. in Room # 116 of the Town Hall. Brian Davis was unable to attend. The following were present:

Mary Campbell, Vice Chair
Phil Hinds
Nancy McCabe

Also: James Johnson, Asst. Town Administrator

Appointment:

7:30 – Library Trustees Paul Cesary & Beverly Marsten re: Interim Library Director
Library Director Gerald Romelczyk is retiring on December 31, 2009. The Library Trustees are recommending Norma Jean Cauldwell, Asst. Library Director be appointed Interim Library Director for the period of January 2, 2010 through June 30, 2010. The Director position will be advertised in early winter and hope to have a new Director in place by July 1, 2010.

Motion was made by Mr. Hinds and seconded by Ms McCabe that:

The Board approve of Norma Jean Cauldwell be appointed Interim Library Director at P32, step 8, \$77,661 for the period of January 4 through June 30, 2010.
Motion was voted 3-0, unanimous.

MINUTES:

Motion was made by Mr. Hinds and seconded by Ms McCabe that:

The Board approved of the October 5, 2009 Minutes with noted correction by Mr. Brian Davis.
Motion was voted 3-0, unanimous.

SICK LEAVE BANK NOMINATIONS:

Voting results as follows:

Richard Mattson – 13 Patricia Krusko – 7

Richard Mattson will serve as the Supervisory member of the Sick Leave Bank Committee.

RECREATION DIRECTOR ACCRUAL TIME:

The members reviewed the past history of Mr. Cole's vacation and compensatory time. This has been a continuing issue with Mr. Cole having excess vacation time each year since 2001. The Board has thought the issue was resolved when they recommended to Town Administration to increase Mr. Cole's hours from 35 to 40 hours per week. That has not been the case. Mr. Cole continues to earn large amounts of compensatory time and carry over excess vacation time.

Motion was made by Mr. Hinds and seconded by Ms. McCabe that:

Mr. Cole's only be allowed to carry over the two weeks as stated in the Personnel by-laws. Any excess time will be lost. Mr. Cole lost 80 hours of vacation time effective immediately.

Motion was voted 3-0, unanimous.

FY2011 PERSONNEL BOARD BUDGET REQUEST:

Motion was made by Mr. Hinds and seconded by Ms. McCabe that:

The Personnel Board budget is level funded.

Motion was voted 3-0, unanimous.

PERSONNEL BY-LAW CHANGES FOR FY2011:

Hold until next meeting

FY2011 COST OF LIVING INCREASE:

Hold until next meeting.

CORRESPONDENCE: was noted and reviewed

1. Employee of Month – September – Police Chief Richard Stillman

PERSONNEL ACTION REQUESTS: ALL WERE APPROVED

See attached