



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Robert Damish, Sheila Harbst

Board of Trustees Meeting

January 21, 2020

Trustees Present: L. Czachorowski, R. Damish, S. Harbst, D. McElhinney, B. Oremland

Library Director Present: S. Genovese

1. Board of Trustees Meeting was called to order at 7:03 PM by D. McElhinney.
2. Minutes for December 17, 2019 meeting were reviewed and approved by vote of 5-0-0.
3. Reports:
 - Library Director:
 - New library clerk started work on January 6.
 - People counters at both doors are now functioning.
 - Children's programs in 2019 increased to 154, compared with 94 in 2018.
 - Server problems are being addressed. Old server has recently been off line and restored several times. Sal is configuring thin clients, contacted Comprise to get SAM software, expects new server to be in place soon.
 - Library roof was repaired in late December, no leaks since.
 - Library Friends:
 - No new report
 - Endowment Committee:
 - Final CD has been cashed out, added to checkbook.
4. Action Items:
 - Endowment Fund payment to Comprise Technologies for SAM software public internet workstations, at total of \$1,626.00, was approved by a vote of 5-0-0.
 - Revolving Fund will be used to fund a new public printer and purchase of MS Office 2019 software. Fifty licenses for public and staff, at cost of \$4,452, will be installed soon.
 - Annual report for the Board of Library Trustees was approved by vote of 5-0-0.
5. Old Business:
 - FY2021 Library Budget was reviewed.
 - New Children's programmer position will be included.
 - Most of the budget is level funded.
 - Electronic Vehicle (EV) report by Sal:
 - Cost of EV stations would be \$6,000 to \$9,000, including the purchase of units (\$4-6,000) and installation (\$2,000). The library's environmental fund could be used for this purpose.
 - Library would be billed for electricity. Users would be charged to pay the cost, transactions administered by a vendor.

- Library would make a 5 year commitment to Eversource.
 - Three-four months would be required for EV station set up.
 - A revolving fund, dedicated to the EV stations, would be required for their operation.
 - Sal will continue to research details.
 - Everbright.com proposal for installation of a dynamic art, interactive play station was discussed.
 - An upfront charge of \$16,000, plus additional cost for installation, would require use of Endowment funds or independent donations.
 - Trustees are not in favor of pursuing the Everbright installation at this time.
6. New Business:
- Parent's Advisory Group is working with Sal and Kara to develop additional children's programming.
7. Meeting was adjourned at 8:32 PM by vote of 5-0-0.
8. Next scheduled meetings are: February 18, March 17, and April 21, 2020.

Submitted by L. Czachorowski, February 14, 2020