

Master Plan Implementation Committee
Tuesday, February 12, 2013 at 6:30p.m
Room 116, Walpole Town Hall

Minutes

Attendees: E. Forsberg, A. Goetz, M. Kent, B. Norwell, and R. Nottebart. Staff Present: Stephanie Mercandetti and Maura Therrien. Guests: Sue Ferioli and Denise Maleiko.

1. Chairman Ed Forsberg called the meeting to order.
2. Approval of Minutes:

Due to a lack of a quorum, this agenda item was tabled to the next meeting.

3. Ongoing Business:

- a. Implementation Progress Review

- i. Master Plan Chapter 7: Housing and Residential Character

Members reviewed the task tables showing the status of action items and strategies from the last update. Members discussed whether some of the outstanding policies, goals and strategies recommended in the 2004 Master Plan and 2009 Five Year Master Plan update were still relevant. Some of the action items are still ongoing efforts and therefore were still valid. While others for which there was little to no activity, it was agreed that further examination as to the intent and policy or program needs to be researched. In addition, there were a couple of items which the Committee felt should be removed from consideration as there has been no activity and it was deemed not to be feasible as a strategy for the Town.

One action item which garnered a lot of conversation was the hiring of a full-time planner. Mr. Nottebart expressed the town's need for a Town Planner, whether on our own or to share with another town. It was noted that Ms. Delaney and Ms. Walker have picked up additional responsibilities. Site planning could be eased with a planner. Mr. Forsberg said that Mr. Boynton knows there is a need for professional planning. A planner should have expertise relative to the state zoning statute and the subdivision control law. A planner would guide the town's progress.

These sheets will be updated to reflect current status and other changes made. The revised task tables will be reviewed by the Commission at a future meeting.

Documentation: MP Chapter 7 – Housing and Residential Character

b. Spring Brook Trail/Park Project Update (Mr. Nottebart)

Mr. Nottebart presented the rendering of the pedestrian bridge. It was done by a high school student Emily Muller with guidance from her Art teacher, Sandra Allison. A bench and light post will be added. The NUASCE students will stake out the path and two trees need to come down. The lights and benches will be standard as used by the town to allow for repairs. The students have offered to do the signage for us. We need perhaps two signs for the pathways and two for the bridge. Mr. Forsberg states that this project is much bigger than the students from Northeastern usually handle. The walkways need to be dug before the ball fields are readied for spring training. Hay bales will be used to control erosion. Lights will be positioned near where the shade structure will be located, one light pole on both sides of the bridge, and two spot lights on the bridge.

Ms. Mercandetti will work with Mr. Nottebart to develop a flyer for Mr. Power, who as a Director with the Walpole Chamber will take on the role of collecting donations for the benches and light posts. A press release should be developed for the Chamber to send to the newspapers. Ms. Mercandetti is available to assist Mr. Power with this task if needed. Mr. Forsberg mentioned that perhaps donations may fund the four pilings, reinforced cage, and the concrete pads for the benches.

4. Correspondence: None.

5. Any Other Business:

a. Facilities Study Discussion on 2/26 @ 7pm

Mr. Forsberg notified members that the Board of Selectmen will be hosting a workshop session with the Finance Committee, School Committee, Permanent Building Committee and Capital Budget Committee to hear the Maguire Group present the draft report on their findings on Tuesday, February 26th at 7:00pm in the Main Meeting Room of Town Hall.

6. The next meeting is scheduled for March 12, 2013.

7. Meeting adjourned at 8:50pm. Motion was made by D. Nottebart and seconded by A. Goetz. VOTED UNANIMOUSLY.