



## WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Robert Damish – Chairman

E. Hunt Bergen - Secretary

Lois Czachorowski – Sheila Harbst – Deborah McElhinney

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### Board of Trustees Meeting

June 27, 2017

Trustees Present: R. Damish, H. Bergen, L. Czachorowski, S. Harbst, D. McElhinney  
Library: S. Genovese

1. May 16 minutes approved 3-0-0.
2. New Trustees Sheila and Deb welcomed and new officers appointed: Chairman is Robert, Secretary is Hunt, Treasurer is Lois with a 5-0-0 vote. Trustees then voted D. Wildnauer as an Endowment Trust trustee 5-0-0.
3. Director's report:
  - a. Lincoln Center performances have been booked: F. Sinatra on July 19, and will be promoted in local media, library web site, Rec. Dept and Friends' e-newsletters, flyers at library. Other performance themes and dates to be announced shortly.
  - b. All previous issues of Walpole Times have been captured as a "searchable pdf" so patrons can electronically search an issue.
  - c. Hoopla platform (streaming audiobooks, music, video & ebooks) being installed onto library site and will be promoted when available.
  - d. Invoices totaling \$9,369.96 approved 5-0-0 for books, programs and CDs.
4. Trustees accepted donation 5-0-0 by Friends of Library (presented by guests P. Czachorowski and F. Quinn) of a Bill St. George oil painting. Sal has reserved wall space in Walpole Room and Friends to issue press release.
5. Old business:
  - a. no update on Passport Acceptance Center. Sal to present at September meeting.
6. New business:
  - a. Apex Green Roof proposal (\$2,214.00) to maintain roof garden on a qtlly basis for 1 year approved 5-0-0.
  - b. Solar panel proposal to install additional panels on roof was discussed. Currently there are 2 arrays of 36 panels on Stone Street side of roof. Sal to do more research and discuss with Town Administrator and MBLC for their input. Updated report expected at September meeting.
  - c. Grandfather clock had minor damage reported by patron. Trustees inspected damage and Sal to solicit quote for repair. Clock will remain in current location.
  - d. Trustees accepted request for memorial flowers in garden by Jill Webb for her mother.

- e. Condition of outdoor garden was discussed as it was noted some trees and bushes are overgrown, other bushes are dead, weeds need to be removed, general maintenance is required. Sal to contact NatureWorks to solicit quote for their help.
  - f. Sal to create monthly newsletter by the Fall and will be a pdf posted on the library's web site, and printed copies available at the Circulation Desk.
  - g. Sal presented the Trustees with an informational overview package and this was well received and greatly appreciated.
  - h. Trustees to meet on July 25 at 10:00am to discuss Sal's annual performance review.
7. Meeting adjourned at 9:10pm
8. Submitted by H. Bergen, July 8, 2017