



Town of Walpole
Commonwealth of Massachusetts
Master Plan Steering Committee

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Dean Bebis John Hasenjaeger
Ashley Clark Jennifer Karnakis
Philip Czachorowski Margaret Kundert
Kari Denitzio Glenn Maffei
Andrew Flowers Michael McGrath
Janet Fasanello Donnell Murphy
 Katie Turco-Abate

MINUTES
MASTER PLAN STEERING COMMITTEE
Monday, November 8, 2021

Present: Philip Czachorowski, Kari Denitzio, Donnell Murphy, Jennifer Karnakis, Andrew Flowers, Dean Bebis, Margaret Kundert, Katie Turco-Abate, Michael McGrath, Glenn Maffei, Janet Fasanello, John Hasenjaeger, Patrick Deschenes (Director of Community Development), Judi Barrett (Barrett Planning Group), and Fiona Coughlan (Barrett Planning Group).

Preparation for November 2021 Community Forum

Ms. Barrett lead introductions and announced that the face-to-face Community Forum meeting will take place November 17 from 7-9pm and an online survey will take place via Miro November 18-21.

Ms. Turco-Abate stated that the student council will need an estimate on how many childcare staff will be needed for the event. Ms. Barrett suggested that they remind people to register in advance and sign a release form for the childcare services. They will also need volunteers to arrive an hour early to help set up and run the event.

The online Miro Boards will be available after the in-person event for residents to provide feedback on the Master Plan. The link will be made available in a mass email blast and on social media after the in-person event concludes.

Mr. Deschenes stated that the high school's lunch catering company will be able to provide a hot meal to the attendees of the in-person meeting, so they will need an attendance estimate.

Ms. Barrett recommended that the group conducts outreach to typically underrepresented groups in Walpole so that the attendees will be a representative portion of the populace.

Mr. Hasenjaeger warned that if the participants only share their ideas without also including basic demographics information, the data may be less useful as a more detailed survey.

Mr. Deschenes went through the list of tasks required and said that he will give members of the Committee assignments for the in-person meeting. Ms. Barrett asked for pictures of the town to be used for the forum and suggested pictures be taken at upcoming Walpole gatherings.

Ms. Barrett suggested that some members of the Committee host other types of small social gatherings to collect more data from the community.

Ms. Coughlan presented a brief walkthrough of the questions and discussion topics that will be available on Miro for residents to engage with and collaborate on. Ms. Denitzio worried that the anonymity feature may result in vandalism, and Ms. Barrett assured that the Miro Boards will be monitored periodically.

Ms. Karnakis suggested setting up a time at the senior center or library when residents can visit in person to receive help with the Miro Boards, since the technology behind them may be daunting to less computer-savvy community members. Ms. Turco-Abate agreed and suggested advertising these with robo-calls to seniors in the community.

Ms. Turco-Abate announced that one of the high school's art classes will be designing Master Plan logo options that the Committee can choose from. She asked the group what kind of images should be brought to mind so the artists can have prompts to work with.

Mr. Maffei stated that because of the high school's mask policy, it is likely that participants in the in-person meeting will need to wear masks. Ms. Barrett stated that they can remind people ahead of time and also have free masks available for anyone who shows up without one.

Committee Organization

Ms. Turco-Abate volunteered herself and Mr. Czachorowski for leadership positions because of their experience on the Planning Board.

MOTION by Mr. Flowers and seconded by Ms. Turco-Abate to elect Mr. Czachorowski as Chair of the Master Plan Steering Committee. The motion carried 12-0-0.

MOTION by Mr. Flowers and seconded by Mr. Czachorowski to elect Ms. Turco-Abate as Vice Chair of the Master Plan Steering Committee. The motion carried 12-0-0.

MOTION by Mr. Czachorowski and seconded by Ms. Denitzio to elect Mr. Deschenes as Clerk of the Master Plan Steering Committee. The motion carried 12-0-0.

MOTION to adjourn by Mr. Czachorowski, seconded by Mr. Flowers, all in favor 12-0-0.

Meeting adjourned at 8:45 P.M.

Respectfully submitting: Kevin Sanderson

Next meeting: 12/28/21