

**PERSONNEL BOARD AGENDA
FOR
August 9, 2016 – 7:00 P.M.
Council on Aging Room**

NEW BUSINESS:

- 1 Memo from Board of Selectmen – Fall Town Meeting Warrant
- 2 Community Services Discussion and review of Information to be presented by Town Administrator.
- 3 Reorganization (vote required)
- 4 Approval of Minutes for June 14, 2016. (vote required)
- 5 Approval of revised job description – Supt of Sewer & Water (vote required)
- 6 Approval of Personnel Action Requests for new hires, rehires, promotions, step increases, increase in hours. (vote required)

CORRESPONDENSE:

1. Danielle Sicard Open Meeting Law Guide for posting Agendas Procedural change