



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Robert Damish — Chairman

E. Hunt Bergen - Secretary

Lois Czachorowski, Debbie McElhinney, Sheila Harbst

Board of Trustees Meeting

December 19, 2017

Trustees Present: R. Damish, H. Bergen, L. Czachorowski, D. McElhinney, S. Harbst

Library: S. Genovese

1. November 14 meeting minutes approved 5-0-0.
2. Director's Report:
 - a. MBLC certified the library which allows us to receive state aid for 2018.
 - b. Library's input for Town's annual report due Jan. 20. Sal to draft for Trustees review.
 - c. Community Room bookings remain very heavy, thus limiting Friends and other programs from being held there. Town committees are using the room much more frequently and have reserved out until June. Sal hopes meeting room availability will open up then, and other meeting rooms are accomodating other groups, but no room is as large as Community Room to host larger audiences and programs.
 - d. Grandfather clock has been inspected and quote is forthcoming to repair and enhance exterior.
 - e. Friends of the Library update: none to report.
3. Endowment Trust: No update to report.
4. Old Business: no updates to report.
5. New Business:
 - a. Invoice for \$1,704.92 for new PCs was approved 5-0-0.
 - b. New signs for Circulation Desk area will be ordered and paid out of state aid account.
 - c. Invoice for software to monitor WiFi users was renewed for 3 years for \$947.50, will be paid out of endowment trust, and was approved 5-0-0.
 - d. Sal reviewing quote for new server with Town's I.T. Dept and will provide update at next meeting.
 - e. Meeting Room and Art Hanging policies are being updated and Sal will present at next meeting.
 - f. Library's FY18 comprehensive budget (final) was distributed to Trustees and discussed and required no edits.
 - g. Electrical useage summary: Current solar panels are providing 3.2% cost savings. Sal to continue to investigate need for increased number of solar panels placed on library's roof and distribute current quote to Trustees for review.
6. Meeting adjourned at 8:40pm. Next 3 meetings scheduled for Jan. 16, Feb. 20 and Mar 20.

Submitted by H. Bergen, January 4, 2018.