



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Robert Damish, Sheila Harbst

Board of Trustees Meeting September 18, 2018

Trustees Present: L. Czachorowski, R. Damish, S. Harbst, D. McElhinney, B. Oremland

Library: S. Genovese

1. Call to Order:
 - a. Meeting was called to order at 7:00 PM by D. McElhinney.
 - b. Minutes for June 26, 2018 meeting were discussed and approved, 5-0-0.
2. Reports:
 - a. Director's Report:
 - K&K Landscaping will be called for fall pruning and general clean-up of library garden, to be funded through State Aid.
 - Red Cross Blood Drive incident required our custodian's special attention. Situation was successfully resolved.
 - Request by Philanthropic Educational Organization (PEO) to hold their annual fundraiser, a December cookie swap and silent auction, in the Community Room was approved, 5-0-0
 - Request by Action Together to have a Voter Registration table on Sept 26, 10-12AM, Oct 3, 6-8PM, and Oct 5, 10-12 AM was approved pending assurance that it will be strictly non-partisan. Table would be located in hallway between outer doors on parking lot side.
 - Data Base improvements of Global Warrior and Hoopla will be brought to attention of patrons through postings on Travel Section book shelves.
 - b. Friends of Library Report:
 - New Secretary was recently elected: Maura Hardiman.
 - Appreciation for Art in the Park was expressed; remaining installations in library garden will be removed soon.
 - c. Endowment Trust Report:
 - Transfer of funds to Vanguard is complete. Quarterly disbursements are due on October 1.
3. Action Items:
 - a. Invoices of \$1,100 to World Trade Press for travel databases, \$5,000 to Hoopla for E-books and E-audio, and \$1,000 to Kanopy for streaming movies, for a total of \$7,100 were approved 5-0-0.

4. Old Business:
 - a. Strategic Action Plan FY2019, updated with changes from the June meeting, was made available for review, will be addressed at October meeting.
 - b. A 3-year cycle for review of all library policies was presented.
5. New Business:
 - a. Cessation of fines for children's and young adult's books was discussed. Management of the change would occur at the central site of the Old Colony Library Network. Sal is to notify the town accountant regarding this change.
 - b. Statistics for use of Hoopla (450 new users in past year) and Kanopy (1,729 visits May-August 2018) were presented.
 - c. The 2019 calendar will be reviewed by the library staff and presented for Trustees' approval at the October meeting.
 - d. The library's solar system has been repaired and is fully functional. Possible installation of more panels was discussed. Solar Renewable Energy Credits (SRECs) are not presently available, but the benefit of increasing the library's solar energy production was recognized and discussed. Sal will check with the town of Walpole's purchasing agent for information on paper work needed to obtain vendor specs and quotes. The possibility of switching to LED lighting was also discussed.
 - e. A schedule of upcoming Orientations for Library Trustees by the Massachusetts Board of Library Commissioners was announced.
6. Adjournment:
 - a. Meeting Adjourned at 8:35 PM.
 - b. Next meetings scheduled: October 16, November 20, December 18.

Submitted by L. Czachorowski, October 10, 2018