



MINUTES

TOWN OF WALPOLE

CAPTIAL BUDGET COMMITTEE

Meeting Date: TUESDAY, August 25, 2020 Time: 6:00pm

Meeting Location: Via Zoom

Members & Staff Present: Patrick Shield (Assistant TA) (PS), Ed Forsberg (EF), Josette Burke (JB), Noreen Gordon (NG), Cheryl Caron (CC), Scott Wassel (SW) and Leah McGuill (LM)

The meeting was called to order at 6:00pm and adjourned at 6:50PM

Meeting Motions / Actions and Summary of Discussions:

Minutes

August 18 minutes were approved 5-0-0 with corrections for the dropped zeroes in the "cut paste".

Call to Order

Leah McGuill was welcomed to the to the Capital Budget Committee.

Rick Mattson (RM) Director of Public Works attended to address any questions about the Eglin sweeper. When the trade-in value was checked, it was learned that the price of the sweeper is \$245k not \$145k. The trade in value is \$20k. Therefore, this item was updated in the in the Capital budget with a request of \$225k. To fund the sweeper, reductions were made on other items.

The revised Capital Budget packet was updated with these reductions. It also contains the submission from the School Department.

Note: TA = Town Administrator.

Walpole Fire Department

Chief Tim Bailey (TB) and Deputy Chief Paul Barry (PB) requested monies for the Walpole Fire Department (WFD).

- \$15,500 to Replace 2,500 Feet of 3" Fire Hose. Most of the 3" is dated 1988 or later, and we are not allowed to have Fire hose that old. This would replace all of the 3" Fire hose with a small amount of extra. This request will support the 3" hoses for 4 engines with 500 feet of spare hose.
- \$11,008 to Replace 98 Portable Batteries and 1 Multi-Unit Charger. All the batteries are out of warranty and cannot hold a charge. The new multi-unit charger is for new radios. This will provide funding for one active radio battery and one spare for each member of WFD.

- \$36,000 to Replace 4 SCBA Packs & tower training – These Self Contained Breathing Apparatus (SCBS) air packs that are beyond their 20-year lifespan. (Last year we replaced the SCBA bottles which are on a 15-year lifecycle). This request also includes tower truck training. Subject Matter Experts (SMEs) will come to Walpole to provide advanced level training based on real experiences of the SMEs. This will help WPD to maximize efficiency of truck.

Walpole Police Department

Chief John Carmichael (JC) and Deputy Chief Rich Kelleher (RK) requested monies for Walpole Police Department (WPD).

- \$58,400 for a Marked Police Cruiser. This will replace an existing cruiser that will be traded in and is no longer under warranty. This request is a regular replacement of the fleet. The funding includes the cost of the car and the equipment inside the car i.e. transfer of the radio unit from the old cruiser, a mobile data terminal (to run license plates) and a printer (it is safer for officers to print a citation rather than writing them out.) We usually replace 2 marked cruisers a year. Marked cruiser typically come under the WPD operating budget. This year, TA recommend that one be funded from Capital Budget. This does not include trade in value. The vehicle would be a Ford Interceptor.
- \$8,000 for 5 Portable AEDs- Automatic External Defibrillators (AEDs) are replaced on a cycle to avoid a large one-time replacement costs of all AEDs. Currently, we have an AED in every cruiser and one in every building.
- \$30,000 for Unmarked / Soft Cruiser- This is to replace an existing car. The current vehicle is 6 years old with high mileage. We usually replace 1 unmarked per year. This does not include trade in value. WPD does not reveal the type of unmarked car. WPD does not buy usually buy used cars due to maintenance costs of used vehicles.

Note: A vehicle trade-in value may create a leftover balance in the capital budget for that item. When that happens, the money stays in the capital account marked for the item. The money can be re-appropriated at a later time. As a general practice, we do not budget with trade-in value because we may not get the expected trade-in amount.

Emergency Management Department

Roger Turner (RT) emergency management coordinator requested

- \$10,000 for Emergency Shelter Investment at Blackburn Hall. This request would provide funding to install a transfer switch and plug for emergency generator. (This request is not for the generator.) TA did not recommend funding.

Review Meeting Schedule

PS noted that the FinCom scheduled the Capital Budget presentation on Thursday Sept 3 at 7pm. Capital Budget is the last item on agenda. The time of the Capital Budget presentation is to be confirmed.

Next Tuesday we will review School Department and Building Maintenance requests. We will also take votes. PS reminded the committee that if you would like to make modifications, please stay within the \$1.2M free cash budget.

Adjourn

Meeting adjourned at 6:50pm.

List of Documents and Other Exhibits used at Meeting:

- **Capital Budget Packet Fall 2020**
- **Agenda**

Minutes respectfully submitted by: **Cheryl Caron**