

A Workshop meeting of the Board of Selectmen was held on Tuesday, October 29, 2013 Beginning at 7PM in Room 112 of the Town Hall. Mrs. Mackenzie was absent.

The following Board of Selectmen members were present. Mark Gallivan, Chairman, Michael Berry, Vice Chairman ,Christopher Timson, Clifton Snuffer ,Michael Boynton, Town Administrator, Cindy Berube, Executive Assistant

Members from Finance Committee: Carol Lane, Joseph Denneen, Joe McDermott, Donna DiCensos, Mary Kent, Larry Pitman, Susan Lawson, Josette Burke

Members from Capital Budget: John Spillane, Ed Forsberg

Town Staff: Robert O'Brien, James Johnson, Robert LeBlanc, Drew Hand, Chief Richard Stillman, Maggie Walker

Others Present: Joe Moraski, John Robinson

Mr. Gallivan called the meeting to order at 7:02pm followed by the Pledge of Allegiance.

Pavement Management Program

Mr. Boynton spoke briefly of the current Pavement Management program. Understanding the scope and what we want to do and what we need to do to the downtown. Will keep the chip seal program in place.

R. O'Brien, DPW Director explained the Pavement Management Program is a tool they have used since 2007. The program is updated every year from many resources, residents, Town Administrator, Engineering and even utilities. The department works with the utility companies. The first issue from residents is usually why are you working on that street not mine. Showed the streets from 2003 to 2013 and it has been quite an achievement. It was suggested that he show the slide show at Spring Town Meeting. Mr. O'Brien will determine how many miles of roadway this encompasses.

Discussion regarding the goal which is to get all the public roads to a certain grade ensued. The DPW maintains the roads or extends the life of the road by using chip seal. It was noted that at one time the town could only pave the chapter 90 roads as there was not enough funding so they began using chip seal.

Mr. O'Brien showed slides of some of the work they did this year. Sidewalks installed on Elm, work on Washington Street which was done in phases. The town does their own inspections. The key is getting the work done at the right time of year. There is only one vendor left for chip seal. The savings to the town is 50%.

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Chip Seal can last for twenty years. He showed the list of streets that are going to be chip sealed. They try to do roads in neighborhoods as they get a better price. He showed pictures of roads that are in terrible shape. The goal is to get as many roads done as possible with the available funding. If there is no curbing they do not install curbing. The town has never overspent on Chapter 90 funds.

Mr. Gallivan wants to see them keep moving forward. He knows his own street will be done with chip seal and there will be those residents that will not be happy, but it is the only thing to do. It gives the town a lot of benefit. He is aware the first year of chip seal can be messy.

Roadway Maintenance Funding & Phasing

Mr. Boynton presented a power point presentation.

Proposing \$764,076 from Chapter 90 with annual borrowing of \$200,000 for a total of \$964,076. He discussed surface rehab options and showed the difference in cost between using chip seal vs. level and overlay. Discussion if using chip seal is not as good quality as milling and overlay and it was explained the Bubbling Brook road was done over 27 years ago and it holds well today. Mr. Boynton spoke of the intersection at Big Y which was only done 11 years ago and that is falling apart. It is understood that chip seal can not be used on major roads. It was noted that chip seal also repairs itself in the summer months. Residents are not always pleased with the product. It is a quality program in neighborhoods.

It was explained by Mr. O'Brien that the town puts chapter 90 money in the Fall so they have the most advantageous come spring. There will be roads that will require mill and overlay. They are the ones that have not been done in years. The next time those roads are done it will be with chip seal.

He further showed the list of roads that will be used with the funding. They will bid quantities and will award the contract on per ton price. It was agreed that with Chip seal you can do more streets. It is a program that is better for the town. They will catch grief from the residents.

Ms. Lawson suggested that people react they do not understand it works out in a year or two. Mr. Gallivan suggested sending a letter to everyone and invite them to a meeting. They get a better handle on it. More communication helps. Ms. Lawson noted that people think the road is going to look like this forever.

Mr. Boynton showed pictures of Downtown. Sidewalks need to be fixed. The DT was done in 1990. Not proposing what to do with the trees. The bricks are a disaster creating a problem for snow removal. He would recommend every tree go because they are a nightmare. They block the signs for businesses.

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Mr. Boynton explained when we went to town meeting we thought we could just go in and spend the \$756,000. Take Downtown in 2 and ½ phases. The meeting with the businesses downtown they made suggestions such as; music and scents. Anything that changes, the configuration of the layout will require approval of the DOT. Repairing what is there will avoid that. Norfolk County Engineers did a base layout. Pavement and sidewalk repair and replacement. Do the East side of Main Street from Greenwood Road to end of state project in 2014 costing \$250,000. In 2015 do West Side of Main St from Greenwood Rd to end of state project with a cost of \$250,000 and do mill and overlay of town roadway and street print/imprint crosswalks. Mill and overlay the town's portion of the road. Funding this with Free Cash. There continues to be a movement afoot to release the remaining Chapter 90. If that extra funding is released he recommends the \$350,000 from Chapter 90 be used to do the downtown mill and overlay.

Mr. Boynton discussed the current conditions of Hitching Post and Bucket Mill both of which are concrete roads. Rt1A that is a concrete road base and the state went over. The town has tried epoxy concrete a year ago to hold the streets together. Have dug out large sections of the road. It prolongs the problem. We can not mill and overlay, it is going to have to be excavated. This is going to be one of the messiest constructions. You can not chip seal this. We are at a point where this has to be addressed because we do not have the borrowing. The cost of this would be \$500,000. Ms. Lane sees this as too much money. That is one street taking up more than its fair share. Mr. Boynton noted we own the road. There is no other way to go out and fix this.

Mr. Gallivan noted the road is in bad shape. Ms. Bannon of Hitching Post Road- you have done a wonderful job on working on the sewer cover, my problem, there are 35 to 40 residents living here and we have not had anything done. We do have a concrete street, the fact is, we all live there, we put our money into the town. You expect us to live in a substandard road. When I come into my street in the winter, and there is ice on the road with a tractor trailer behind me it is not safe. We deal with this all the time. It is not a mystery it needs to be done. We deserve this money too, now you are telling me we have to wait another three years. It was explained this is not a simple project, and the town will have to do engineering.

The town is always trying to weigh the costs, and this has to go to Town Meeting for approval. It is the only concrete road in town. There will be questions on T. Meeting floor and they will need to be educated. It was further explained that when the town accepts the road it includes the responsibilities of maintaining it. It will be Town Meeting's decision.

Mr. Berry noted the concrete road is not the only place that needs to be repaired. He does not want the downtown lost in the shuffle. It is the heart of the community. What we have is a roadmap for a phased in approach.

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Reviewed a document entitled FY2014/ FY2015 Free Cash Analysis projections. All Scenarios assume \$5,700,000 Senior Center funding under levy CDBG Grant.

He talked about the facilities report. We could take some of these dollars and put them toward our streets, if we are able to save and reduce costs of these projects, bringing this down to 19 million. Funding options could be from Library surplus, Facility debt reserve FY 2013, Facility debt reserve Fy2014, Debt stability reserve FY2014, Prison Mitigation FY 2013, Prison Mitigation FY2014.

Mr. Forsberg expressed concern of the use of free cash and how it is going to impact other capital budget projects. Mr. Boynton does not see an issue. Mr. Boynton explained they are fixing what is there and not go through DOT. The sidewalks will be handicap accessible.

Mr. Gallivan thanked everyone for attending; this is not the final answer, but great discussion.

A-Frame Request, Junior Women's League

As it is the Board's policy to not vote in a workshop, the Chairman asked the Board members if they had an issue with him approving the A-Frame request. There was no opposition to his request. Give them permission for two weeks to place their sign on the common to announce the fundraiser.

MOTION moved by Mr. Timson to adjourn at 9:05 p.m., seconded by Mr. Berry,
VOTED 4-0-0