



Norfolk County Agricultural High School Project

Meeting: Building Committee

Date – Time: December 09, 2013 – 1:00 PM

Location: 1st Floor - Administration Building – Main Conference Room

RECEIVED
 13 DEC - 4 AM 9:51
 TOWN OF WALPOLE
 TOWN CLERK

Purpose: Review status of Construction Phase activities including schedule and budget
Desired

Outcomes: Understanding of construction progress, schedule, budget and current issues

Agenda:

TOPICS	HOW	WHO	TIME
Call to Order/Roll Call		Rick	As req'd
Acceptance of Meeting Minutes	VOTE: Minutes of 11/19/13 Meeting	ALL	As req'd
Chairman's Report	For Information	Rick	As req'd
OPM's Report :	For Information and Discussion: - Review Open Business items from prior meetings - Phase I / Phase II Construction Progress Update - TLT Phase II schedule and actual performance to date - Phase I and Phase 3 Punchlist Status - Temp. enclosures / protection of Bldgs CB and AN - Town of Walpole Phase 2 permits: status	CPM	20 min.
Architect's Report	For Information and Discussion: -Construction Administration Update -Update Phase 1 - FF&E Systems status		
Financial Report	For Information and Discussion: - Present / approve Vendor Invoice Package for Nov. 2013 - Review Changes to the Work - Review status of Payments to TLT and Subs - Review Project Budget v. Actual Cost, project to date	CPM/T2	As req'd
New Business	For Information and Discussion: -As may be presented	ALL	As req'd
Other Business	All other business that the Chairman could not reasonably anticipate	ALL	As req'd
Adjourn	-VOTE	Rick	As req'd

Next Meeting: To be established by the Committee