



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

David J. Wildnauer AIA — Chairman

E. Hunt Bergen

Helen Connor

Deborah C. Burke

Helen Howard

Board of Trustees Meeting June 25, 2013, Walpole Public Library

Trustees Present: H. Bergen, D. Burke, H. Connor, D. Wildnauer
Library: S. Genovese

1. May 21, 2013 meeting notes reviewed and approved 4-0-0.
2. Next meeting dates set for Jul 9, Aug 20, Sep 17.
3. Action Items:
 - a. Board nominated and elected D. Wildnauer as Chair of the Board and H. Connor as Secretary. H. Bergen to assume financial record keeping duties from D. Burke.
 - c. Invoices totaling \$4,156.55 approved 4-0-0.
 - d. Sal was contacted by John Guthrie from Medfield who is part of the Lowell Mason Foundation (which is located in Medfield). He has two boxes of paperwork from the House and is seeking a place to store the materials in the Library's Archives room while work is being done at the House. The time period is approximately 2 years. Trustees approved the short-term storage. Sal to write up a set of conditions that must be agreed upon and with the understanding that it will not be held longer than 2 years and at our discretion, should space become an issue.
4. Director's Report:
 - a. Roof leak resulted after this week's heavy rains. Water is pooling in a couple of places on the roof. Sal contacted Don and they are reviewing options.
 - b. Issue with the solar panels is being addressed.
 - c. TLT and Facilities have been contacted and awaiting a response regarding outstanding facility issues.
 - d. Library will be short-staffed during the summer months due to vacations and one staff member is out on medical leave.
 - e. Budget is in good order to date and a couple of line items may see funds returned. The new fiscal year budget should be easier to judge based on the current year's budget. Working towards closing this year's books.
 - f. Summer reading program begins tomorrow and the Library has received the summer reading list from the schools.
 - g. Sal to submit nomination to MFOL group.
5. Old Business:
 - a. Trustees still waiting for response from Endowment Trustees regarding meeting to review account.
 - b. H. Connor and F. Quinn making progress on Curtis photogravures project. Meetings set to discuss condition, conservation and provenance.
 - c. Decision made to remove women's restroom hand dryer and replaced with recycled paper towel dispenser.
 - d. Sal will send Gensign final notice regarding signs as they have yet to respond.
 - e. Thank you note to be sent to Friends thanking them for the outdoor furniture.
6. Meeting adjourned at 8: pm and next meeting scheduled for July 9 at 7:00pm.

Submitted by: Helen Connor, June 26, 2013