



TOWN OF WALPOLE
COMMONWEALTH OF MASSACHUSETTS

Walpole Town Hall
135 School Street
Walpole, MA 02081
Phone (508) 660-7289
Fax (508) 660-7303

To: Representative Town Meeting Members

From:

James A. Johnson, Town Administrator

Date: April 15, 2015

Re: Spring 2015 Town Meeting

Enclosed you will find materials related to the Spring 2015 Town Meeting Warrant. This year's warrant deals with a wide variety of matters including the Fiscal Year 2016 Annual Budget, the Capital Improvement Program, Sewer and Water Enterprise Funds and current Fiscal Year budget adjustments for the Snow and Ice and the School budgets.

Some other articles of note include; funding the collective bargaining agreement between the Town of Walpole and the Walpole Police Union, the design and construction of a new Police Station, the design of a New Fire Station, and the design of a new Council on Aging.

Once you have had a chance to review these documents and the Warrant please contact me personally if you have any questions or concerns. Thank you for time and consideration.

*RULES APPLYING TO THE CONDUCT
OF
REPRESENTATIVE TOWN MEETINGS
IN
WALPOLE, MASSACHUSETTS*

As amended by the first meeting (Spring Session) of the Annual Town Meeting (1983)

As amended by the first meeting (Spring Session) of the Annual Town Meeting (1986)

As amended by the first meeting (Spring Session) of the Annual Town Meeting (1987)

As amended by the first meeting (Spring Session) of the Annual Town Meeting (1995)

As amended by the first meeting (Spring Session) of the _Annual Town Meeting (1997)

As amended by the first meeting (Spring Session) of the Annual Town Meeting (1998)

As amended by the first meeting (Spring Session) of the Annual Town Meeting (1998)

As amended by the first meeting (Spring Session) of the Annual Town Meeting (2001)

As amended by the first meeting (Spring Session) of the Annual Town Meeting (2010)

As amended by the first meeting (Fall Session) of the Annual Town Meeting (2010)

As amended by the first meeting (Spring Session) of the Annual Town Meeting (2015)

**RULES APPLYING TO THE CONDUCT OF REPRESENTATIVE
TOWN MEETING MEMBERS**

The following rules of procedure shall become effective upon a majority vote of the elected representatives of the Annual Town Meeting of 1972 and as amended under Rule 10:
All instances of the word "shall" is to be interpreted as mandatory not directory.

1. SEATING

- a. All RTM Members shall sit in an area designated for them, and only them, as displayed at the entrances to the meeting.
- b. Individuals who are not RTM Members, but who serve on Town Committees, or are in attendance in support of Town Officials, and wish to be seated in a reserved area must make their presence known to the Moderator.
- c. All other individuals must be seated in the unreserved area. If more space is needed to accommodate the public, the Moderator will realign the reserved areas.

2. SPEAKERS:

- a. Any individual wishing to address the assembly must ~~raise his hand~~ approach the microphone, or in the event that the RTM is physically unable to approach the microphone, a microphone shall be provided them, to gain attention and shall only be allowed to speak after being recognized by the Moderator
- b. When recognized by the Moderator, RTM Members shall identify themselves by name and precinct number. Town Officials and Town Committee Members shall state their official title. All other speakers shall state their name and residence.
- c. All speakers who have been retained, paid or otherwise, or who are speaking on behalf of or as a representative of a group or organization must so state when identifying themselves.
- d. The only reason for speaking without recognition of the Moderator shall be to question the conduct, procedure, or legality of the discussion at hand. The RTM Member may stand and vocally state "Mr. Moderator ... Point of Order". The Moderator shall immediately suspend debate, and recognize the RTM Member who shall approach the microphone, or in the event that the RTM is physically unable to approach the microphone, a microphone shall be provided them, and state the reason for the call of a Point of Order. No further discussion may take place until the Point of Order is addressed and ruled upon by the Moderator.
- e. The Moderator shall attempt to use the order below when recognizing speakers. This shall in no way restrict the number of times a person may speak nor restrict the Moderator from calling speakers in any order. The Moderator shall make an effort to recognize an individual who wishes to speak for the first time, over those who have previously spoken to the issue:
 1. Primary spokespersons for or against the motion who are making a presentation.

2. The Finance Committee Spokesperson

3. Town Officials and Town Committee Members, including ex officio members according to the Town Charter, whose official duties or Committee have relevance to the motion

4. RTM Members

5. All other speakers. These speakers may speak for not more than 5 minutes. Permission to speak longer than 5 minutes may be granted by a majority vote of the RTM Members.

- f. Presentations being given by speakers listed in Sections 2e-1, 2e-2 and 2e-3 may be limited to a specified time period if recommended by the Moderator or by a RTM Member via a motion. Any recommendation to limit a presentation must also be approved by a majority vote of the RTM Members. A presentation time period may subsequently be extended by a motion which is adopted by a majority vote of the RTM Members.

3. ARTICLE DEBATE

- a. The sponsors of an Article shall not be bound by the recommendation of the Finance Committee. A negative main motion, "no action", shall be debatable, and the sponsor(s) or RTM Member(s) may speak against dismissal or postponement in favor of affirmative action. Defeating the "no action" is not alone sufficient to establish action on an Article. After defeat of this "no action" motion, the Moderator shall state that no motion has been made and request that a motion be made. A sponsor or RTM Member may then make an alternative motion. In the absence of an alternative motion, the next article shall be taken up.

4. CLOSING DEBATE (Moving the Question)

- a. A motion to close debate may be made by an RTM Member by first gaining recognition from the Moderator as provided under Rule 2a. Such a motion is non-debatable, and the person making the motion must not precede his motion by any comment whatsoever, or the motion and the speaker will be declared out of order and debate shall continue. Upon a properly made motion, the Moderator shall immediately call for a vote on the motion.
- b. A motion to close debate requires a two-thirds vote for passage.

5. METHOD OF TAKING VOTES

- a. There are four methods for taking votes. They are Voice, Standing, Roll Call and Secret Ballot
- b. A motion will carry only when the affirmative vote, (i.e. "Aye" or "Yes") meets the quantitative requirements established either by General Laws, or any established procedural rules (majority, two-thirds, four-fifths, etc.). Any vote, requiring a majority vote for passage that ends in a tie shall result in defeat of the motion.

c. Voice Vote:

The RTM members, when called upon by the Moderator, vote by voice; i.e.: "Aye" or "No". This shall be the primary method of voting.

d. Standing Vote:

1. The Moderator shall conduct a Standing Vote in any of the following cases:

- i. If the Moderator is unable to call a Voice Vote
- ii. If the motion being voted upon requires other than a simple or 2/3 majority, and the Voice Vote is not unanimous.
- iii. If no less than seven (7) RTM Members stand and verbally call for a standing vote ~~challenge the call of a Voice Vote.~~

2. The hall shall be divided into sections by the Moderator. Two tellers for each section, chosen from the RTM Members, shall be appointed by the Moderator. The Moderator shall also appoint alternative Tellers, as needed, to temporarily replace any Teller who wishes to speak on an article. RTM Members shall stand in accordance with their vote when asked to do so by the Moderator. The Tellers, for each section, shall each count the section, and agree on the count, or conduct a recount. The Tellers shall use the public address system to announce their count to the Moderator and the public at the same time. The Moderator shall count the votes of the Tellers by a show of hands.

e. Roll Call Vote:

1. The Moderator shall conduct a Roll Call vote in the following cases:

- i. If prior to taking any vote, a motion is made from the floor, and seconded by no less than twenty (20) RTM Members. Such a motion requires a majority vote for adoption.
- ii. If no less than twenty (20) RTM Members stand and challenge the call of a Standing Vote.

2. The Town Clerk shall call the roll, by precinct, RTM Members must respond to the Roll Call with "Aye", "No" or "Abstain". At the conclusion of the calling of the roll the Clerk shall request the vote of any RIM Member that was not recorded earlier. The Moderator will call the results of a Roll Call Vote on the basis of those present and voting, assuming that a legal quorum is considered to exist.

f. Secret Ballot Vote:

1. A Secret Ballot Vote shall be conducted in the following cases:

- i. The Moderator shall conduct a Secret Ballot if prior to taking any vote, a motion is made from the floor and seconded by no less than twenty (20) RTM Members. Such a motion requires a two-thirds vote for adoption.
- ii. In the case of the absence of the Moderator, the election of a Temporary Moderator may be by Secret Ballot on a motion made and seconded from the floor. Such a motion requires a majority for adoption.

2. The RTM Members from each precinct, shall come to the front of the hall and register with a Teller and receive a Ballot. The RTM members will then mark the Ballot in the manner directed and deposit it in the Ballot Box. The Tellers will then count the Ballots with the Town Clerk. The Moderator will call the results of a Secret Ballot.

g. Motions of either a Roll Call Vote or Secret Ballot Vote are not subject to debate, nor may such a motion be reconsidered.

h. There is no appeal to the Moderator's call of a Roll Call or a Secret Ballot Vote.

6. RECONSIDERATION:

The word "**reconsideration**" applies to a vote, not to an article. The intention of a motion to reconsider, therefore, is to reverse a previously taken vote, regardless of reasons. The motion on which the vote was originally taken is exactly the same motion that will be before the house again if the motion to reconsider is carried.

- a. Reconsideration on any Article, or portion of an Article, if it has previously been divided, is permitted
- b. The motion to reconsider is not debatable. The mover must explain, in not more than three minutes why such a motion is being made, following which the vote will be immediately taken, assuming that the mover has made no statements requiring comment by Town Counsel or the Moderator.
- c. A motion to reconsider requires a two-thirds vote for passage.
- d. A motion to reconsider, if defeated, may be raised a second time.
- e. The motion to reconsider, if carried, may not be raised again unless the original vote is reversed.
(Example; the original vote was in favor; the vote is reconsidered and the resulting vote is against: the vote against may once more be reconsidered.)

(Note: 6 b,c,d,e were originally ordered as 6 d,e,b,c)

7. CONSIDERING ARTICLES OUT OF ORDER

- a. Consideration of salary changes under negotiations may be deferred until the conclusion of negotiations.
- b. Upon motion of the Moderator, or any RTM Member, Articles may be considered out of printed sequence only by a majority vote of the RTM. Courtesy would be given to citizen sponsored Articles.
- c. A vote to change the order of articles for consideration may not be reconsidered.
- d. Consent Agenda: The purpose of the Consent Agenda would be to identify like Articles, which generate no apparent controversy and could be properly voted on as one unit without debate. The Moderator would read the Article numbers to be placed on the Consent Agenda. If any Town Meeting Member objects to the inclusion of any Article, that Article would be removed and acted upon separately.

8. NOTIFICATION OF FUTURE MEETINGS

- a. In conformity with the Act establishing a Representative Town Government in Walpole, Chapter 709 of the Acts of 1969, and in conformity with the Town Charter, written notification of the first session of all Town Meetings will be mailed to all Town Meeting Representatives.
- b. The first session of all Town Meetings shall be scheduled on a Monday evening and, in the event of a lack of quorum, shall automatically be rescheduled for the following Monday evening and shall be so posted by the Town Clerk and notice so published in accordance with the Walpole Town Charter, §219-2. Additional sessions, as may be required, shall be scheduled for the following consecutive Wednesdays and Mondays until dissolution.
- c. A Town Meeting shall be considered postponed on any day on which school, at the location of Town meeting, has been cancelled and shall reconvene on the next nearest Monday or Wednesday evening.
- d. The Moderator, after consulting with appropriate Town officials, has the authority to postpone Town meeting due to inclement weather or other emergencies. Town Meeting shall reconvene on the next nearest Monday or Wednesday evening.

9. RULES COMMITTEE

- a. A Standing Committee called the Rules Committee consisting of one (1) RTM Member from each Precinct shall be elected at the first meeting (Spring Session) of the Annual Town Meeting.
- b. Each Precinct shall have its caucus at its own convenience and will be prepared to offer a candidate for re-appointment or a new candidate. Upon receipt of a complete slate, the Moderator shall put their names to the RTM Members.
- c. If a vacancy occurs prior to the opening of Town Meeting the Town Clerk shall notify all RTM Members from that Precinct of the opening. The Moderator shall appoint a RTM Member from the same Precinct to serve until the next Special or Annual Town Meeting. At the next Special or Annual Town Meeting, the Precinct shall select a member of the Rules Committee as called for in section (b) above.

10. RULES CHANGES

- a. All proposed changes in Rules will be referred to the Rules Committee which will consider them and make recommendations as the first order of business at the first meeting (Spring Session or Fall Session) of the Annual Town Meeting.
- b. Changes in the Rules, presented in accordance with (a) above shall become immediately effective upon a two-thirds vote of the RTM Members present.
- c. Rules governing all other matters not specifically covered herein or by Rules later adopted, remain within the province of the Moderator to decide and to order.
- d. The Rules Committee shall consider all matters pertaining to the conduct of RTM Meetings.
 1. When ordered by a majority of RTM Members
 2. When ordered by the Moderator
 3. On the Rules Committee's initiative

11. MODERATOR APPOINTED COMMITTEES

- a. Study Committees to be appointed by the Moderator require a two-thirds vote of the meeting so to order.

12. ADJOURNMENT, TIME, DISSOLUTION, UNLESS OTHERWISE GOVERNED BYLAW

A meeting may be adjourned at any time upon a motion, as stipulated under section 2a and 2b, made and seconded and carried by a simple majority.

Such a motion shall carry a time and place for convening the subsequent meeting as stipulated under Section 8b and 8c.

13. ATTRIBUTION OF WRITTEN INFORMATION

Any written information distributed, inside the building, to Town Meeting Representatives must be identifiable

as to the responsible individual. In the case of a committee or citizens group, written information, distributed

inside the building, must include the name of the Chairman or authorized representative of said group

14. BROADCAST OF TOWN MEETING

If the Moderator determines that the proceedings will likely be interrupted by the broadcast coverage including

lighting, roving cameras, and interviews being conducted while Town Meeting is in session, the Moderator may

recommend changes to be made after informing the RTM members and securing a majority vote.

15. ORDER OF DOCUMENTS TO BE USED WHEN CONDUCTING TOWN MEETING

Town Meeting shall be conducted under the following documents. In the case of any conflict, the priority of the documents shall be as follows.

1. Massachusetts General Laws
2. Walpole Town Charter
3. Walpole Town Meeting Rules
4. Town Meeting Time, which shall be available for public view at the Walpole Library
5. A Citizen's Guide to Town Meeting, Secretary of the Commonwealth Citizen Information Service

PERSONNEL BOARD

Albert DeNapoli, Chair
William Ryan, Vice Chair
Mary Campbell
Phil Hinds,
John Sheppard

Spring Annual Town Meeting

Article 2, 3 & 4

May 4, 2015

2015 Spring Town Meeting

Article 2 –

Changes to the Personnel By-laws – No Action

Article 3 –

Changes to the Salary Schedule

- **2.5% Cost of Living Adjustment to schedule**
- **P-4 – Community Development Director – inadvertently deleted from the schedule in 2012.**
- **P-9 – New position – Asst. Recreation Director/Business Manager**
- **P-10 – regrade Administrative Assistant position from P-11 to P-10**
- **I-0 – Inspection Schedule – added Deputy Local Inspector**
- **G-1 – Grant Schedule – changed Eleder Service Advocate from a flat rate of \$15.50 to a range of \$15.50 – maximum of \$20.50**

Article 4 –

Funding Cost to change in Personnel By-laws– No Action

TOWN OF WALPOLE Professional Salary Schedule - FY 2016

PROFESSIONAL COMPENSATION & CLASSIFICATION PLAN

Effective 7/1/2015

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
P-1 Town Administrator															
	118,640	121,012	123,433	125,901	128,419	130,988	133,608	136,280	139,005	141,785	144,621	147,513	150,464	153,473	156,542
P-2 DPW Director - Fire Chief - Police Chief															
	96,843	98,780	100,755	102,771	104,826	106,923	109,061	111,242	113,467	115,736	118,051	120,412	122,820	125,277	127,782
P-3 Asst Town Administrator - Finance Director															
	89,670	91,463	93,293	95,159	97,062	99,003	100,983	103,003	105,063	107,164	109,307	111,493	113,723	115,998	118,318
P-4 Community Development Director - Deputy Police Chief															
	83,026	84,687	86,380	88,108	89,870	91,667	93,501	95,371	97,278	99,224	101,208	103,232	105,297	107,403	109,551
P-5 Accountant -Appraiser - Bldg Insp/Comm -Engineer - Health Dir. - IT Director - Library Dir - Police Lt - Supt of Bldgs -Supt of Hwy&Pkts - Supt of S&W															
	76,890	78,428	79,997	81,597	83,229	84,893	86,591	88,323	90,089	91,891	93,729	95,604	97,516	99,466	101,455
P-6															
	71,190	72,614	74,066	75,548	77,059	78,600	80,172	81,775	83,411	85,079	86,781	88,516	90,287	92,092	93,934
P-7 Asst. Eng - Asst.Supt of Hwy&Parks - Asst.Supt of S&W - Comm & Econ Devel Dir - Recreation Dir - Supt of Vehicle Maint - Town Clerk - Town Planner															
	65,916	67,234	68,579	69,950	71,349	72,776	74,232	75,716	77,231	78,775	80,351	81,958	83,597	85,269	86,974
P-8 Adult Service Librarian/Asst. Dir - Conservation Agent - Council on Aging Dir - Deputy Health Agent - HR Administrator - Purchasing Agent															
	61,033	62,253	63,498	64,768	66,064	67,385	68,733	70,107	71,509	72,940	74,398	75,886	77,404	78,952	80,531
P-9 Asst Recreation Director/Business Manager - Asst.Treasurer/Collector - Executive Assistant															
	56,555	57,687	58,840	60,017	61,217	62,442	63,691	64,964	66,264	67,589	68,941	70,320	71,726	73,160	74,624
P-10 Administrative Asst - Asst. Town Accountant - Children's Libr - PC Support Tech - Ref. Services Libr - Tech Services Libr															
	52,325	53,372	54,439	55,528	56,639	57,771	58,927	60,105	61,307	62,533	63,784	65,060	66,361	67,688	69,042
P-11 Animal Contr Officer - Engineer Insp - Plan Review/Central Permit Adm - Recreation Coord - Veteran's Agent															
	45,515	46,425	47,354	48,301	49,267	50,252	51,257	52,283	53,328	54,395	55,483	56,592	57,724	58,879	60,056
P-12 Engineering Aide															
	41,539	42,370	43,217	44,082	44,963	45,863	46,780	47,715	48,670	49,643	50,636	51,649	52,682	53,735	54,810

TOWN OF WALPOLE		Election, Fire, Safety & Grant Hourly Schedule	
Election, Fire, Safety, Stipend & Grant Hourly Schedule		Effective 7/1/2015	
GRADE	POSITION	Hourly rate	
ELECTION		Min	Max
E-1	Election Officer		9.59
E-2	Election Deputy Warden, Clerks, Deputy Clerks		11.83
E-3	Election Registrar, Election Warden		14.21
FIRE		Min	Max
F-1	Call Firefighter - Private	16.58	20.25
F-2	Call Firefighter - Lieutenant	18.33	22.37
SAFETY		Min	Max
S-1	School Traffic Officer		16.71
S-2	Police Matron	13.66	16.17
	Interpreter	"	"
S-3	Special Police (town paid)		23.43
S-4	Special Police (non-town paid)		46.86
Inspection		Min	Max
I-0	Deputy Local Inspector	24.35	25.21
I-1	Supt. Insect/Pest Control (stipend)		400/yr
I-2	Tree Warden (stipend)		700/yr
I-3	Animal Inspector (stipend)	3850/yr	5,000/yr
I-4	Deputy Tree Warden (stipend)		500/yr
GRANT SCHEDULE			
G-1	Elder Service Advocate	\$15.50	\$20.50

TOWN OF WALPOLE **Recreational Schedule**
Recreation Schedule **Effective 7/1/2015**

GRADE	POSITION	Hourly Rate	
		Min	Max
R-1	Aquatics Director	13.80	18.25
	Day Camp Director	"	"
	Teen Center Director	"	"
R-2	Assistant Aquatics Director	12.50	16.10
R-3	Head Guard	12.00	15.45
R-4	Program Specialist	11.25	14.48
	Water Safety Instructor	"	"
R-5	Program Supervisor	9.50	12.24
	(For day camp, tennis, floor hockey and girls softball)	"	"
R-6	Lifeguards	9.00	11.59
R-7	Program Instructors	8.50	10.95
	(Adult and children's programs, umpires, referees)	"	"
R-8	Gate Attendants	8.00	9.66
	Program Aides	"	"
R-9	Specialized Instructors	10.00 - 50.00 per hour	5.00 - 60.00 per participant

ARTICLE 7

SUMMARY OF PROPOSED FY 2016 WATER DEPARTMENT OPERATIONS AND MAINTENANCE BUDGET

(155 Miles of Main, 7910 Connections, 1275 Hydrants, 1400 Valves, 18 Wells, 6 Storage Tanks, 2 Water Treatment Facilities)

Salaries:

This section of the budget includes salaries of the 10 Public Works and 2 Clerical employees that are assigned to the Water Department. Also included are the salaries of the Assistant Superintendent, as well as one half of the salaries for the Board of Sewer and Water Commissioner's secretary and the Superintendent.

Total Salaries Requested \$906,276

Operational Expenses:

The expense portion of this years requested budget is proposed to increase by approximately 4.4% or \$66,250 in total. These increases are directly related to the requirements of the Water Management Act Program of the DEP and the maintenance of the Jarvis Farm property (formerly Sharon Country Day Camp).

Total O&M Expenses Requested \$1,570,305

Capital Projects: (Included in the budget to be funded through Retained Earnings)

- Distribution System Investigation/Pipeline Improvement Design \$200,000
- Pump Station Monitoring and Control System Upgrade \$ 35,000
- Pump Station Intrusion Alarm and Security Fencing and Gate Repair/Replacement \$75,000

Total Capital Requested \$310,000

ARTICLE 8

SUMMARY OF PROPOSED FY 2016 SEWER DEPARTMENT OPERATIONS AND MAINTENANCE BUDGET

(85 Miles of Main, 5,325 Connections, 8 Pump Stations)

Salaries:

This section of the budget includes the salaries of the 3 Public Works and 1 Clerical position that are assigned to the Sewer Department. Also included is one half of the salaries for the Board of Sewer and Water Commissioner's secretary and the Superintendent.

Total Salaries Requested \$282,411

Operational Expenses:

The expense portion of this years requested budget is proposed to increase by \$149,200 over the FY 2015 amount of \$3,647,390. The proposed increase is primarily related to costs associated with the annual MWRA assessment.

- | | |
|--|-------------|
| • MWRA Assessment | \$3,646,662 |
| • Septage Facility Operation and Maintenance | \$28,910 |
| • Other Expenses | \$112,018 |

Total O&M Expenses Requested \$3,787,590

Capital Projects: (Included in the budget to be funded through retained earnings)

- | | |
|---|-----------|
| • Replacement 2006 ¾ Ton 4 Wheel Drive
Pick Up Truck | \$ 42,000 |
| • Equipment and Building Improvements at the
Septic Receiving Facility | \$180,000 |
| • Sewer System Expansion Feasibility Review | \$225,000 |

Total Capital Requested \$447,000

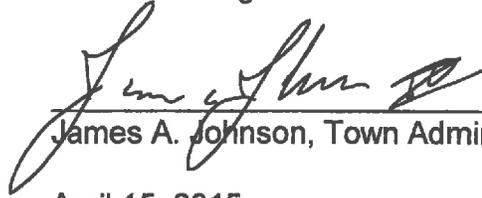


TOWN OF WALPOLE
COMMONWEALTH OF MASSACHUSETTS

Walpole Town Hall
135 School Street
Walpole, MA 02081
Phone (508) 660-7289
Fax (508) 660-7303

To: Town Meeting Members

From:



James A. Johnson, Town Administrator

Date: April 15, 2015

Re: FY 2015 Budget Update- Article 11

Article 11 requests that Town Meeting transfer funds from various accounts to the Snow and Ice Budget. As you know the Commonwealth was faced with historic snowfall this past winter and this article will address the costs associated with snow and ice operations. Town meeting members will be asked to consider a motion that transfers \$550,000 to the Snow and Ice Budget from the following accounts:

Overlay	\$ 250,000
Health Insurance	\$ 120,000
Unemployment	\$ 80,000
Building Maintenance Expenses	\$ 40,000
Solid Waste	\$ 40,000
Property & Liability Insurance	\$ 10,000
Vehicle Maintenance Salaries	\$ 10,000

Please feel free to contact me if you have any questions regarding this article.

Board of Health
William Morris, Chairman
Carol Johnson, Clerk
Richard Bringhurst, MD
Richard Beauregard
Mona Bissany, RPH



Town Hall
135 School Street
Walpole, Ma. 02081
Phone (508) 660-7321
Fax (508) 660-6345

Town of Walpole
Commonwealth of Massachusetts

ARTICLE 18

TO: Board of Selectmen/Town Meeting Members
FROM: Robin Chapell, Health Director *RC*
RE: Revolving Fund from Flu Vaccine Administration
Reimbursements to Council on Aging
DATE: March 30, 2015

The Health Department is seeking reimbursement through Medicare for distributing flu vaccine to Walpole seniors. The Walpole Visiting Nurses Association and Medical Reserve Corps volunteers administered 720 doses of flu vaccine for us this year. Medicare reimbursement for FY2015 is pending. The Council on Aging uses these Medicare funds for nutrition and fitness programs, emergency heating assistance and senior wellness programs. Currently there is \$4288.75 in the revolving fund.

Cc: Courtney Riley

OVER

Board of Health
William Morris, Chairman
Carol Johnson, Clerk
Richard Bringham, MD
Richard Beauregard
Mona Bissany, RPH



Town Hall
135 School Street
Walpole, Ma. 02081
Phone (508) 660-7321
Fax (508) 660-6345

Town of Walpole
Commonwealth of Massachusetts

ARTICLE 18

TO: Board of Selectmen / Town Meeting Members
FROM: Robin Chapell, Health Director 
RE: Report Revolving Fund for Compost Bins
DATE: March 30, 2015

This revolving fund was set up so the Town could receive start up compost bins from the Department of Environmental Protection, sell them at a very reduced cost to homeowners to encourage composting, use the monies we collect to buy more and keep selling them until the monies run out. We have sold 1047 compost bins since the start of the program to Walpole residents. Since my last report we sold 19 more bins at \$25/bin. We purchased 21 more bins at a cost of \$1,155.00. Presently we have \$507.26 remaining in the revolving fund.

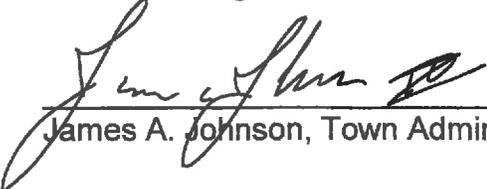
OVER



TOWN OF WALPOLE
COMMONWEALTH OF MASSACHUSETTS

135 School Street
Walpole, MA 02081
Phone (508) 660-7289
Fax (508) 660-7303

To: Town Meeting Members

From: 
James A. Johnson, Town Administrator

Date: April 16, 2015

Re: Article 18 – Revolving Account Balances

Article 18 requests that Town Meeting Members vote to authorize the use of the revolving funds pursuant to Massachusetts general laws Chapter 44, section 53E½. The current balances and spending limits in each these accounts as of April 16, 2015 are:

<u>Fund</u>	<u>Account Balance</u>	<u>Spending Limit</u>
Council on Aging Programs	\$ 2,412	\$ 100,000
Library Services	\$ 5,071	\$ 35,000
Senior Citizen Health Services	\$ 4,289	\$ 20,000
Compost Bins	\$ 507	\$ 10,000
Recreation	\$ 69,083	\$ 448,000
Fire Alarm Maintenance	\$ 30,282	\$ 20,000
Engineering Services and Inspections	\$ 0	\$ 100,000
Turco Field Maintenance And Turf Replacement Fund	\$ 22,560	\$ 508,584
Turner Pond	\$ 10,983	\$ 45,000

ARTICLE 19

Spring Annual Town Meeting 2015

OPTIONAL ADDITIONAL REAL ESTATE EXEMPTIONS FOR DISABLED VETERANS, THE BLIND, SURVIVING SPOUSE & ELDERLY

Article: 19

"To see if the Town will vote in accordance with the provisions of Massachusetts General Laws, Chapter 59, Section 5 C1/2, granting additional real estate tax exemptions in the amount of 50% for those who qualified under Chapter 59, Section 5, beginning FY 2016 or take action in relation thereto."

(Petition of the Board of Assessors)

Report from the Board of Assessors:

The optional additional exemption requires annual approval by the local appropriating authority. Town Meeting has adopted the Optional Additional Real Estate Exemption since FY 2001. The exemption is currently at 50%, the Board proposes to maintain the 50% level for FY 2016.

The Board of Assessors receives many inquiries regarding property tax relief from taxpayers, that are disabled, on a limited income, or who are coping with rising household expenses and property taxes. Fortunately, there are programs to help those who qualify to meet their tax obligations. These programs which provide property tax exemptions are set forth in Section 5 of Chapter 59, of M.G.L.

In FY 14, tax dollars abated on all exemptions totalled \$277,151, of which \$89,389 was reimbursed by the State.

Exemption Description	State Exemption	Plus 50%	Proposed FY 2016
Widows CL. 17D	\$175.00	\$87.50	\$262.50
Disabled Veteran CL. 22 (Greater than 10%)	\$400.00	\$200.00	\$600.00
Disabled Veteran CL. 22A (Loss of Limb or Eye)	\$750.00	\$375.00	\$1,125.00
Disabled Veteran CL. 22E (100% Disabled)	\$1,000.00	\$500.00	\$1,500.00
Disabled Veteran CL. 22C (Adapted Housing)	\$1,500.00	\$750.00	\$2,250.00
Blind CL. 37	\$437.50	\$218.75	\$656.25
Elderly 41C	\$1,000.00	\$500.00	\$1,500.00

Projected Cost to the Town (Based on FY 2014 Exemptions)

Exemption Description	# of FY 2014	Plus 50%	Cost to the Town
Widows CL. 17D	9	\$87.50	\$787.50
Disabled Veteran CL. 22	135	\$200.00	\$27,000.00
Disabled Veteran CL. 22A	2	\$375.00	\$750.00
Disabled Veteran CL. 22E	45	\$500.00	\$22,500.00
Disabled Veteran CL. 22C	1	\$500.00	\$500.00
Blind CL. 37	15	\$218.75	\$3,281.25
Elderly 41C	42	\$500.00	\$21,000.00
Total	249	Total	\$75,819 *

* Funding from existing Abatements & Exemption Account (Overlay)

OVER Additional Information

PROPERTY TAX EXEMPTIONS & DEFERRAL

FOR DISABLE VETERANS, OLDER CITIZENS, SURVIVING SPOUSES AND MINORS

The Walpole Board of Assessors is offering advice for taxpayers regarding property tax exemptions and deferrals of property taxes.

The Assessors Office receives many inquiries regarding property tax exemptions from taxpayers on limited income who are coping with rising household expenses and property taxes. Fortunately, there are programs to help you meet your tax obligations. These programs, which provide either property tax exemptions or a deferral of taxes, are set forth in different clauses of Section 5 of Chapter 59 of the General Laws of Massachusetts. Those specifically geared for you are Clause 17D, Clause 41C or Clause 41A - Tax Deferral.

The Assessors have briefly outlined the following regulations pertaining to these exemptions:

Clause 41C - Elderly Exemption (\$1,000 up to \$1,500)

Must be 70 years of age by July 1st.

For a Single person: Assets not to exceed \$40,000 & Income less than \$20,000 per year.

For a Married person: Assets not to exceed \$55,000 & Income less than \$30,000 per year.

Assets - excluding assessed value of domicile as of July 1, household items and motor vehicles.

Income includes all gross receipts. Owned & Occupied real estate in MA for 5 years, plus

have to have lived in MA, the last ten years. Surviving Spouse must have occupied the property five years.

Clause 17D - For Older citizens, Surviving Spouses and Minors (\$175 up to \$262.50)

Must be 70 years of age by July 1st.

Total worth may not exceed \$40,000, excluding the assessed value of the domicile as of July 1.

Income not considered when applying for Clause 17D.

If you are a surviving spouse of any age or a qualified minor, that is, a minor who has a deceased parent.

Clause 18 - Hardship

For persons who, because they are aged, infirm and poverty-stricken, cannot make full or partial payment of their property taxes. The decision to grant a Clause 18 exemption is made solely at the discretion of the Assessors.

Clause 37 - Blind (\$437.50 up to \$656.25)

Are available to a blind person. (Registered with the Mass. Commission of the Blind)

Clause 22 - Disabled Veterans (\$400 up to \$600)

Provide exemptions to certain veterans (and their spouses or surviving spouses) who were not dishonorably discharged and who meet certain residency requirements)

Certification of a war-service connected disability from the Veterans Administration and separation papers. (minimum 10% disability)

Lived in Massachusetts for not less than 5 years prior to filing for exemption.

Clause 41A - Tax Deferral

Persons must be 65 years or older by July 1 of the year of application.

Massachusetts must have been your domicile for the preceding ten years.

Applicants must have owned and occupied as your domicile any real property in Massachusetts (including present property) for five years.

Gross annual income cannot exceed Single \$56,000, Married \$84,000, Head of Household \$70,000.

If the applicant meets the requirements, they can defer all or a portion of the taxes for the year.

The interest on the amount deferred is (4%) four percent simple interest. The community imposes a lien on the property when the deferral is approved.

If you have any further questions or wish more information, please contact the Board of Assessors, 508-660-7315, or write us at Board of Assessors, 135 School St., Walpole, MA 02081

Article 20

Spring Annual Town Meeting 2015

FY 2017 State Mandated Assessment Certification Program

Article 20:

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for technical services of a consultant, appraisal firm, and/or hiring temporary personnel, along with related expenses to assist the Board of Assessors in the implementation of the State Mandated Assessment Certification Program, or do or act anything in relation there to."
(Petition of the Board of Assessors)

Report from the Board of Assessors:

The Board of Assessors in accordance with the requirements of M.G.L., Chapter 40, section 56 and Chapter 58, sections 1, 1A, and 3, must carry out a state mandated reassessment program to achieve full and fair cash assessments for all real estate and business personal property accounts. The Board seeks technical expertise on certain classes of properties.

A. Commercial & Industrial Valuation :

Given the necessity for the timely completion of the revaluation project, in a relative short time frame (seven months) it was deemed necessary to seek assistance for the valuation of Commercial and Industrial properties. Due to the complexity, the specialized nature and the lack of local information, it was determined that consulting expertise could be used on this class of properties. A consultant will have access to data on a regional basis, will have experience valuing similar properties (Walpole Mall, Siemens, Wal Mart, Properties along RT.1, etc...) and experience defending the values in court. All values placed on properties must have sufficient documentation if the value is contested in court.

B. Business Personal Property Business Valuation :

There are approximately 700 Personal Property Business Accounts in Town. The Department of Revenue requires during a revaluation year that all Business Personal Property accounts be update with current cost and depreciation schedules to reflect values as of January 1, 2016. Due to the complex and labor intensive nature of Personal Property, the Assessors will maintain the high degree of accuracy to these accounts by seeking outside professional help.

C. Residential & Related Expenses :

In this update year, the Board of Assessors will be responsible for valuing all Residential properties, (approximately 8,400 parcels). The Board will also be supervising the Commercial, Industrial and Business Personal Property aspects of the project.

In conclusion, these expenses are required for our office to meet the minimum standards of a reassessment program set forth by the Department of Revenue. The total cost of this program at this time is estimated at only \$9.45 an account to complete. ($\$95,500 / 10,100$ accounts = \$9.45)

Article 21

Spring Annual Town Meeting 2015

RAISING PERSONAL PROPERTY EXEMPTION THRESHOLD

Article: 21

That the Town accept M.G.L. Chapter 59, Section 5, Clause 54, added by Chapter 159, Section 114, of the Acts of 2000, and to establish a minimum fair cash value requirement of \$10,000 for personal property accounts to be taxed effective the fiscal year 2016, or take any action in relation thereto. (Petition of the Board of Assessors)

Report from the Board of Assessors:

Based on findings and recommendations of the Town Auditors, Roselli, Clark & Associates, CPAs to raise the minimum fair cash value requirement of personal property threshold from \$5,000 to \$10,000 of assessed value for personal property accounts.

It is important to note that the elimination of these accounts did not reduce the amount of overall tax assessments in a given tax year since the remaining property tax accounts are absorbing these demerit accounts, which will likely add only pennies to each tax bill while reducing significantly the amount of bills needing to be processed. In many instances the cost to assess, collect and follow-up on these accounts can exceed the actual property tax itself.

Unlike real estate in which a lien may be placed on the property to recover delinquent taxes. Personal Property lacks such a mechanism. When a Personal Property account no longer exists and the taxpayer shows no indication of paying the taxes there is little recourse to recover the unpaid taxes that make it economically feasible. Uncollected Personal Property taxes average about \$7,000 annually.

There are approximately 95 accounts between \$5,000 - \$10,000 dollars, generating a total of only \$14,500 tax dollars.

Chapter 59, Section 5, Clause 54:

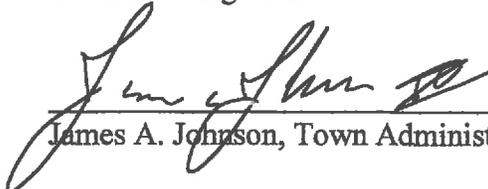
"Personal property, if less than an amount established by the city or town, but not in excess of \$10,000 of value. This clause shall take effect upon its acceptance by a city or town, which shall establish a minimum value of personal property subject to taxation and may modify the minimum value by vote of its legislative body. "



TOWN OF WALPOLE
COMMONWEALTH OF MASSACHUSETTS

135 School Street
Walpole, MA 02081
Phone (508) 660-7289
Fax (508) 660-7303

To: Town Meeting Members

From: 
James A. Johnson, Town Administrator

Date: April 15, 2015

Re: WPD Union Contract - Articles 22 and 23

I am pleased to report to Town Meeting Members that Town and Massachusetts Coalition of Police Local 115 have reached an agreement on a three year contract for the period covering July 1, 2014 through June 30, 2017. At Town Meeting, members will be asked to vote on the funding component of the new contract under Article 22 and vote to authorize the withdrawal from Civil service as part of Article 23.

Article 23 requests Town Meeting Members rescind the 1929 Annual Town Meeting vote that authorized the Town to enter into civil service for permanent police officers. It should be noted that Massachusetts General Law Chapter 4, section 4B authorizes the revocation of certain laws that have been accepted by towns in the same manner by which they were originally accepted. Since the Civil Service system for police officers was accepted by Town Meeting the revocation may occur by the same action of Town Meeting.

Per the Town of Walpole Charter, the changes to the contract as negotiated and agreed to by the parties are summarized below. The Language that is being added is shown in bold and highlighted, while the language that is being removed is shown with the strikethrough style.

If you wish to view the entire contract you may do so at the office of the Walpole Town Clerk, or on the Walpole website at www.walpole-ma.gov. Should you have any questions prior to Town Meeting, please do not hesitate to contact me personally.

Add the following Language in at the beginning of the contract prior to the preamble:

Although Civil Service is not specifically mentioned in this contract as of the date of this proposal it is the Town's intention to repeal article 33 of the January 1929 Town Meeting that established Civil Service in the Walpole Police Department. Local 115 agrees to fully support this repeal. The Chief will work with Local 115 to develop a policy that is mutually agreeable to both parties that outlines the hiring and promotion process going forward.

ARTICLE XV – INSURANCE

The section will now read:

The Town shall continue to pay fifty percent (50%) of an officer's premium for the insurance coverage in effect and to continue in effect the "Death in Line of Duty Policy".

Effective May 15, 2015, the Employer shall offer Health Insurance for Employees who regularly work in excess of 20 hours per week and 1040 regular hours per fiscal year.

Active Employee contribution rates toward premiums shall be as follows:

Employees hired prior to May 15, 2015 - 30%

Employees hired on or after May 15, 2015 - 40%

All employees hired prior to May 15, 2015 shall continue to keep their current insurance contribution rate for as long as they are continuously employed by the Town and actively working 20 or more hours per week.

The Employer and the Union agree that so long as the Employer remains part of the current health group, the Employer shall notify the Union of changes made to mandatory subjects of collective bargaining by the Board of Directors of the Health Insurance Joint Purchasing Group at a reasonable time after the Town is notified of the implementation of the changes. The Employer and the Union also agree that should the Union timely request to meet and discuss any changes to mandatory subjects of collective bargaining, the parties shall meet for the purpose of discussing the impact of the change(s) and not the decision to implement the change(s) itself.

Delete the following language:

~~The Town will pay 70% and the employees will pay 30% of the HMO group health insurance premiums for West Suburban Health Group so-called "Rate Saver" plans, as these "Rate Saver" plans shall be the only plans eligible for employee enrollment. All employees shall be enrolled in the Rate Saver plans not later than July 1, 2011 (June billing). It is agreed that Officers Becker, Koenig, Moses, H. Van Ness, and Wilmot shall remain at an 80%/20% contribution split until June 1, 2014 at which time they shall move to the 70%/30% split as described here.~~

~~As long as the Town remains a member of the West Suburban Health Group, the Employer and the Union agree that the Employer shall notify the Union of changes made to mandatory subjects of collective bargaining by the Board of Directors of said West Suburban Health Group. The Employer and the Union also agree that should the Union timely request to meet and discuss any changes to mandatory subjects of collective bargaining, the parties shall meet for the purpose of discussing the impact of the change(s) and not the decision to implement of the change(s) itself.~~

ARTICLE XXI - WAGES

Officers to receive the following COLA increases:

Yr 1 – 0% Yr 2 – 1.5% Yr 3 – 1% on July 1 and 1% on January 1

The salary schedule shall now be show as follows:

ARTICLE XXI – WAGES

Walpole Police Department Pay Schedule – FY2015 (effective July 1, 2014) – 0%

<u>Grade Position</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
PD-1 Patrolman	\$895.66	\$964.98	\$1,023.67	\$1,094.51	\$1,116.39	\$1,138.71
PD-2 Sergeant		\$1,218.16	\$1,302.47	\$1,328.50	\$1,355.08	

~~Effective July 1, 2011, step 2 shall be deleted from the PD-2 Sergeant scale. Those employees (O'Connell & Zangehetti) at Step 2 as of that date shall move to Step 3 on July 1, 2011 and shall be eligible for step increase on July 1 of each year thereafter until reaching Step 6. Any Sergeant promoted~~

after July 1, 2011 shall commence at Step 3 and be eligible for step increases thereafter on his/her anniversary date of promotion.

Walpole Police Department Pay Schedule – FY2016 (effective July 1, 2015) – 1.5%

<u>Grade Position</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
PD-1 Patrolman	\$909.09	\$979.45	\$1,039.03	\$1,110.93	\$1,133.14	\$1,155.79
PD-2 Sergeant			\$1,236.43	\$1,322.01	\$1,348.43	\$1,375.41

Walpole Police Department Pay Schedule – FY2017 (effective July 1, 2016) – 1%

<u>Grade Position</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
PD-1 Patrolman	\$918.18	\$989.24	\$1,049.42	\$1,122.04	\$1,144.47	\$1,167.35
PD-2 Sergeant			\$1,248.79	\$1,335.23	\$1,361.91	\$1,389.16

Walpole Police Department Pay Schedule – FY2017 (effective January 1, 2017) – 1%

<u>Grade Position</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
PD-1 Patrolman	\$927.36	\$999.13	\$1,059.91	\$1,133.26	\$1,155.91	\$1,179.02
PD-2 Sergeant			\$1,261.28	\$1,348.58	\$1,375.53	\$1,403.05

Add the following language at the end of this section:

All employees covered by this agreement shall be required to enroll in a Direct Deposit program for all payroll compensation once a system is in place. All employees shall have access to electronic payroll information. Printed payroll information and payroll checks, with the exception of annual W-2 forms, shall be discontinued once a system is in place.

ARTICLE XXIA - EDUCATIONAL INCENTIVE

The section will now read:

The Town adopted, effective July 1, 1990, the provisions of MGL Chapter 41, Section 108L, as amended, the so-called "Quinn Bill" or "Career Incentive Pay Program". Employees employed by the Town and receiving benefits as of July 1, 2009, shall continue to receive the same educational benefits provided by said statute as of that date. In the event of a discontinuance, repeal, or substantial change to said statute, said employees shall continue to receive educational benefits in the same manner as received on July 1, 2009. Further, pursuant to said statute, eligible employees as described in this section who move from one degree level to another (ex: bachelors to masters) shall receive the reimbursement for the new level upon certification as is the current practice.

Employees hired after 2009 will be eligible for the educational incentive program as follows:

1. Effective 7/1/15 employees will receive 1/3 (33% total) of the eligible benefits for the Career Incentive Pay Program
2. Effective 7/1/16 employees will receive an additional 1/3 (66% total) of the eligible benefits for the Career Incentive Pay Program (66% total)
3. Effective 6/30/17 employees will receive an additional 1/3 (100% total) of the eligible benefits for the Career Incentive Pay Program. This incentive will start at 11:59 PM on the last day of the contract year and will not take effect until 7/1/17.

The Chief will work with Local 115 to develop a policy that is mutually agreeable to both parties that outlines which educational degrees will be eligible for this education incentive.

Career Incentive payments shall be made as follows:

1st Half Payment – 1st Pay Period In December

2nd Half Payment – Last Pay Period In June

The following will be deleted:

~~The Town adopted, effective July 1, 1990, the provisions of MGL Chapter 41, Section 108L, as amended, the so-called "Quinn Bill" or "Career Incentive Pay Program". Employees employed by the Town and receiving benefits as of July 1, 2009, shall continue to receive the same educational benefits provided by said statute as of that date. In the event of a discontinuance, repeal, or substantial change to said statute, said employees shall continue to receive educational benefits in the same manner as received on July 1, 2009. Employees not eligible for said program and/or not employed by the Town on or before July 1, 2009 shall not be eligible for this incentive, unless an employee who transferred to Walpole Police on or after July 1, 2009 was eligible and receiving said benefits in his/her prior community. Further, pursuant to said statute, eligible employees as described in this section who may move from one degree level to another (ex: bachelors to masters) shall receive the reimbursement for the new level upon certification as is the current practice.~~

~~Career Incentive payments shall be made as follows:~~

~~1st Half Payment – 1st Pay Period In December~~

~~2nd Half Payment – Last Pay Period In June~~

ARTICLE XXXXIV - DURATION

This Agreement and each of its provisions shall be in effect as of July 1, **2014**, and shall continue in full force and effect until June 30, **2017**, except as otherwise herein provided.

Implementation Cost to be appropriated - \$90,000 to the Walpole Police Department FY 2016 Budget. The cost to the Town in FY 15 is \$0.

Savings and Benefits:

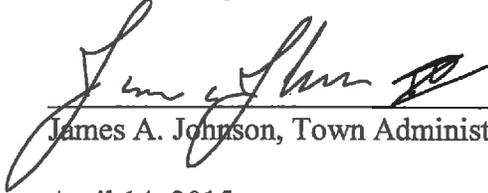
- By transitioning from 70/30 to 60/40 with the health insurance contribution the Town will be saving \$2,058.61 per year for employees who enroll in the family plan and \$783.84 per year for employees who enroll in the individual plan each year.
- The Town will not be bound by the promotional and hiring requirements of civil service.
- Walpole will not serve as a training ground for other Towns. Walpole will be able to offer competitive benefits to our police officers and be able to retain them for a prolonged period of time.



TOWN OF WALPOLE
COMMONWEALTH OF MASSACHUSETTS

135 School Street
Walpole, MA 02081
Phone (508) 660-7289
Fax (508) 660-7303

To: Town Meeting Members

From: 
James A. Johnson, Town Administrator

Date: April 14, 2015

Re: Spring 2015 Town Meeting - Articles 24, 25 and 26 Overview

Last Fall Town Meeting voted to fund the facilities plan that was presented by the Board of Selectmen however, the Town voters decided not to vote in favor of the override ballot that would have funded a large portion of this plan. Under the guidance of the Board of Selectmen the Town listened to the voters and adjusted the Facilities plan accordingly. The new plan allows the Town to proceed with construction of a new Police Station and the design of a Fire Station and Council on Aging. Town officials worked with CDR McGuire to update the figures for the Police Station, Fire Station and COA that were included in the facilities plan submitted in the summer of 2013. The figures that are being presented to Town Meeting Members were updated in December 2014 and include construction escalation costs.

Town residents have approached this office and asked how the Town is able to proceed with a facilities plan now without an override. The answer to this question is simple; the facilities plan that was presented in the fall required that almost ¾ of the funding to come from the \$21,158,000 override vote that failed. The current plan does not include any funding through an override but requires the town to borrow more money within our existing debt budget for a longer period of time, only funds construction of the Police Station while funding design costs for the Fire Station and COA at this Town Meeting.

I would like to take this opportunity to provide Town Meeting members with an overview of Articles 24, 25 and 26.

Article 24 – This article requests Town Meeting Members vote to appropriate \$9,000,000 to construct a new Police Station to be located at the recently acquired property on South St. The Town recently received notice that all of the final judgments have been issued by the Land Court and the Town of Walpole is now the owner of record for the property located on South Street. Local officials have already started to work with our environmental engineer Fuss and O’Neill to develop the specifications to demolish the structures. It is anticipated that the current buildings will be taken down by the end of the summer 2015.

The proposed funding sources for this article include:

• Free Cash Facility project Reserve	\$ 1,566,106
• Surplus from the Construction of the New Library	\$ 950,000
• Sale of the old Library	\$ 237,883
• Fiscal Year 15 Facility Debt Reserve Account	\$ 560,000
• <u>Future Debt Capacity as part of the Debt Budget</u>	<u>\$ 5,686,011</u>
Total Project Appropriation	\$ 9,000,000

Article 25 – This article requests Town Meeting Members vote to appropriate \$900,000 in borrowing for the design of a centrally located Fire Station. This funding plan includes the usage of funds built into the Town's existing debt capacity that will allow the Town to borrow \$900,000 to cover the costs associated with hiring an Owners Project Manager and Architectural Firm. If this article is approved the Town will proceed with procuring a design team in the near future. Once the design of the building is complete it is expected that the Board of Selectmen will bring forward a construction plan once it is available. At this time the estimated total project budget for a new Fire Station is just over \$11,000,000.

Article 26 – This article requests Town Meeting Members vote to appropriate \$410,000 in borrowing for the design of a Council on Aging. This funding plan includes the usage of funds built into the Town's existing debt capacity that will allow the Town to borrow \$410,000 to cover the costs associated with hiring an Owners Project Manager and Architectural Firm. If this article is approved the Town will proceed with procuring a design team in the near future. Once the design of the building is complete the Town will apply for the Community Development Block Grant through the Massachusetts Office of Housing and Community Development. Walpole may be eligible to receive up to \$750,000 in grant funds to be used towards the construction of a new Community Center that addresses the needs of the Council on Aging. The estimated total project budget for the design of a new Community Center to serve as the COA is just over \$4.5 million. Once the design and grant process is complete it is expected that the Board of Selectmen will bring forward a construction and funding plan once it is available.

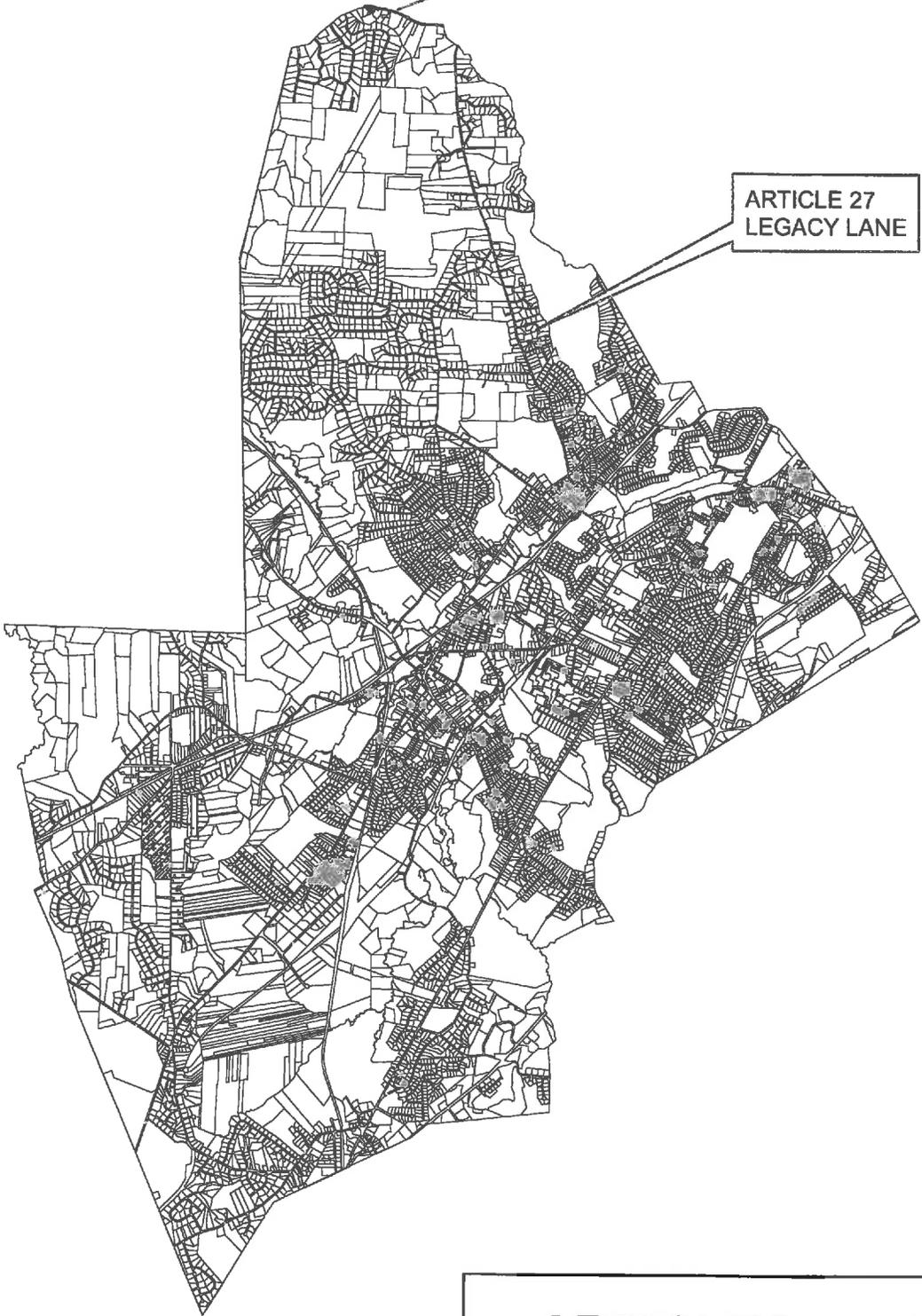
It is important to note the Town cannot currently afford to fund the construction of all three of these buildings at this time within its current non-excluded debt budget. Once the design of the COA and Fire Station is complete and Walpole receives notice regarding the Community Development Block Grant a funding plan will be presented to Town meeting.

Thank you for your consideration and please feel free to contact me personally if you have any questions regarding these articles prior to Town Meeting.



ARTICLE 28 LOCUS

ARTICLE 27
LEGACY LANE



**ARTICLES 27 & 28
TOWN WIDE
LOCUS**



LEGACY LANE

**ARTICLE 27
STREET ACCEPTANCE
LEGACY LANE**





EASEMENT LOCATION

EASEMENT LOCATION



**ARTICLE 28
SIGHT EASEMENTS
ACCEPTANCE
AT SHAKER LN/ROUTE 109**

