



**Norfolk County Agricultural High School Project**

**Meeting:** Building Committee

**Date – Time:** December 20, 2013 – 9:00 AM

**Location:** 1<sup>st</sup> Floor - Administration Building – Main Conference Room

**Purpose:** Review status of Construction Phase activities including schedule and budget  
**Desired**

**Outcomes:** Understanding of construction progress, schedule, budget and current issues

**Agenda:**

TOPICS	HOW	WHO	TIME
Call to Order/Roll Call		Rick	As req'd
Acceptance of Meeting Minutes	VOTE: Minutes of 12/17/13 Meeting	ALL	As req'd
Chairman's Report	For Information	Rick	As req'd
OPM's Report :	For Information and Discussion: -Additional Information provided from legal counsel and surety - Phase I / Phase II Construction Progress Update - Phase I & Phase 3 Punchlists Status - Town of Walpole permits / project oversight - TLT Performance / Schedule	CPM	20 min.
Executive Session	As needed with the intent to reconvene in open session following executive session.		
Financial Report	For Information and Discussion: - Status of GC Requisitions / Payments / related Issues	CPM/T2	As req'd
Other Business	All other business that the Chairman could not reasonably anticipate	ALL	As req'd
Adjourn	-VOTE	Rick	As req'd

Next Meeting: TBD by the Committee

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 TOWN CLERK