



Town Of Walpole

Commonwealth of Massachusetts

PERSONNEL BOARD

Albert DeNapoli, Chair
Phil Hinds
Joseph Moraski
Ann Ragosta
John Sheppard

Town Hall
135 School Street
Walpole, MA 02081
Phone (508)-660-7294
Fax (508)-660-7303

MINUTES OF AUGUST 11, 2015

A meeting of the Personnel Board was held on Tuesday, August 11, 2015 at 7:30 p.m. in Room #116 of the Town Hall. Phil Hinds was unable to attend. The following members were present:

Al DeNapoli, Chair
Joseph Moraski
Ann Ragosta
John Sheppard

Also: Thomas Gregory, Asst. Town Administrator

REORGANIZATION of the Board:

Motion was made by Mr. Moraski and seconded by Mr. Sheppard that:
The Board nominates Al DeNapoli as Chairperson.
Motion was voted 3-0-1; Al DeNapoli abstained

Motion was made by Mr. Moraski and seconded by Mr. DeNapoli that:
The Board nominates John Sheppard as Vice Chairperson.
Motion was voted 3-0-1; John Sheppard abstained

MINUTES:

Motion was made by Mr. Sheppard and seconded by Mr. DeNapoli that:
The Minutes of June 11, 2015 be approved.
Motion was voted 2-0-2; Joseph Moraski and Ann Ragosta both abstained due to not being members at that time.

CLASSIFICATION STUDY:

Thomas Gregory, Asst. Town Administrator informed the members that MMA Consultant Mark Morse was selected to conduct a salary survey of all non-union positions. Mr. Moraski requested that board members be kept informed during the study and that the results would be presented to them for their approval.

APPROVAL OF PRIOR SERVICE

Motion was made by Mr. Moraski and seconded by Mr. Sheppard that:
The Board recognize up to five years of David Donaghey, Assistant Treasurer/Collector's prior service for with the Town of Dover.
Motion was voted 4-0-0, unanimous.

PERSONNEL ACTION REQUESTS:

Members reviewed the Personnel Action Request forms. A number of questions were raised by both Mr. Moraski and Ms. Ragosta as to the Recreation seasonal positions. They requested that Patrick Shield, Recreation Director meet with them at the September meeting to explain how the hourly rates of pay were given to a number of the individuals doing the programs.

All personnel action forms were approved. Mr. Moraski further stated that he would like to have the forms prior to the event taking effective.

INFORMATION REQUEST:

Mr. Moraski requested the following:

Organizational chart

List of positions showing if exempt, non-exempt, including scheduled hours

Add a box on the PAR for members to initial

Motion was made by Mr. Moraski and seconded by Mr. Sheppard that:

Meeting will be adjourned – 9:00 p.m.

Motion was voted 4-0-0, unanimous