

## **CUSTOMER SERVICE REPRESENTATIVE**

Must be HS grad with 2 yrs experience in office procedures. Must have good record-keeping skills; accurate in data entry; working knowledge of WP and Excel. Effective customer service and communication skills necessary. \$19.78/hr. Job description via web site [www.walpole-ma.gov](http://www.walpole-ma.gov) – Send resume and application form to Town of Walpole, HR, 135 School St, Walpole, MA 02081 by October 14, 2015. AA/EEO