

FINANCE COMMITTEE

Minutes

March 4, 2013

Regular meeting of the Finance Committee was held on Monday, March 4, 2013 at 7:30 p.m. with the following members present: J. Denneen, J. Burke, M. Kent, M. Iwanowicz, D. DiCenso, D. Bruce, C. Lane, S. Ahmed, J. McDermott, J. owre, T. Williams, P. Hinton D. Crowley S. Lawson at Also, Town Administrator, Town Accountant and Fire Chief T. Bailey.

7:30 p.m. – Quorum being present, the meeting was called to order by Acting Chairman J. Denneen.

Ay 6 2013 Spring Annual Town Meeting

Department of Public Works

Snow & Ice – Balance (See sheet)

MOTION MADE by Dan accept Mr. O'Brien's memo to overspend, seconded by Josette, (13-0-0)

Bob O'Brien – Power Point Presentation on employees on Parks and Bldg. Maintenance. Power Point. Staffing levels in Parks Department, helps with the ballfields. Field Renovations all ballfields are maintained by the Parks Department. No one from school. Schools, tree and brush work in the Town Forest. Do as time permits. Work done in off season. Cemeteries Stone Field for Recreation events., concrete road on Hithcning Post Road repairs, sidewalk on Wolcott Ave.,

4 new hires, 2 parks and 2 building maintenance.

D. Anderson/Bldg. Maint – Center Fire Station, Police Station repairs, work at various schools. Installation of smart boards and projectors at schools.

Very beneficial to have staff on site, don't have to borrow finding contractor's and obtaining quotes. All divisions work together. System works well.

8:00 p.m. – Committee Member S. Lawson

S& Water did work on Eastland Circle.

Engineering /Sidewalk on Washington Street, Granite Street/Lincoln Rd. consruction layout for Norton and Hartshorn Road. Pavement Management Program spend 1 million

per year. Do mark outs. , update public records. Walk in customer service Maggie does well in obtaining Grants. Reviews applications for various permits. Provides peer review to the various boards.

Sidewalk – Town doesn't have a by-law requiring homeowner to shovel in front of their house. Hope to do sidewalk repairs in this year's capital budget. Will beign prioritizing the streets, some just sections. ? Brush pick up week, could we consider. Michael , need staff for field work coming into busy time.

Engineer (Tab 7) – Maggie, staff two full time, two part time, professional services for dam inspections and required by state regulations, augments what is done in

house. Walpole has 5 dams. If don't need to do, money is not spent. Equipment, requested a lap top with software, for drawings.

MOTION MADE by D. Crowley, Seconded by P. Hinton for Favorable Action on the Engineering Budget in the amount of xxxxxxxxxx, Motion Passed (14-0-0) (14 voting) Unanimous

DPW Administration – donna, provides clerical support to also parks , highway, vehicle maintenance, cemeteries, Drug Testing for commercial driving l, done randomenly. Federally mandated.

MOTION MADE by J. Burke, Seconded by J. Lowre for Favorable Action on the DPW Administration Budget in the amount of \$262,610, Motion Passed (14-0-0) (14 voting)

Highway (parks, cemeteries, highway) staff of 7 do highway work, overtime budget call backs from police for flooding, downed trees, early morning sweeping, prior to cars parked, stadium events. (9,000 each year) stadium reluctant to pay if not a safety issue. If don't put signs out would be a nightmare, request money every year. Storm drains, contract out the cleaning, material is classified as hazardous material, do 4500 each year, on a rotating basis.

MOTION MADE by D. Crowley, Seconded by D. DiCenso for Favorable Action on Snow and Ice Budget in the amount of \$804,893, Motion Passed (14-0-0) (14 voting) Unanimous

Snow & Ice Budget – Budget is realistic, if don't spend, goes back to Free Cash, salt costs 48/ton, bid as a consortium, looking into using brine, (doesn't work in all temperatures)

try to use as little salt, keep a log, on file. Salt concern, 29 pieces of town equipment, sometime call in the contractors, save money to do in house.

MOTION MADE by D. Crowley, Seconded by D. Bruce for Favorable Action on the Snow and Ice Budget in the amount of \$769,900, Motion Passed (14-0-0) (14 voting)

Street Lighting – self explanatory, 2000 street lights, not owned by the town, traffic lights, professional service for traffic for police details.

MOTION MADE by D. Crowley,
Motion Made by D. Crowley, 363200, seconded S. Lawson, 14-0-0

Cemetery Division – 7 cemeteries, approximately 52 burials per year. Work prior to emorial day, quite a bit of work, Work Off program, putting the records up to date. Working out well.

Motion made by denny 158,529, seconded by Susan 14-0-0

Landfill – 0

MOTION MADE by D. Crowley, Seconded by S. Lawson for 0 funding, Motion passed (14-0-0) (14 voting) Unanimous

Vehicle Maintenance – 4 members, 140 pieces of equipment, position ws reinstated last year, saves town money, maintains police cruises, labor is all done by this division, outside work is wheel alignments, don't have the equipment. Don't do fire apparatus, do ambulance. Most towns send out, benefit to have the mechanics on on site.

MOTION MADE by D. Crowley, 349,168, Seconded by Susan, 14-0-0

Average age of workers in this division is 40, not anticipate a large group retiring.

Parks Division - received 2 positions that were lost, mainatains staff of six, admas farm, schools, town property, fields, __ Overtime money for the compost facility, admiknisterred by Board of Health, worker funded out of this budget. Call back for trees, lining the fields, and compost. All ballfields maintained by this department, downtown area, receives some money fron user fields from the use of the fields.

Motion Made by denny, 544,003, seconded by Susan, 14-0-0

Building Maintenance – 2 additional positions, maintains all schools and municipal buildings, second largest in public works, a lot of facilities are duel oil and gas, all heating bills come out of this budget, responsible for maintaining the systems. Plimpton School new use for special needs, robotivcs, a lot more activity at this school, Turner's Pond – membership reveue, upkeep of repairs, comes out of a revolving account. Looking to put lights in parking lot in the future. Have done electrical work at Turner's Pond.

MMade by D. Crowley seconded 1,952,339, seconded Josette (14-0-0)

Recreation – comes under DPW, helps coordination with Parks and Recreation, scheduling events on the ball fields. Coordination of services. Multitude of programs, 39,500 for staffing pools applying for a Grant on the wading pool. Tried to get the water pools covered by indirects for commissioners. Electricity – pools, tennis courts, Revolving Funds are for incurred expenses. Recreation Director salary out of taxpayer. Allows them to put on community revenue supports the program.

Josh to get a breakdown of the various programs, expenditures and expenses. Audit report very favorable, amount of program that is done, return of investment. Programs unknown, does with revenue available. Budget difficult to keep track of. Recreation has to fund their own programs, Walpole more creative than some towns.

MOTION MADE by D. Crowley, Seconded by J. Burke for Favorable Action on the Recreation Budget in the amount of \$229,766, Motion Passed (12-0-2) (P. Hinton, and D. DiCenso abstained) (14 voting)

Tree Services – handout. Cost of having a tree division > feels cost savings to have this done.

Minutes

MM by Dan, February 21, 2013, seconded Susan, 9-Denny, Julie and Pat,

MM to adjourn by Dan, seconded by Susan at 10:15 pm (14-0-0) (14 voting)