

FINANCE COMMITTEE

MINUTES

March 11, 2019

Regular meeting of the Finance Committee was held on Monday, March 11, 2019 at 7:00 p.m. in Room #112, Town Hall, with the following members present: M. Trudell, J. Burke, M. Sullivan, R. Ardine, B. Bain, D. Shea, R. Nottebart, A. Hamilton, K. Greulich, S. Lawson, L. Van der Linden, A. Flowers, D. Crowley and M. Ahigian. Also in attendance was Assistant Town Administrator P. Shield, Finance Director M. Thompson, Fire Chief T. Bailey, Police Chief J. Carmichael, Veterans Agent J. Cogan, Personnel Board Chairman A. DeNapoli, Human Resource Administrator V. Donohue, Walpole Media, E. Kraus, and J. D'Attilio.

7:00 p.m. – Quorum being present, the meeting was called to order by the Chairman M. Trudell.

Reserve Fund Transfer – Veteran's Benefits

J. Cogan, Veterans Agents spoke to this request of \$26,000. This money is needed to support local veterans with Chapter 115 assistance and is due to the unforeseen increase in clients and benefits during Fiscal 2019. This money should be sufficient to cover the remaining year.

MOTION MADE by S. Lawson, Seconded by J. Burke for Favorable Action on a Reserve Fund Transfer Request in the amount of \$26,000 for Veteran's Benefits, Motion Passed, (14-0-0) (14 voting) Unanimous

May 6, 2019 Spring Annual Town Meeting

Budget and Article Review

Personnel Board – Chairman A. DeNapoli, and Human Resource Administrator V. Donohue

Article 2 – Personnel By-laws

Personnel By-laws have been reorganized into category order with no changes to the wording of the By-Laws, strictly organized.

MOTION MADE by S. Lawson, Seconded by D. Crowley for Favorable Action on Article 2, Motion Passed (14-0-0) (14 voting) Unanimous

Article 3 – Salary Schedule Changes

Proposed changes are a 2% general increase to the Professional, Hourly, Administrative/Professional, Election, Fire Safety, Inspection and Grant Schedules. New position of Deputy Building Commissioner (Grade P-7) and Recreation Schedule \$1.00 increase to minimum and maximum for the Program and Aquatic's Schedule. There is no change to the Specialized Programs and elimination of Min-Mid-Max Salary Schedule (only three people affected)

It was noted that MMA Consulting Group, Inc. did a salary survey that is done every three years. A list of local communities in Norfolk County was passed out.

MOTION MADE by S. Lawson, Seconded by D. Crowley for Favorable Action on Article 3, Motion Passed (12-0-2) (M. Trudell and K. Greulich abstained) (14 voting)

Article 4 – Funds for Personnel Adjustments

No funds requested.

MOTION MADE by S. Lawson, Seconded by D. Crowley for No Action on Article 4, Motion Passed (13-0-1) (K. Greulich abstained) (14 voting)

Article 16 – PEG Access and Cable Related Funds

E. Kraus from Walpole Media spoke to the article. They are using a professional recruiting company to replace the Director, Ex Director and Programmer. They will be meeting on March 12, 2019. The Director will be hiring this staff. Company hired at meeting. Board of Selectmen took over Walpole Media eight years ago. Due to water damage at Town Hall, Selectmen's Meeting Room is off line. High School Students have been a huge help in providing assistance.

Capital Request – for FY2020 is \$57,483.80 for new lights at High School for Town Meetings and improvements to all existing equipment. Cable truck is 8 years old, and has over 170,000 miles.

The money to fund Walpole Media comes from 3% from Comcast and Verizon bills. None of the money comes from taxes.

MOTION MADE by S. Lawson, Seconded by D. Crowley to transfer \$463,787.80 from the PEG Access and Cable Related Fund to Walpole Media Corporation for the operation of the Walpole Cable Access and PEG Channels, Motion Passed (14-0-0) (14 voting) Unanimous

Planning Board Articles, Articles 18, 19, 20, and 21- Present were Planning Board Member J. Moraski and J. Charbonneau, Community Planning Director

Article 18-Adoption of Mullen Rule

This will allow a member of the Planning Board to be absent for no more than one (1) public hearing for a specific application. Member reviews all information and can vote. Member has to sign affidavit acknowledging the personal review of plans.

MOTION MADE by R. Nottebart, Seconded by S. Lawson for Favorable Action on Article 18, Motion Passed (14-0-0) (14 voting) Unanimous

Article 19 – Use Regulations Schedule

Vape Shop addition to the Use Regulations Table/Schedule. Board of Selectmen supported this. It will require a Special Permit from Board of Appeals, Section 14 – Definitions. This will not affect two shops that are here now. Use in Business or Industrial Zoning District. Purpose is to limit number of shops where vaping products are the principle use. Planning Board Public Hearing on this is April 4. Housing Partners voted Favorably for this article.

MOTION MADE by S. Lawson, Seconded by R. Nottebart for Favorable Action on Article 19, Motion Passed (9-4-1) (D. Crowley, M. Trudell, K. Greulich and A. Flowers opposed) (R. Ardine abstained) (14 voting)).

Article 20, 21 – Zoning Articles

Held for further information after the public hearings.

MOTION MADE by M. Trudell, Seconded by S. Lawson for Recommendation at Town Meeting, Motion Passed (14-0-0) (14 voting) Unanimous

Adjourn:

MOTION MADE by S. Lawson, Seconded by D. Crowley to adjourn the meeting at 9:05 p.m., Motion Passed (14-0-0) (14 voting) Unanimous

Respectfully submitted,

Josette Burke
Secretary