Town Of Walpole
Commonwealth of Massachusetts

PERSONNEL BOARD

Brian Davis, Chairperson
Mary Campbell, Vice Chair
Phil Hinds
Nancy McCabe
John Sheppard

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MINUTES OF MARCH 20, 2012

A regular meeting of the Walpole Personnel Board was held on Tuesday, March 20, 2012 at 7:30 p.m. in Room #123 of the Town Hall. The following were present:

Brian Davis, Chairperson
Mary Campbell
Phil Hinds
Nancy McCabe
John Sheppard

PERFORMANCE EVALUATION FORMS:
The Board members reviewed all of the completed performance evaluation forms. After their review they felt that the forms reflected sufficient comments to each of the criteria. However, on next years evaluation forms a check box will be added to the goals for the department head to check off whether the goals assigned had been completed, not completed or on going. Some of the evaluations had goals that were not complete but the goal was not brought forward to the next year to complete. All in all they felt that the department heads did a very good job in completing the evaluations of their employees.

PERSONNEL ACTION REQUESTS: All were Approved

1. Jeff Abate, Dispatcher, step incr from step 7, $21.42/hr to step 8, $21.85/hr, eff 4/4/12
2. Fred Boyden, Highway Foreman, retirement eff 2/29/12.
3. Robert Kilroy, Police Officer, step incr from step 5, $1,072.82/wk to step 6, $1,094.28/wk, eff 3/2/12.
4. Wayne Pyron, Water System Technician, resignation eff 3/16/12
5. Nolan Murray, new hire, Recr Program Aide, $8.00/hr, eff 3/19-6/12/12. Youth sports
6. Barbara Paige, new hire, Recr Spec Instr, $15.00/hr, eff 4/1-6/1/12. Adult Ed
7. Anthony Abril, voluntary demotion from Election Warden, $13.05/hr to Election Officer, $8.82/hr, eff 3/6/12
8. Josette Burke, promotion from Election Officer $8.82/hr to Deputy Warden, $10.88/hr, eff 3/6/12.
9. Linda Busheme, promotion from Election Officer $8.82/hr to Deputy Warden, $10.88/hr, eff 3/6/12.
10. James Cappelletti, promotion from Election Officer $8.82/hr to Deputy Warden, $10.88/hr, eff 3/6/12.
11. James Cerbo, promotion from Deputy Warden, $10.88/hr to Election Warden, $13.05/hr, eff 3/6/12.

12. Ruth Chamberlain, new hire, Election Officer, $8.82/hr, eff 3/6/12.
13. Loraine Ducat, new hire, Election Officer, $8.82/hr, eff 3/6/12.
14. Pat Foley, voluntary demotion from Deputy Warden, $10.88/hr to Election Officer, $8.82/hr, eff 3/6/12.
15. Jane Fuller, promotion from Election Officer, $8.82/hr to Election Warden, $13.05/hr, eff 3/6/12.
16. Richard Hayes, new hire, Election Officer, $8.82/hr, eff 3/6/12.
17. Allan Haynes, promotion from Election Officer $8.82/hr to Deputy Warden, $10.88/hr, eff 3/6/12.
18. Arlene Hoegler, new hire, Election Officer, $8.82/hr, eff 3/6/12.
19. Helen Howard, promotion from Election Officer $8.82/hr to Deputy Warden, $10.88/hr, eff 3/6/12.
20. Phyllis Kivi, new hire, Election Officer, $8.82/hr, eff 3/6/12
21. Natalie Lee, promotion from Election Officer $8.82/hr to Deputy Warden, $10.88/hr, eff 3/6/12.
22. Jillian Morley, new hire, Election Officer, $8.82/hr, eff 3/6/12
23. Francis Kenney, new hire, Election Officer, $8.82/hr, eff 3/6/12
24. Susan Richmond, new hire, Election Officer, $8.82/hr, eff 3/6/12
25. Mary Rockwood, promotion from Election Officer $8.82/hr to Deputy Warden, $10.88/hr, eff 3/6/12.
26. Jean St.George, promotion from Election Officer $8.82/hr to Deputy Warden, $10.88/hr, eff 3/6/12.
27. Linda Tucker, new hire, Election Officer, $8.82/hr, eff 3/6/12
28. Arlene Turco, new hire, Election Officer, $8.82/hr, eff 3/6/12
29. Raymond Fleck, Albert Miller, Raymond Rockwood, Helen T. Ryan, Lester Tarbell, Election Officers, deceased