

Capital Budget Committee Minutes

Date: 01/08/2013

Location: Library – Community Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane,
John Spillane, Dave Sullivan, and Jim Johnson

The Ponds Committee represented by Dan Ryan, Cliff Snuffer, and Dave Melish presented their requests.

They are asking for \$20,000 to make renovations to Turners Lodge to include replacing windows, doors, and miscellaneous exterior improvements. The committee questioned \$20,000 for windows and doors and asked for an itemized and prioritized list and to come back to us.

They are asking for \$5,455 for a single year chemical treatment for Clarks Pond as part of the ongoing treatment program to eliminate weeds. The completed treatments have shown good progress. They also mentioned that Turners Pond had its treatment last year and should look good this spring. Based on the past success, the committee is inclined to continue this program. We asked about Cobb's Pond and their response was that it hadn't been forgotten but is lower priority because of lack of access to Cobb's Pond.

They had a request for \$750 to remove cat-9-tails from the outlet of Memorial Pond. It was noted by the committee that this request did not meet the requirements for a capital request (needs to be \$5,000 or greater). Jim Johnson said that he would find the funds to cover this request.

Another request for Memorial Pond was for \$6,000 for hydro-raking to remove the weeds growing around the edge of the pond. These weeds die, rot and add to the problems Memorial Pond is suffering from. The committee felt that it would be better to wait to see the results of the dredge study. We asked about the status of the dredging study, Jim Johnson said that it was out to bid.

The Ponds Committee's final request was for \$10,000 for a 4 wheel quad with plow to clear snow off Turners Pond. The reason for the request is that the equipment that the town loans the Ponds Committee is heavier than the quad being requested. Currently, they have to wait for the ice to get 6" thick before being able to clear snow. The quad would be able to clear the ice once the ice was 4" thick. This would make the pond available for skating more often.

Roger Turner presented the Emergency Management requests.

The Emergency Management group has requested \$6,000 for 2 laptops. Currently they are using Roger's personal laptop. The laptops are needed to log activities, access the internet to get to NOAA weather, and hazardous material information.

They are also requesting \$24,000 to relocate emergency communications equipment from the High Plain Street Water Tank site to Old Post Road due to the pending demolition of the High Plain Street water tanks.

The Emergency Management group is also asking for \$13,000 for a Public Safety Communications trailer and \$35,000 to equip the Public Safety Communications trailer.

Roger also spoke about the need for a chain link fence around the Summer Street antenna.

Capital Budget Committee Minutes

Date: 01/15/2013

Location: Library – Community Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane,
John Spillane, Dave Sullivan, and Jim Johnson

Dennis Flis presented the Board of Assessors request for \$20,000 for software upgrades. The Board of Assessors is updating their Assessing software. They require 15 ESRI ArcGIS Engine licenses at \$425 each, 15 licenses for Vision CAMA Version 7 Upgrades for \$8,000, and 6 copies of Microsoft Office Professional 2010.

The 15 licenses will be distributed as follows: 7 for the Assessors Office, 1 for the Finance Director, 1 for the Assistant Town Administrator, 1 for the Board of Health, 1 for the Collectors Office, and 4 for the Building Department. The 6 Microsoft Office copies will go to the Assessors Office (the 7th Assesor Software copy goes to the publically available computer and does not need Microsoft Office).

Dennis said that they have to upgrade the Assessing software every 6 /7 years.

Josh Cole presented the Recreation Department's requests.

The Recreation Departments biggest request is \$140,000 to rehab the wading pool. When they closed the pool this past year, they found a number of plumbing problems and as a result had to pull out of a grant request. The wading pool was built many years ago and in addition to the plumbing issues, it needs to be brought up to code. The plan is to add a "spray park" in the area of the wading pool. Josh said that he'd try to get a grant but that we'd have to front the money.

Josh told the committee that last year was the biggest year for pool tags since 2001 (the rates are \$7 for a day pass and \$35 for a seasons pass).

Josh would also like a 15 passenger van, costing between \$42,000/\$30,000 plus some fund raising. This would allow for expansion of the Rec Departments programs. They have looked at using the Senior Citizen's van on nights. The committee suggested that he look at what the School Department did, getting used vans for much less money or possibly making use of their vans.

Josh explained the need for new video/communications equipment. The existing equipment is shot. They have done 300 podcasts that have gotten over 45,000 views. They have also posted on the web, information for other departments like the Board of Selectmen's information on trash bins and the Board of Health's information on EEE. They have asked the cable TV companies with no success (this led to an off topic discussion of Walpole Cable TV sitting on \$1.5 million of user fees).

The final item Josh discussed was the need for curtains and lights in Blackburn Hall. Half the curtain is torn down and the need to complete some previously started work. Josh also mentioned that 150 kids attend the 6th/7th/8th grade dances but that there has been little interest at the high school level.

Capital Budget Committee Minutes

Date: 01/29/2013

Location: Library – Pinnacle Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane, John Spillane, Dave Sullivan, and Jim Johnson

The School Department presented their capital requests.

The School Department is requesting \$75,000 for security cameras for the High School. Currently, the school has 5 old analog cameras and need to be upgraded to high definition cameras. Their request is for 18 cameras that would be focused on monitoring the hallways for safety and security of the students and the staff. This request although having been in the works prior to the school shooting in Connecticut now takes on a higher priority. The cameras would give police in real time, the ability to know where an intruder was if this situation occurs. There won't be anyone monitoring the students, the primary use will be able to review what went occurred when there are fights, thefts, or damage to property. They told the committee that Norwood has more than 100 cameras.

The \$75,000 estimate is based on a price from BCM (from the state bid list). Since, getting this quote, they received a quote from Phoenix for essentially the same equipment for \$37,000. Phoenix for an additional \$18,925 would provide cameras for the rest of the schools, plus electronic access for the schools. As the discussion continued, the amount that the School Department would like rose to \$152,000 (cameras for 6 buildings at \$15,000 each – 4 elementary schools, plus 2 middle schools and electronic access to all schools at \$3,500 each. $\$90,000 + \$25,000 + \$37,000 = \$152,000$). The committee asked if there were grants available from Homeland Security and were told that none were available.

The School Department's second request is \$119,500 for 4 mobile laptop labs (one for each of the elementary schools). Each of the elementary schools has a computer lab that is currently used for educational purposes. The mobile labs are being requested to handle new testing requirements. The MCAS testing is being replaced with a new assessment program (PARCC). In addition, the schools will be using another assessment software program (MAP). Both assessment programs must be done online. Without the mobile labs, the access to the existing computer labs would be cut in half impacting the current education computer program. Each mobile of the labs will have 30 laptops and have wireless capability. The use of mobile labs will eliminate the need to create new physical labs in each of the elementary schools which would cost an estimated \$320,000.

The final request his for a light at the Johnsons Middle School crossing of Robbins Road for \$13,500. With the train coming at 7:20 AM, there are many cars rushing to the train station and there have been some near misses. Being proposed is a solar powered light with a cross walk push button.

Don Anderson presented the Building Maintenance Department requests. These requests involve a large amount of borrowing and is part of a borrowing plan, to put 3 years of capital borrowing into 1 year. The plan is to take advantage of MSBA reimbursement available for boilers, windows, and roofs. The Building Department requests are as follows:

- \$555,000 for partial roof replacement at the High School (Auditorium and "A" wing) and HVAC for the auditorium. This area has exceeded its life cycle and is leaking and in addition part of the roof became detached in a wind storm.
- \$1,045,000 for partial roof replacement at the Fisher School (Upper Auditorium and Left wing). This area is old and has had patches and repairs. They are also looking at replacing the boiler with a possible rebate from the Gas Company.
- \$235,000 for partial roof replacement at the Elm Street School. Two roof areas have exceeded their life cycle and are leaking.
- \$390,000 for replacement of the rear roof at the Boyden School.
- \$120,000 to replace lifting asbestos tiles in the kitchen and cafeteria floor in the Fisher School. This will require removing the existing kitchen equipment and returning it. There was some discussion about this request as no cooking is done at the Fisher School, however food preparation and heating of lunches still take place in the kitchen.
- \$150,000 for High School water proofing. With every rain, water comes in the front of the building. Drains are needed to move water away from the building.
- \$225,000 for Town Hall improvements including heated entrance stairs, heated gutters, remove the unused AC units, installing panels over the glass blocks, and repair the leaky cupola. There was some concern over the installation of panels over the glass blocks – reducing the light coming into the building vs the energy inefficiency and inability to get replacements.
- \$62,000 to replace the obsolete elevator control panel in Blackburn Hall.
- \$50,000 to cover miscellaneous equipment breakdowns that can't be handled out of the department budget (boilers, HVAC, generators, etc...)
- \$75,000 for system wide replacement of floor tiles and carpet replacement.
- \$65,000 for Johnson Middle School Auditorium
- \$25,000 for system wide painting
- \$20,000 to replace the fire alarm panel control panel at the Old Post Road School.
- \$45,000 to remove underground oil tanks between the town hall and Blackburn Hall. Oil is no longer used to heat these buildings and the tanks must be removed. The remaining oil is being pumped out and used at other town buildings that still use oil.

Capital Budget Committee Minutes

Date: 02/05/2013

Location: Library – Community Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane,
John Spillane, Dave Sullivan, and Jim Johnson

Chief Bailey presented the Fire Department requests:

The Fire Department is requesting \$24,850 to hire Girard Associates to perform the QA/QI (Quality Assurance/Quality Improvement) work for the Fire Department. All ambulance runs must be reviewed to see if the ambulance crew followed the prescribed protocol for the incident being reviewed. Each review is rated on a scale of 1 (minor deviations) to 4 (deviation caused or could have contributed to death). Runs rated with a 3 or a 4 result in the crew having to undergo training. In addition to the reviewing of runs and any required training, there are management and clerical functions that must be handled. Currently the town is handling this function in-house but have experienced some issues because the function is handle by a peer. Surrounding towns (Westwood and Norwood) use Girard Associates for their QA/QI function.

The department is asking for \$14,000 to purchase a Lucas CPR machine for the ALS ambulance. The advantage of this machine is that it provides the proper and consistent compressions and frees up a member of the ambulance crew for other activities. The committee felt that if funds could be found, that both the ALS and the BLS ambulances should have this piece of equipment. Most surrounding departments have this equipment and have better success rates than our department.

\$14,000 is being requested for a Stryler Power Stretcher. Currently the BLS ambulance does not have this piece of equipment and can only handle a patient weighing up to 500 lbs. The Stryler Power Stretcher can handle someone up to 750 lbs. The additional benefit is fewer back injuries to ambulance crews.

Replace Engine #6, a 2002 KME Class A fire engine. This vehicle is a tanker truck which has limited usage as almost all the towns streets are served by hydrants and can only handle a crew of 2 fire fighters. This vehicle is not the towns oldest truck, but it is the truck goes out all the time. The request is for \$500,000 less an estimated trade-in of \$70,000. The committee feels that it is important that the town put this request out to bid and not rely on the state bid list based on our experience with the security cameras where the state bid list was twice the quote from another vendor.

The Chief also gave a status of the need to replace the Scott Air Pack Cylinders. He plans to do the replacements on the following schedule: 2014 - 2, 2015 -7, 2016 – 9, 2018 – 20, 2019 – 20, and 2020 – 75 at \$500 each.

Capital Budget Committee Minutes

Date: 02/12/2013

Location: Library – Community Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane,
John Spillane, Dave Sullivan, and Jim Johnson

Tom Perciaccancte presented the Vehicle Maintenance Department requests:

The Department is requesting \$175,000 to replace the 2006 Elgin Sweeper. This sweeper is used every day during the season and has 3,200 hours on it and had \$7,400 in repairs recently. The proposed replacement is a waterless system with good visibility. Sweepers typically last 5 to 7 years.

They are requesting \$55,000 to replace #327, a 2001 Ford F350 Dump with a plow. This truck has over 100,000 miles on it and is used to pull a trailer during the summer to carry lawn equipment. The plan is save the dump body and to get a 1 ton dump truck.

\$50,000 to replace #554, a 2001 Ford F250 4x4 with a plow. This truck has over 75,000 miles on it. This vehicle is used by the Building Maintenance department.

\$28,000 to acquire a new Ford F150 4x4 pickup truck. The Highway Superintendent will get this vehicle with the Superintendents current truck going to the Highway Foreman. Currently the Foreman has to take a 1 ton dump truck to check on crews out in the field (they currently have 3 or 4 jobs going on each day).

Rick Mattson present the Water and Sewer Department requests:

The Water Department is planning to replace 1,500 feet of old cast iron water main on North Street from Old North Street to the town line. This line has had frequent breaks. The work may be done by town forces. One of the reasons for doing this project now, is that the town is planning to repave this section of North Street. The estimated cost for this project is \$202,505.

The Water Department is requesting \$27,000 to replace the 2006 Ford Ranger subcompact pickup truck with a full size pickup.

The Sewer Department is requesting \$45,000 to install a secure access system at the Septage Receiving facility on Robbins Road. This would allow unmanned operation of the facility. The committee expressed a number of concerns: the limited use of the facility which is handled on an on-call basis doesn't justify going to an unmanned operation, concerns with "hot" loads being dumped unmonitored opening the town up to liability for these loads, and the site plan approval of the facility limited the hours of operation.

The Sewer Department is requesting \$27,000 to purchase a Ford F150 4x4 pickup for daily use in the sewer pump station and septage facility operations. This would be an addition to the towns fleet. The reason for the request is to make the operation of the department more efficient.

Capital Budget Committee Minutes

Date: 02/26/2013

Location: Library – Community Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane,
John Spillane, Dave Sullivan, and Jim Johnson

The Capital Budget Committee adjourned their meeting at the request of the Town Administrator, requesting that the committee attend the Board of Selectmen's meeting to hear a presentation on the Facilities draft report.

Capital Budget Committee Minutes

Date: 03/05/2013

Location: Library – Community Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane,
John Spillane, Dave Sullivan, and Jim Johnson

Stephanie Mercandetti, the Economic Development Director, presented the request for \$250,000 to design improvements to the Route 1A Industrial Park that has been suggested by an economic improvement study (funded by a grant). The focus of this request is address a number of issues with this industrial park that are limiting it's potential and addressing these issues would lead to job creation and additional tax revenue. Currently, the market has a poor perception of this area. While it has lots of open land, buildings that are available, few property owners (which makes consolidation of lots easy), the lack of sewer is a turnoff. The improvements would include extending the sewer into the Industrial Park as well as road and drainage improvements. The asked if there were grants that could cover this cost – the response was that there are grants for construction but they require that you have the design done. The committee had questions on spending this amount of money for a project that would likely cost \$2,500,000 to construct without contribution from the landowners who would be the beneficiary of the project. In addition, with the proposed solar farm on one of the large process would bring into question that landowner's interest in a sewer line.

Margaret Walker, the Town Engineer, presented the requests for the Engineering Department:

Requests for remedial measures and inspections of the Turners Pond and Neponset River dams are not being pursued at this time pending receiving a letter from the state requiring the town to do this work (the letter had been expected in December but has not been received).

\$10,000 is being requested to re-time the CBD traffic signals at East and Main, Stone and Common, and Common and Main. These signals are not tied together and when there is a power outage, they get out of sync causing traffic delays. These signals are 20+ years old, and this request is an attempt to improve the traffic flow through the center of town while the town determines what it wants to do with the center of town.

Bob LeBlanc, the Highway Superintendent, presented the Highway and Parks requests.

\$200,000 is being requested for paving of various roads and fix sidewalks (\$125,000 for sidewalks, \$75,000 for roads). This is the town's annual supplement to the Chapter 90 funds the town uses for repaving town roads (Chapter 90 funds cannot be used for sidewalks). The plan is to mill and overlay Goldfinch Lane, Mockingbird Lane, Oriole Lane, Whip-Poor-Will Lane, and Evergreen Circle, address sidewalks on East and High Plain Streets, and various localized repairs on Massachusetts Ave, Washington Street, and Pemberton Street.

The department is requesting \$50,000 for crack seal various streets. Crack sealing with hot fiber reinforced tar extends the life of roads by preventing water getting into cracks in the pavement, freezing and thawing causing the road surface to break up. Last year, they did 8 -10 roads.

\$55,000 is being requested for traffic light replacement and repair at the intersection of Common St and Washington St. The traffic control box is very old and there is no opticom at that intersection, making it dangerous for Fire and Police going through that intersection responding to an emergency. In addition, this request would cover the installation of Astro Arms on the traffic lights at downtown intersections, the lights are currently held by chains. The Astro Arms would stabilize these traffic lights.

A request for \$10,000 for a pedestrian crossing at East and Elm Street. The current crossing is not ADA compliant. The plans are to do this as an in-house project.

A request for \$40,00 to purchase an Asphalt Pavement Grinder. This would be used for sidewalk, pot hole, and water trench repairs. Currently the town rents this equipment.

The department is requesting \$60,000 to replace the pedestrian walkway/bridge on Coney Street. The existing structure is rusting and structurally questionable, it is not ADA compliant, and it's too narrow for the sidewalk plow. The plan is to replace the walkway/bridge with a precast bridge like what was done over the School Meadow Brook on Washington St. The plan is to do this work in-house.

\$8,000 for irrigation improvements. This would replace the booster pump that supplies irrigation water to Upper Turco field, irrigate the Plimpton fields, and improve the system at the Bird Middle School (the old timer is not reliable, the replacement will have remote control sensors to make seasonal adjustments.

A request for \$7,500 for a 52" Gravely Rotary Mower. This rider mower would be used to cut grass on non-athletic fields. It would allow the department to be more efficient.

\$25,000 for hazardous tree removal. This is a regular request to cover crane work that the town has to hire a tree company to perform. Also covers situations where storms require extra equipment to clear up downed trees.

\$29,200 for a leaf vacuum system. The town currently has 2 leaf vacs, one is a 1978 and the other is a 1986 piece of equipment. Both have required many repairs, the companies that manufactured these are no longer in business. This request will replace both vacs with a new unit with a 16" intake.

The department requested \$130,000 for a 55' aerial bucket truck. This would eliminate the need for the town to hire a private tree company for some of the hazardous tree removal. Ed Forsberg brought up the possibility of investigating acquiring a used bucket truck from the Norwood Light Co.

The final request was for \$13,000 for a snow blower attachment to replace the 1968 V Plow. The town currently has 4 sidewalk plows – 2 V Plows and 2 trackless units. The proposed snow blower attachment would be 51" wide, John Spillane questioned whether that would be too wide for the downtown sidewalks.

Chief Stillman presented the Police Department requests:

The Police Department is requesting \$12,000 to replace the 2007 motorcycle (the town's other motorcycle is a 2009). The 2007 motorcycle is old, has 25,000 miles on it, and has had many repairs. The motorcycles are an important part of the town's traffic enforcement, accounting for 4,000 tickets (approximately half of the traffic tickets issued each year).

\$250,000 is being requested to construct a 120' tall radio antenna. This is part of an overall project to improve/correct communications problems that were highlighted from hurricane Irene and subsequent blizzards and snow storms. This antenna would eliminate communication dead zones that exist in parts of the town. The committee had a question about the feasibility of borrowing for the antenna as opposed for the Rt 1A Industrial Park (both are for \$250,000).

The department is requesting \$8,000 for Crash Reconstruction Equipment. This equipment will be used in fatal and serious accidents. Currently this work is done manually and is very time consuming. The town has trained personnel (he is recognized as an expert in court) but does not have the equipment

The department's final request is for a Quantar Repeater for \$30,000. This will go at the Old Post Road radio site. We currently have 2 repeaters, the oldest will be removed, and the current primary will become the backup.

Capital Budget Committee Minutes

Date: 03/12/2013

Location: Library – Community Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane, John Spillane, Dave Sullivan, and Jim Johnson

The committee received a quote and presentation for the replacement of all the radios in every municipal vehicle (excluding Fire and Police vehicles). The reason for this last minute request is the result of the problems the town experienced during recent storms. The proposed radios would be digital (as opposed to the current analog radios) and would be capable of being reprogrammed over the air rather. The vendor is on the state bid list and would not only provide the radios but also service them. The funds for this request will come from left over funds from prior capital requests plus funds from the Water Enterprise Funds and Sewer Enterprise Funds.

The committee took some preliminary votes on the Board and Department requests.

Request	Amount Requested	Funding Source	Town Adm. Recommend	Motion Made	Vote
Water Dept.					
Cast Iron Pipe Replacement	\$202,505	WEF	\$202,505	Favorable	6-0-0
Vehicle Replacement	\$27,000	WEF	\$27,000	Favorable	5-1-0
Security Cameras (Treatment plants & TH Share)	\$45,000	WEF	\$45,000	Favorable	6-0-0
Communications Equipment/Radios	\$5,750	WEF	\$5,750	Favorable	6-0-0
Sewer Dept.					
Septage Facility Improvements	\$45,000	SEF	\$45,000	HOLD	
Additional Vehicle	\$27,000	SEF	\$27,000	Favorable	5-1-0
Communications Equipment/Radios	\$5,750	SEF	\$5,750	Favorable	6-0-0
Administration					
Telephone system phase 1 (Police/Fire)	\$35,000	FC	\$35,000	Favorable	6-0-0
Ponds Committee					
Clarks Pond Treatment	\$5,500	FC	\$5,500	Favorable	5-0-1
Turners Lodge Renovations	\$6,000	FC	\$6,000	Favorable	5-0-1

Memorial Pond Hydro Raking	\$6,000	FC	\$6,000	NO ACTION	5-0-1
Economic Development					
Rt 1A Industrial Park Improvements	\$250,000	Borrow	\$250,000	NO ACTION	6-0-0
Police Dept.					
Quantar Repeater	\$30,000	FC	\$30,000	Favorable	6-0-0
Radio Tower	\$250,000	Borrow	Not recommended	HOLD	
Emergency Mgmt					
EOC Computers	\$6,000		Not recommended	NO ACTION	6-0-0
OPR/High Plain Equipment Relocation	\$24,000		Not recommended	NO ACTION	6-0-0
Public Safety Communications Trailer and Outfit	\$48,000		Not recommended	NO ACTION	6-0-0
Parks Dept					
Irrigation Improvements	\$8,000	FC	\$8,000	Favorable	6-0-0
Hazardous Tree Removal	\$25,000	FC	\$25,000	Favorable	6-0-0
Boyden Sch. Field Renovations	\$270,000		Not recommended	NO ACTION	6-0-0
Building Maint.					
WHS Roof Replace/HVAC Improve/Water Proofing	\$705,000	Borrow	\$705,000	Favorable	6-0-0
Fisher Sch. Roof Boiler window replacement	\$1,045,000	Borrow	\$1,045,000	Favorable	6-0-0
Elm St Sch. Roof replacement	\$235,000	Borrow	\$235,000	Favorable	6-0-0
Boyden Sch. Roof replacement	\$390,000	Borrow	\$390,9000	Favorable	6-0-0
Fisher Sch. Café – Kitchen floor replace	\$120,000	Borrow	\$120,000	HOLD	
Town Hall Upgrades	\$225,000	Borrow	\$225,000	HOLD	
Blackburn Elevator Control Panel	\$62,000	Borrow	\$62,000	Favorable	6-0-0

Underground Oil Tank Removal	\$45,000	Borrow	\$45,000	Favorable	5-1-0
Misc. Infrastructure Repairs and Replacements	\$50,000		Not recommended	NO ACTION	6-0-0
Painting System wide	\$25,000	FC	\$20,000	Favorable	6-0-0
Floor/Tile Replacement System wide	\$75,000	FC	\$35,000	Favorable	6-0-0
OPR Sch. Fire Alarm Panel	\$20,000	FC	\$20,000	Favorable	6-0-0
JMS Auditorium Improvements	\$65,000		Not Recommended	NO ACTION	6-0-0
Engineering Dept.					
Turner Pond Remedial Measures	\$235,000		Not Recommended	NO ACTION	6-0-0
Neponset River Dam Remedial Measures	\$165,000		Not Recommended	NO ACTION	6-0-0
Recreation Dept.					
Center Wading Pool Rehab	\$144,000	Borrow	\$144,000	Favorable	6-0-0
Blackburn Lighting Improvements	\$10,000		Not Recommended	NO ACTION	6-0-0
Administration					
Town Hall Copiers	\$14,000	FC	\$14,000	Favorable	6-0-0
Security Cameras	\$130,000	FC	\$75,000	NO ACTION	4-0-2
Radios – Town Wide	\$76,000	FC & Prior YR Capital	\$76,000	HOLD	
Ponds Committee					
Quad w/plow	\$10,000		Not Recommended	HOLD	
Board of Assessors					
Software Licenses and Upgrades	\$20,000	Overlay Surplus	\$20,000	Favorable	6-0-0
Fire Dept.					
Replace 2002 Fire Engine	\$500,000	Borrow	\$445,000	Favorable	6-0-0
Lucas CPR Machine	\$28,000	Amb. Fund	\$28,000	Favorable	6-0-0
Stryker Power Stretcher	\$14,000	Amb. Fund	\$14,000	Favorable	6-0-0

Police Dept.					
Motorcycle	\$12,000	FC	\$11,000	Favorable	6-0-0
Crash Reconstruction Equip.	\$8,000	FC	\$8,000	Favorable	6-0-0
DPW Highway Dept.					
Asphalt Pavement Grinder	\$40,000		Not Recommended	HOLD	
Vehicle Maint.					
Sweeper	\$175,000	FC	\$175,000	Favorable	6-0-0
1 Ton Dump Truck – Parks	\$55,000	FC	\$55,000	Favorable	6-0-0
F-250 Utility Truck	\$50,000	FC	\$40,000	Favorable	6-0-0
F-250 Pickup Truck - Parks	\$28,000	FC	\$24,000 for F150	Favorable	6-0-0
Parks Dept.					
Rotary Mower	\$7,500		Not Recommended	HOLD	
Leaf Vac System	\$30,000	FC	\$30,000	Favorable	6-0-0
55' Aerial Truck	\$130,000		Not Recommended	NO ACTION	5-1-0
Snow Blower Attachment	\$13,000	FC	\$13,000	Favorable	5-1-0
Recreation Dept.					
15 Passenger Van	\$42,000		Not Recommended	NO ACTION	6-0-0
Video Communications	\$16,200		Not Recommended	NO ACTION	6-0-0
School Dept.					
Mobil Testing Labs	\$119,500	FC	\$119,500	NO ACTION	5-1-0
WHS Security Cameras	\$86,500	FC	\$86,500	Favorable	6-0-0
Street & Sidewalk Improvements					
Chip Seal Various locations	\$100,000		Not Recommended	NO ACTION	6-0-0
CDB Signal Timing	\$10,000	FC	\$10,000	Favorable	6-0-0
Crack Seal Roadways	\$50,000	FC	\$25,000	Favorable	6-0-0
Asphalt Sidewalk Overlay	\$54,000		Not Recommended	NO ACTION	6-0-0
Pedestrian crossing at East and Elm	\$10,000	FC	\$10,000	HOLD	
Coney St	\$60,000	FC	\$60,000	Favorable	5-0-0

culvert/Bridge Repair					
Street & Sidewalk Improvements Borrow					
Street & Sidewalk Improvements	\$200,000	Borrow	\$200,000	Favorable	5-0-0

WEF = Water Enterprise Fund SEF = Sewer Enterprise Fund FC = Free Cash

Capital Budget Committee Minutes

Date: 03/19/2013

Location: Library – Community Room

Attendees: Bill Abbott, Bob Connolly, Ed Forsberg, Liz Gaffey, Carol Lane, John Spillane, Dave Sullivan, and Jim Johnson

Attending were Michael Boynton, Dr. Lynch, Chief Stillman, Don Anderson, Rick Matson, Bob LeBlanc, Bob O’Brien, and Dan Ryan to address any final questions that the committee might have.

Michael Boynton explained the need for security cameras – fire bombing of the Town Hall, fire at the Central Pool, and theft of funds. Cameras will be focused on the exteriors of the towns buildings with the exception of areas where money is handled (Town Clerks office, Town Collectors office, and Rec Department area).

Don Anderson has agreed to come up with an alternative to replacing the glass block windows in the town hall. The committee also asked what sections of the Fisher School roof needed to be replaced and decide that those sections should also be replaced for an additional \$535,000.

Rick Matson reported that the S&W Commission had changed their mind on the Water Department vehicle replacement and are requesting No Action and that they had reduced the cost estimate for the Septage Facility Improvements to \$20,000.

The committee took their final votes on the Board and Department requests.

Request	Amount Requested	Funding Source	Town Adm. Recommend	Motion Made	Vote
Water Dept.					
Cast Iron Pipe Replacement	\$202,505	WEF	\$202,505	Favorable	6-0-0
Vehicle Replacement	\$27,000	WEF	\$27,000	NO ACTION	6-0-0
Security Cameras (Treatment plants & TH Share)	\$45,000	WEF	\$45,000	Favorable	6-0-0
Communications Equipment/Radios	\$5,750	WEF	\$5,750	Favorable	6-0-0
Sewer Dept.					
Septage Facility Improvements	\$45,000	SEF	\$45,000	NO ACTION	6-0-0
Additional Vehicle	\$27,000	SEF	\$27,000	Favorable	5-1-0
Communications Equipment/Radios	\$5,750	SEF	\$5,750	Favorable	6-0-0

Administration					
Telephone system phase 1 (Police/Fire)	\$35,000	FC	\$35,000	Favorable	6-0-0
Ponds Committee					
Clarks Pond Treatment	\$5,500	FC	\$5,500	Favorable	5-0-1
Turners Lodge Renovations	\$6,000	FC	\$6,000	Favorable	5-0-1
Memorial Pond Hydro Raking	\$6,000	FC	\$6,000	NO ACTION	6-0-0
Economic Development					
Rt 1A Industrial Park Improvements	\$250,000	Borrow	\$250,000	NO ACTION	6-0-0
Police Dept.					
Quantar Repeater	\$30,000	FC	\$30,000	Favorable	6-0-0
Radio Tower	\$250,000	Borrow	Not recommended	Favorable	6-0-0
Emergency Mgmt.					
EOC Computers	\$6,000		Not recommended	NO ACTION	6-0-0
OPR/High Plain Equipment Relocation	\$24,000		Not recommended	NO ACTION	6-0-0
Public Safety Communications Trailer and Outfit	\$48,000		Not recommended	NO ACTION	6-0-0
Parks Dept.					
Irrigation Improvements	\$8,000	FC	\$8,000	Favorable	6-0-0
Hazardous Tree Removal	\$25,000	FC	\$25,000	Favorable	6-0-0
Boyden Sch. Field Renovations	\$270,000		Not recommended	NO ACTION	6-0-0
Building Maint.					
WHS Roof Replace/HVAC Improve/Water Proofing	\$705,000	Borrow	\$705,000	Favorable	6-0-0
Fisher Sch. Roof Boiler window replacement	\$1,045,000	Borrow	\$1,045,000	Favorable for \$1,580,000	6-0-0
Elm St Sch. Roof replacement	\$235,000	Borrow	\$235,000	Favorable	6-0-0

Boyden Sch. Roof replacement	\$390,000	Borrow	\$390,9000	Favorable	6-0-0
Fisher Sch. Café – Kitchen floor replace	\$120,000	Borrow	\$120,000	Favorable	5-1-0
Town Hall Upgrades	\$225,000	Borrow	\$225,000	Favorable	6-0-0
Blackburn Elevator Control Panel	\$62,000	Borrow	\$62,000	Favorable	6-0-0
Underground Oil Tank Removal	\$45,000	Borrow	\$45,000	Favorable	5-1-0
Misc. Infrastructure Repairs and Replacements	\$50,000		Not recommended	NO ACTION	6-0-0
Painting System wide	\$25,000	FC	\$20,000	Favorable	6-0-0
Floor/Tile Replacement System wide	\$75,000	FC	\$35,000	Favorable	6-0-0
OPR Sch. Fire Alarm Panel	\$20,000	FC	\$20,000	Favorable	6-0-0
JMS Auditorium Improvements	\$65,000		Not Recommended	NO ACTION	6-0-0
Engineering Dept.					
Turner Pond Remedial Measures	\$235,000		Not Recommended	NO ACTION	6-0-0
Neponset River Dam Remedial Measures	\$165,000		Not Recommended	NO ACTION	6-0-0
Recreation Dept.					
Center Wading Pool Rehab	\$144,000	Borrow	\$144,000	Favorable	6-0-0
Blackburn Lighting Improvements	\$10,000		Not Recommended	NO ACTION	6-0-0
Administration					
Town Hall Copiers	\$14,000	FC	\$14,000	Favorable	6-0-0
Security Cameras	\$130,000	FC	\$73,000	Favorable	4-1-1
Radios – Town Wide	\$76,000	FC & Prior YR Capital	\$87,750	Favorable	6-0-0
Ponds Committee					
Quad w/plow	\$10,000		\$5,446	Favorable	5-0-1
Board of Assessors					
Software Licenses	\$20,000	Overlay	\$20,000	Favorable	6-0-0

and Upgrades		Surplus			
Fire Dept.					
Replace 2002 Fire Engine	\$500,000	Borrow	\$445,000	Favorable	6-0-0
Lucas CPR Machine	\$28,000	Amb. Fund	\$28,000	Favorable	6-0-0
Stryker Power Stretcher	\$14,000	Amb. Fund	\$14,000	Favorable	6-0-0
Police Dept.					
Motorcycle	\$12,000	FC	\$11,000	Favorable	6-0-0
Crash Reconstruction Equip.	\$8,000	FC	\$8,000	Favorable	6-0-0
DPW Highway Dept.					
Asphalt Pavement Grinder	\$40,000		Not Recommended	NO ACTION	6-0-0
Vehicle Maint.					
Sweeper	\$175,000	FC	\$175,000	Favorable	6-0-0
1 Ton Dump Truck – Parks	\$55,000	FC	\$55,000	Favorable	6-0-0
F-250 Utility Truck	\$50,000	FC	\$40,000	Favorable	6-0-0
F-250 Pickup Truck - Parks	\$28,000	FC	\$24,000 for F150	Favorable	6-0-0
Parks Dept.					
Rotary Mower	\$7,500		Not Recommended	NO ACTION	6-0-0
Leaf Vac System	\$30,000	FC	\$30,000	Favorable	6-0-0
55' Aerial Truck	\$130,000		Not Recommended	NO ACTION	5-1-0
Snow Blower Attachment	\$13,000	FC	\$13,000	Favorable	5-1-0
Recreation Dept.					
15 Passenger Van	\$42,000		Not Recommended	NO ACTION	6-0-0
Video Communications	\$16,200		Not Recommended	NO ACTION	6-0-0
School Dept.					
Mobil Testing Labs	\$119,500	FC	\$119,500	Favorable	5-1-0
WHS Security Cameras	\$86,500	FC	\$125,000	Favorable	6-0-0
Street & Sidewalk Improvements					
Chip Seal Various locations	\$100,000		Not Recommended	NO ACTION	6-0-0
CDB Signal Timing	\$10,000	FC	\$10,000	Favorable	6-0-0

Crack Seal Roadways	\$50,000	FC	\$25,000	Favorable	6-0-0
Asphalt Sidewalk Overlay	\$54,000		Not Recommended	NO ACTION	6-0-0
Pedestrian crossing at East and Elm	\$10,000	FC	\$10,000	Favorable	6-0-0
Coney St culvert/Bridge Repair	\$60,000	FC	\$60,000	Favorable	5-0-0
Street & Sidewalk Improvements Borrow					
Street & Sidewalk Improvements	\$200,000	Borrow	\$200,000	Favorable	5-0-0