



Town of Walpole Commonwealth of Massachusetts

HUMAN RESOURCES

Valorie Donohue

Town Hall
135 School Street
Walpole, MA 02081
Phone (508)-660-7294
Fax (508)-668-2240

DATE: March 30, 2015
TO: Employees/Retirees
FROM: Valorie Donohue
SUBJECT: **New Health Insurance Informational Sessions – Open Enrollment**

All employees must respond to this letter, either by submitting a completed enrollment form or return the bottom section of this letter pertaining to Refusal of Insurance. This is a new requirement under the Affordable Care Act.

Effective July 1, 2015, the Town of Walpole will be changing health insurance coverage from West Suburban Health Group to Massachusetts Interlocal Insurance Association (MIIA) who offers Blue Cross Blue Shield plans only.

In order to assist with the transition and your enrollment in the new plan, the Town will be hosting educational forums as listed below. Each session will begin promptly at the time noted for that session. MIIA and BCBSMA representatives will present the new plan information and answer any questions you may have. To accommodate the elementary and middle schools the representatives will repeat the new plan information and respond to any questions. You only need to attend **one session**.

Date	Time	Location
Tuesday, April 7 th	10:00 am – 12:00 noon	Town Hall meeting room 126
Tuesday, April 7 th	12:30 pm – 1:30 pm	DPW Garage, Washington St
Thursday, April 9 th	10:00 am – 12:00 noon	Library Community Room
Thursday, April 9 th	2:00 pm – 4:30 pm	Walpole High School
Tuesday, April 14 th	10:00 am – 12:00 noon	Town Hall meeting room 126
Tuesday, April 14 th	2:00 pm – 4:30 pm	Walpole High School

Due to this change, **all employees and retirees that are currently enrolled onto a plan with WSHG must submit a new enrollment form for MIIA during this open enrollment period.** If you do not complete an enrollment form, then you will not have health insurance coverage effective July 1, 2015. The open enrollment period is April 7th – April 30, 2015.

The new plan is Network Blue New England Value Plus. This new plan will replace all current plan offerings effective July 1, 2015. Please go to the Town's website www.walpole-ma.gov - Human Resources - Insurance Information - MIIA.

Listed under this section will be the following:

- Summary of Benefits for Network Blue New England Value Plus HMO plan
- Summary of Benefits for Blue Care Elect Preferred PPO plan
- Employee/Retiree monthly rate
- Enrollment forms

Please print the enrollment form, complete and **SIGN** the form and return to me at the Town Hall by April 30th or bring to the education forum that you plan on attending.

If you have any questions please do not hesitate to contact me at 508-660-7294 or ext. 294. Thank you.

REFUSAL OF INSURANCE

Employee name _____ Department/Location _____
Print name

I hereby certify that I have been given an opportunity to participate in the Group Medical Plan offered by the Town of Walpole effective July 1, 2015 and that I have declined to do so.

Signature of Employee _____ Date _____