



# Town Of Walpole Commonwealth of Massachusetts

## PERSONNEL BOARD

Brian Davis, Chairperson  
Mary Campbell, Vice Chair  
Phil Hinds  
Nancy McCabe  
John Sheppard

Town Hall  
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## MINUTES OF JULY 2, 2012

A regular meeting of the Walpole Personnel Board was held on Monday, July 2, 2012 at 7:30 p.m. in Room #116 of the Town Hall. Mary Campbell was unable to attend. The following were present:

Brian Davis, Chairperson  
Phil Hinds  
Nancy McCabe  
John Sheppard

Also: James Johnson, Asst. Town Administrator

### MINUTES:

Motion was made by Mr. Hinds and seconded by Mr. Sheppard to:  
Approve the Minutes of February 27<sup>th</sup> and March 20, 2012.  
Motion was voted 4-0, unanimous.

### NEW BUSINESS:

1. Approval of Minutes of June 13, 2012.
2. Chair/Vice Chair for fiscal year 2013.
3. Approval of job descriptions:
  - Administrative Assistant – Police Administration
  - Animal Inspector
  - Call Firefighter
  - Call Fire Lieutenant
  - Children's Librarian
  - Deputy Building Inspector/Zoning Enforcement Officer
  - Deputy Fire Chief
  - Deputy Police Chief
  - Firefighter
  - Fire Captain
  - Fire Lieutenant
  - Interpreter
  - Library Clerk
  - Police Matron
  - Police Officer
  - Police Sergeant
  - Deputy Tree Warden
  - Tree Warden

4. Revised performance evaluation form – Rec'd 6/13 meeting – member input
5. Classification study – survey completed – next step

**PERSONNEL ACTION REQUESTS:**

1. Steven Cherella, voluntary demotion/transfer from W3A, HMEO, Hwy, step 7, \$24.14/hr to W3, PW Craftsperson, S&W, step 7, \$23.67/hr, eff 6/26/12.
2. Steven Cherella, PW Craftsperson, S&W, COL incr from \$23.67/hr to \$24.14/hr, eff 7/1/12.
3. Timothy Brooks, Dispatcher, inactivate eff 7/1/12.
4. Joseph Doyle, new hire, Deputy Bldg Inspector, \$27.12/hr, eff 7/9/12.
5. Cindy Jackman, Dispatcher, step incr from step 10, \$23.19/hr to step 11, \$23.65/hr, eff 8/20/12.

**SEASONAL RECREATION:**

**POOLS**

6. Elizabeth Bollino, rehire, WSI, \$11.58/hr, eff 6/18-8/24/12
7. Joseph Burke, new hire, gate attendant, \$8.00/hr, eff 6/2-8/24/12
8. Paul Ferraro, new hire, gate attendant, \$8.00/hr, eff 6/25-8/24/12
9. Liam Flaherty, rehire, lifeguard, \$10.30/hr, eff 6/25-8/24/12
10. Suzanne Gallivan, rehire, WSI, \$11.25/hr, eff 6/25-8/24/12
11. Helen Hinton, new hire, gate attendant, \$8.00/hr, eff 6/25-8/24/12
12. Julie Hinton, new hire, gate attendant, \$8.00/hr, eff 6/25-8/24/12
13. Mary Hinton, new hire, gate attendant, \$8.00/hr, eff 6/25-8/24/12
14. Allison Morris, new hire, gate attendant, \$8.00/hr, eff 6/25-8/24/12
15. Brad Sauve, rehire, seasonal laborer, \$14.37/hr, eff 6/18-8/24/12
16. Nicole Sauve, new hire, gate attendant, \$8.00/hr, eff 6/25-8/24/12
17. Meaghan Smith, rehire, WSI, \$11.58/hr, eff 6/18-8/24/12
18. Rachel Williams, rehire, WSI, \$11.25/hr, eff 6/25-8/24/12

**SUMMER REC**

19. Lindsey Bruen, rehire, program instr, \$8.28/hr, eff 6/25-8/24/12
20. Allison Clinton, rehire, program instr, \$8.28/hr, eff 6/25-8/24/12
21. Caitlyn Hurley, rehire, program instr, \$8.28/hr, eff 6/25-8/24/12
22. Kristen Johnson, rehire, program instr, \$8.52/hr, eff 6/25-8/24/12
23. Megan Keough, rehire, program instr, \$8.52/hr, eff 6/25-8/24/12
24. Victoria Maroun, new hire, program instr, \$9.50/hr, eff 6/18-8/24/12
25. Grace Lynch, new hire, program instr, \$10.00/hr, eff 6/25-8/24/12
26. Erin Nee, new hire, program instr, \$10.00/hr, eff 6/18-8/24/12
27. Jennifer Walsh, rehire, program instr, \$10.00/hr, eff 6/18-8/24/12
28. C.J. Weinacht, rehire, program instr, \$8.28/hr, eff 6/25-8/24/12

**SUMMER ACADEMY**

29. Justin Connolly, rehire, program instr, \$8.52/hr, eff 7/9-27/12
30. Deepti Garlandinne, new hire, spec instr, \$33.00/hr, eff 7/9-27/12
31. Brad Niziak, rehire, spec instr, \$33.00/hr, eff 7/9-7/27/12
32. Katelyn Shea, new hire, program instr, \$9.50/hr, eff 7/9-7/27/12

**FIELD HOCKEY CLINIC**

33. Valerie Cook, rehire, spec instr, \$22.00/hr, eff 7/9-12/12
34. Mary Erwin, rehire, program instr, \$12.00/hr, eff 7/9-12/12
35. Taylor Gilmore, rehire, program instr, \$10.00/hr, eff 7/9-13/12
36. Paige Hagopian, rehire, program instr, \$12.00/hr, eff 7/9-7/13/12.
37. Michelle Lennon, rehire, program instr, \$12.00/hr, eff 7/9-12/12
38. Jenna McDermott, rehire, spec instr, \$26.00/hr, eff 7/9-7/13/12
39. Elizabeth Norberg, rehire, spec instr, \$22.00/hr, eff 7/9-13/12
40. Holly Norberg, new hire, program instr, \$8.00/hr, eff 7/9-7/13/12
41. Michaela Tosone, new hire, program aide, \$8.00/hr, eff 7/9-7/13/12
42. Lauren Whitmore, rehire, program instr, \$12.00/hr, eff 7/9-7/13/12

**REBEL HOOP CLINIC**

43. Michael Cabral, rehire, program instr, \$9.50/hr, eff 6/25-8/1/12
44. Patrick Donovan, new hire, program instr, \$9.00/hr, eff 6/25-8/1/12.
45. Kristen Gennari, new hire, spec instr, \$20.00/hr, eff 6/25-8/1/12.
46. Kody McCann, new hire, program instr, \$9.00/hr, eff 6/25-8/1/12
47. Daniel McGovern, rehire, program instr, \$10.50/hr, eff 6/25-8/1/12
48. Michael Tempesta, rehire, program instr, \$10.50/hr, eff 6/25-8/1/12

- 49. David Waite, new hire, program instr, \$9.00/hr, eff 6/25-8/1/12
- 50. Maurice Young, new hire, program instr, \$9.00/hr, eff 6/25-8/1/12

**SOCCER CLINIC**

- 51. Jessica Hasson, rehire, program instr, \$10.00/hr, eff 6/25-29/12
- 52. Beth Kamphaus, rehire, program instr, \$10.00/hr, eff 6/25-29/12
- 53. Jill Kamphaus, rehire, program instr, \$10.00/hr, eff 6/25-29/12
- 54. Patrick Kenneally, new hire, program instr, \$10.00/hr, eff 6/25-6/29/12
- 55. Nicole Metro, rehire, program instr, \$10.00/hr, eff 6/25-29/12
- 56. Jared Rizo, rehire, program instr, \$10.00/hr, eff 6/25-29/12
- 57. Daniel Roberts, new hire, program instr, \$10.00/hr, eff 6/25-29/12
- 58. Stephen Welch, rehire, program instr, \$10.00/hr, eff 6/25-29/12

**TENNIS**

- 59. Emily Byrnes, rehire, program aid, \$8.24/hr, eff 6/25-8/24/12
- 60. Rachel Nelson, rehire, program instr, \$9.78/hr, eff 6/25-8/17/12

**EXTRA BASES BASEBALL CLINIC**

- 61. Bill O'Connell, rehire, spec instr, \$35.00/hr, eff 6/25-8/24/12

**LACROSSE CLINIC**

- 62. Seana Cofsky, new hire program instr, \$10.00/hr, eff 7/1-30/12
- 63. Erin Richardson, new hire program instr, \$10.00/hr, eff 7/1-30/12