



Walpole Veterans Service Committee Minutes

JANUARY 14, 2020 – 6:00pm – 7:00pm



Name	10/8/19	10/22/19	10/29/2019	11/5/2019	11/19/19	01/14/20						
Jon Cogan, Veteran Service Officer	P	E	P	P	P	P						
Rita Mienscow- Chair	P	E	P	A	P	P						
David Ferrara- Vice Chair- Minutes	P	P	P	P	P	P						
John Robinson, Jr.- Sabbatical (past Chair)	P	P	P	P	P	P						
Steve Kenney	E	P	P	P	E	E						
Donna Summers- Administrative Assistance Thank you/bereavement cards-flowers-etc.	P	P	P	P	A	P						
Lorraine Boyden- Social Media - Fund Raiser	P	P	A	P	P	P						
Timothy Joyce- Fund Raiser - Special Events	A	P	A	P	P	E						
OPEN- Secretary	-	-	-	-	-	-						

(P) Present; (A) Absent; (E) Excused

Ground Rules: Start on time and end on time; Do homework; Everyone participates; Inform group

TOPIC	DISCUSSION	ACTIONS	TARGET DATE/ RESPONSIBILITY	STATUS
Announcements / Welcome	1. Call to order 2. Pledge of Allegiance	1. Motion- John Robinson 2 nd by- Lorraine Boyden- All excepted 2. All	1. Committee 2. All	1. Closed 2. Closed
Meeting notes approval from 1/14/20	Review last Committee Minutes 12/19/2019	Motion to except John Robinson 2 nd by Lorraine Boyden- Excepted by all	Committee	Closed
VSO UPDATE	DISCUSSION	ACTIONS	TARGET DATE/ RESPONSIBILITY	STATUS
VSO- Committee briefing local and national current events	1. WSC balance \$19,643.37 2. Walpole VW Post 5188 past Chaplin Hugh McComb passed away. Funeral 12:45pm in Bourne National Cemetery.	1. Informational 2. Informational	1. Committee 2. All	1. Closed 2. Closed
OLD BUSINESS	DISCUSSION	ACTIONS	TARGET DATE/ RESPONSIBILITY	STATUS
VFW Memorial	1. Request for funding from WVSC to support maintenance of memorial. 2. WVSC committed to purchasing sponsor brick. Cost \$400	1. Rita and Jon Cogan met with VFW 5188 committee and funds not needed. 2. Chair to issue check in Spring when installation resumes.	1. Rita/Jon Cogan 2. Donna to get forms and create wording for the brick. Purchase of brick to be tabled until Spring.	1. Closed 2. Open
Thank you notes due out	1. Thank you note update – Donna Summers <ul style="list-style-type: none"> ○ Jose Angelo Rivera Palacio ○ Local 1957 ○ WJWC (beer and wine event/Veterans day assistance) ○ VFW – Veterans day meal ○ Ingrid Marenchic ○ Dunkin Donuts/Joe Cordona event <ul style="list-style-type: none"> ▪ Kelly Katapodis, Public Relations (address?) 2. Bereavement Cards <ul style="list-style-type: none"> 1. Hugh McComb 	Donna to send out thank you and bereavement cards	Donna	Open

OLD BUSINESS- Continued	DISCUSSION	ACTIONS	TARGET DATE/ RESPONSIBILITY	STATUS
Member roles/responsibilities	1. Discussion of assigned (rotating) responsibilities within the committee <ul style="list-style-type: none"> • Fundraising • Secretary • Thank you- notes/bereavement notes 	1. Did not address	Committee Tim Unassigned Donna	Open Open Open Open
New members	Committee agreed to request town approve 2 associate members/1 full time (resident) member	Letter needs to be drafted	Rita to draft letters.	Open
NEW BUSINESS	DISCUSSION	ACTIONS	TARGET DATE/ RESPONSIBILITY	STATUS
Fund raising events	1. Skate night – Turners Pond 2. Patriots Tavern.	1. Not doable 2. Tentative date June 6 th Need authorized from Patriot Tavern for suggested date and raffle	1. Lorraine 2. Rita- Lorraine- Tim	1. Closed 2. Open
Walpole Day- May 16, 2020	1. Jon Cogan to check on Simeone- Jeep and Brandon Croak- Military Viet Nam era Vehicle. 2. WVCS to walk in Parade with banner	1. Need confirmation 2. Need vote	1. Jon Cogan 2. Committee vote next meeting	1. Open 2. Open
Flag Swap- Change of date?	Change date of Flag Swap to allow more participation in Walpole Day (march in parade) Need to confirm to date and vote	Committee discussion and vote	Committee	Open
Meeting adjourned	Rita motioned to adjourn, Lorraine 2 nd 7:00pm	Committee voted in favor	Committee	Closed
Next Meeting	January 28, 2020 6:00 Walpole Senior Center			

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