

NORFOLK COUNTY RETIREMENT BOARD

SCHEDULE OF ELECTION

- September 16, 2014 Advisory Council Meeting
- October 20, 2014 Mail Notice of Election & Post Notice.
- October 27, 2014 to
November 7, 2014 Nomination papers available to any Active or Retired member of the Norfolk County Retirement System.
- November 14, 2014 Nomination papers must be received by NOON on Friday, November 14, 2014 and must contain the signatures and addresses of at least five (5) active or retired members of the Norfolk County Retirement System.
- November 18, 2014 Advisory Council meeting to determine if more than one candidate has submitted nomination papers containing the requisite number of valid signatures. If more than one candidate is qualified, the election board shall notify said candidates of the pending election and prepare election ballots. **Qualified candidates shall be listed on the official ballot in an order determined by a random drawing of the names of the candidates.**
- December 17, 2014 Mail Ballots to all active and retired members with instructions to place an appropriate checkmark next to the name of the candidate on the ballot. Ballots shall be placed in an envelope specifically designated as a ballot envelope and sealed. Said envelope shall be placed in a pre-stamped envelope (provided) and mailed to the Norfolk County Retirement Board postmarked by January 5, 2015 in order to be counted. **(RETURNED ENVELOPE MUST CONTAIN NAME AND RETURN ADDRESS OF MEMBER IN ORDER TO VERIFY ELIGIBILITY OF VOTER).**
- January 20, 2015 Tabulation of ballots. (Candidates shall receive prior notice of specified time and location for the tabulation and are permitted to be present at the tabulation).

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