



SPECIAL LICENSES:

One Day License All Alcohol/Beer & Wine

1. Special Licenses are required if you keep, sell or deliver any alcoholic beverages. They are issued to individuals holding a function at a place that presently does **not** have a liquor license.
2. The Board may issue a Wine & Malt License to any applicant; however, only non-profit organizations may be issued a One Day All Alcohol License. The License has to be made out in the name of the person having the function.
3. In all cases where liquor is served it is advised that it be by a caterer or bar service. All individuals involved in the service of liquor are required to attend a server training program and must be server trained prior to serving any alcoholic beverages. Copies are to be on file in the Selectmen's Office (TIP Certified)
4. Copy of Workers' Compensation Affidavit must be filled out by the bartender/caterer service and, if applicable, a copy of the Workers' Compensation Certificate of Liability Insurance submitted.
5. All Alcoholic beverages must be purchased from a licensed Massachusetts Wholesaler and must be removed after the function
6. The Wine & Malt per the ABCC may not be delivered until the day of the event and removed the same day.
7. The liquor may not be served prior to 11:00 a.m. Monday – Saturday and prior to noon on Sundays
8. For a Wine & Malt License the fee is **\$35.00**. For an All Alcohol License the fee is **\$60.00** - Check to be made payable to the **Town of Walpole**.
9. The Board of Selectmen will seek approval/comments from the Police Department pertaining to the event/function.
10. The License shall be posted in a conspicuous location during the event.
11. One Day Special Licenses for All Alcohol or Wine & Malt are limited to 30 Licenses a year.

Town of Walpole



Application for One Day License

A Special License is a temporary license issued to a responsible party. The Board may issue a Wine & Malt License to any enterprise; however, only non-profit organizations may be issued a One Day All Alcoholic License. No more than 30 One Day Licenses may be issued to any person per calendar year. Special License holders **MUST** purchase alcoholic beverages from an authorized source, usually a licensed wholesaler in Massachusetts, not from a package store and **CANNOT** accept donations of alcoholic beverages from anyone.

Today's Date: _____

Date of Event: _____

The application is for:

All Alcoholic Beverages: **\$60.00**

Wine & Malt Only: **\$35.00**

Is this your first application? **YES/NO**

Name of Non-Profit Organization/or individual: _____

Address: _____

Telephone Number: () _____ - _____ Email: _____

Name of Event Manager if applicable: _____

Name of Bartending Service if applicable: _____

Address: _____

Telephone Number: () _____ - _____ Email: _____

Proof of TIP Certification: _____

EVENT INFORMATION:

Description: _____

Location: _____

Estimated Attendance: _____ Hours of Event: _____

Approved by Board _____

Restrictions: _____

Signature in Full _____