



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

David J. Wildnauer – Chairman

Helen A. Connor - Secretary

E. Hunt Bergen

Robert Damish

Helen B. Howard

Board of Trustees Meeting

October 21, 2014

Trustees Present: H. Bergen, H. Connor, R. Damish, H. Howard, D. Wildnauer

Library: S. Genovese

1. Public Forum: no attendees so no issues discussed.
2. Next meeting dates set for 11-12, 12-16. 1-20
3. September '14 Trustee meeting minutes approved 5-0-0.
4. Director's Report: September '14 report reviewed and briefly discussed.
 - a. Overall circulation has increased year over year.
 - b. Library Union contract ratified and to be presented at Town Meeting.
 - c. Library received a \$1000 donation, which will be made to the Endowment Fund.
 - d. Minor heating issues associated with the change in temperature. Sal is working with Facilities to address.
 - e. The hand dryer wiring has been pulled and awaiting installation.
 - f. Sal has been unable to contact Anderson Electric about installation of additional lighting. Disparities between quotes. Sal to follow-up.
 - g. Decision made to decline walker donation because of liability issues.
5. Action Items
 - a. Rules Committee would like the Library to have a copy of "Town Meeting Time" available. Approved 5-0-0 to purchase via the Endowment Fund, should it be necessary.
 - b. Trust Fund Invoices: Early Advantage (MUZZY World of Languages) \$1600 Approved 5-0-0.
 - c. No additional changes to circulation policy. Approved 5-0-0.
 - d. Continued discussion regarding charging station. Approved 5-0-0 to purchase from Endowment Fund.
 - e. 2015 Calendar reviewed and approved 5-0-0.
6. Old Business:
 - a. Friends of the Library update regarding potential major gifts to the Library.
 - b. Seed catalogue from Friends of the Adams Farm to be placed on the first floor.
 - c. Proposal made to the Trustees and Town Hall to extend library hours by 7 hours in FY '16 - Monday through Thursday 9am-9pm, Friday 9am-5pm and Saturday 9am-4pm. Trustees are in agreement to move forward and Sal to continue conversations with Town Hall.
 - d. Nearly all issues detailed in the forensic report have been repaired. Sal to follow-up on having the wall painted and tiles replaced that were a direct result of past water damage.

7. New Business:
 - a. The Endowment Board of Trustees will meet in December '14.
8. Meeting adjourned at 8:46pm.

Submitted by H. Connor, October 21, 2014