



## WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Robert Damish, Sheila Harbst

### Board of Trustees Meeting September 19, 2019

Trustees Present: R. Damish, D. McElhinney, B. Oremland, S Harbst

Library Director Present: S. Genovese

Trustee Absent: L. Czachorowski

#### 1. Call to Order:

- a. Meeting was called to order at 7:00 PM by D. McElhinney.
- b. Minutes for June 20, 2019 meeting were discussed and approved, 4-0-0.

#### 2. Reports:

##### a. Library Director:

- Children's department held 35 programs during July & August with a combined attendance of 1,135 people. Dog Frisbee, held on Stone Field in August, was extremely popular with estimated 200 attendees.
- The Adult department held 19 programs in July & August, with a combined attendance of 152. Seven of the programs were sponsored by the Friends of the Walpole Public Library.
- Room use during July & August totaled 145 Community Group Meetings. The Study Rooms were used 574 times. The library recorded 25,179 visitors for the two summer months, an average of 12,589. This is an approximate 20% decrease over June, but likely attributable to typical summer slowdown.
- Streaming use continues to increase, representing 17% of all circulation for August.

##### b. Friends of Library Report:

- No updates.

##### c. Endowment Trust Report:

- No updates.

#### 3. Action Items:

- Board reorganization tabled until Oct 15<sup>th</sup> meeting.
- Endowment Invoices for total of \$1,900.69 were approved 4-0-0
- Two dog friendly programs approved 4-0-0
- Chamber Music String Quartet Community Room programs approved 4-0-0. There will be up to 5, with initial two on 11/2 and 12/21 (Nutcracker), and 3 more in spring 2020. Expected to take place on Saturdays, 3-5PM.

## 4. Old Business:

- It was previously discussed that Windows 08 will no longer be supported by Microsoft. Sal has obtained quotes and is in process of obtaining a Purchase Order from Town Hall. Expected equipment cost is just under \$15,000.
- Handicap button has been installed on the interior door. Pending an electrician to complete the project.

## 5. New Business:

- 2020 Library Calendar handed out.
- Three Policy drafts handed out for review: Standards of Conduct, Child Safety, and Collection Development.

## 6. Adjournment:

- a. Meeting Adjourned at 8:35 PM.
- b. Next meetings scheduled in 2019: October 15, November 19, Dec 17

Submitted by R. Damish October 13, 2019