



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Robert Damish – Chairman

E. Hunt Bergen - Secretary

Lois Czachorowski, Debbie McElhinney, Sheila Harbst

Board of Trustees Meeting

September 12, 2017

Trustees Present: R. Damish, H. Bergen, L. Czachorowski, D. McElhinney, S. Harbst

Library: S. Genovese

Guests: P. Czachorowski

1. June 27 and July 25 meeting minutes approved 5-0-0.
2. Friends of Library report by P. Czachorowski:
 - a. Permanent Art Contest: Friends working on details and will be announced soon.
 - b. Sculpture contest to be held and will be located in library garden and possibly Bird Park. More details to be forthcoming.
3. Director's Report:
 - a. Garden Improvement: Mark Forsberg's company did a great job cleaning and trimming the garden. Sal to contact Mark to discuss future plans, and Lois, Robert and Sheila will be invited to attend.
 - b. Walpole CATV to develop programs featuring library. Sal to manage and create "How to ..." series to inform viewers of what the library offers.
4. Endowment Trust: Trustees investigating alternative investment opportunities. Next meeting date TBD.
5. Old Business:
 - a. Strategic Plan: Sal to send different sections of the Plan to individual Trustees for review and consideration. Not all Trustees will receive all sections during this review phase.
 - b. Revolving Fund: Has been decreasing over past 3 years as copier and toner costs have increased. Motion made to increase color printer fee from \$0.15 to \$0.30 per page was approved 5-0-0. Fund results will be reviewed in 6 months.
 - c. Solar panels: Sal to continue investigating and working with Town Administrator.
 - d. Extending library hours: Waiting for MBLC to advise when Walpole's population reaches 25k. This update is expected in December, and plan is to open library ½ hour earlier (at 9:30am) Mon-Sat during FY19.
6. New Business:
 - a. 2018 library calendar was reviewed and will be finalized and approved during next meeting.
 - b. FY18 Annual Report Information Survey (ARIS) was presented and discussed by Sal. Was submitted in August to MBLC.
7. Meeting adjourned at 9:10pm. Next 3 meetings scheduled for Oct. 10, Nov. 21 and Dec. 19.

Submitted by H. Bergen, September 22, 2017