



# *Town of Walpole*

## *Commonwealth of Massachusetts*

**HUMAN RESOURCES**

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### **RECREATION DIRECTOR**

Town of Walpole is seeking a highly qualified individual for Recreation Director. This position is responsible for development, implementation and administration of a wide variety of social, cultural, recreational opportunities for the community. Bachelor's Degree in Recreation, Physical Education or closely related field with 3-5 years paid experience in planning and supervision of group recreational activities. Qualified candidates should be familiar with municipal finance. Managerial and finance background is preferred. Thorough knowledge of the principles and methods of organizing community recreation programs and activities. General knowledge of appropriation accounting and Massachusetts Municipal Finance Law. Managerial and Certification from National Recreation & Park Association and certification from Massachusetts Recreation & Park Association preferred. American Red Cross First Aid & American Red Cross CPR certifications required. Full job description via web site [www.walpole-ma.gov](http://www.walpole-ma.gov). Annual salary range \$63,671 - \$84,013. Send cover letter with resume and employment application to Town of Walpole, HR, 135 School Street, Walpole, MA 02081 ASAP. Position open until filled. AA/EOE