



LIQUOR

CHANGE IN MANAGER

ABCC REQUIREMENTS:

1. Application must be filled out online (website listed below), printed and submitted to the Board of Selectmen's Office
www.mass.gov/abcc/pdf/forms/retail/reta_chgmgr.pdf
2. \$200.00 Check made payable to the **ABCC** or **Commonwealth of Massachusetts**
3. Vote of Corporate Board or LLC authorizing the Change in Manager
4. Petition for Change of License
5. Manager's Application
6. Personal Information Form
7. Proof of Citizenship and/or Naturalization (*examples include: U.S. Passport, Voter's Certificate, Birth Certificate or Naturalization Papers*)
8. CORI Application

TOWN OF WALPOLE REQUIREMENTS:

These forms are available in the Selectmen's Office and Online

1. \$100.00 Check made payable to the **Town of Walpole**
2. TIPS Certification
3. Tax Affidavit & Worker's Compensation is to be filled out and a copy of Worker's Compensation Policy submitted to the Selectmen's Office

PLEASE NOTE THAT THE ABCC WILL NOT ACCEPT HAND WRITTEN DOCUMENTS.