



Town of Walpole

Commonwealth of Massachusetts

HUMAN RESOURCES

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ASSISTANT TREASURER/COLLECTOR

Town of Walpole seeks qualified applicants for Assistant Treasurer/Collector position. Knowledge of municipal accounting, banking principles, tax collection practices/procedures with general understanding of state laws pertaining to municipal finance/tax collection. Work under administrative direction of Finance Director. Bachelor's Degree in business/public administration, banking/finance, accounting or related field, 3-5 years experience in accounting, banking/business, collections, office management or other related work; equivalent combination of education and experience can be considered. Must be bondable. \$56,555 – 74,624. Complete job description via website www.walpole-ma.gov. Submit cover letter, resume and application form to Town of Walpole, HR, 135 School Street, Walpole, MA 02081. Position will remain open until filled. EOE/AA