

**Master Plan Implementation Committee
Tuesday, September 17, 2013 at 7:00p.m
Room 116, Walpole Town Hall**

Notes

Attendees: Ed Forsberg (Chairman), Dick Power (Vice Chairman), Mike Amaral, Al Goetz, and Dick Nottbart. Staff Present: Stephanie Mercandetti, Community & Economic Development Director and Maura Therrien. Guests: Denise Maleiko and Sue Ferioli.

*Due to a lack of a quorum, the meeting was not officially called to order and instead an informal discussion occurred. No votes were taken at the meeting.

1. Chairman Forsberg welcomed attendees and guests to the meeting at 7:05pm.

2. Approval of Minutes:

Due to a lack of quorum, the minutes were tabled until the next meeting.

3. Ongoing Business:

a. Spring Brook Trail/Park Project Update (Mr. Nottbart, Mr. Power)

Town Administrator is onboard with our needs for work on town property. There are no public facilities involved. There was a question on the bridge height. Mr. Power made a decision that ten inches is good. We need to do a "Hold Harmless" agreement for liability. NUASCE Project Manager, Jon Martiniello received the notice of intent. Mr. Nottbart needs the signed work order from Jim Johnson, has Jack Mee's signature on the building permit from Michael Boynton. This covers all: bridge, lights, benches, footings, tables' shelters, trash containers. We need people to help pro bono, and town people to cover weekends. Abutters Ms. Maleiko and Ms. Ferioli are concerned with their fencing. It will be four feet high, vinyl with wrought iron look.

b. Implementation Progress on the Master Plan

The current Master Plan cost \$75,000.00 to be professionally developed with the assistance of staff and officially adopted by the Planning Board in 2004. The Kendall Fund was used pay for the Plan the last time. The next update will be cheaper because some things have not changed.

Ms. Mercandetti noted that there are two sections which remain to be reviewed: National and Cultural Resources, and Open Space and Recreation Areas. Mr. Amaral requested the Plan be divided into Chapters for easier downloading on the website. While feasible, it may take some time.

4. Correspondence: None.

5. Any Other Business:

Mr. Amaral discussed "branding" as related to the recent Money Magazine article on Sharon MA. He mentioned that the Town should use the same seal across all offices and committees.

A discussion should take place at our next meeting to plan for Dick Power to make a presentation before the Planning Board on the Master Plan, its progress and role of the Master Plan Implementation Committee.

6. The next meeting is scheduled for Tuesday, October 8th.

7. Meeting adjourned at 8:15pm.