Municipality/Organization: Town of Walpole, MA				
EPA NPDES Permit Number:	MAR041167			
MADEP Transmittal Number:	W-040969			
Annual Report Number				
& Reporting Period:	No. 3: March 05-March 06			

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Ms. Landis Hershey	Title: conservation Agent
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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:
Deints d Names - Michael December
Printed Name: Michael Boynton
Title: Town Administrator
Date:

Part II. Self-Assessment

The Town of Walpole has completed the required self-assessment of the annual compliance review for the Phase II Stormwater Program. In accordance with the NPDES Phase II Stormwater requirements, the following topics were evaluated for the completion of the Annual Report:

- 1. Compliance with the Phase II Permit Conditions
- 2. Appropriateness of the Selected BMPs
- 3. Progress Towards Achieving the Program's Measurable Goals
- 4. Results of Any Information that has been Collected and Analyzed
- 5. Activities for the Next Reporting Cycle
- 6. Changes in Identified BMPs or Measurable Goals

The Town has determined that our municipality is in compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
1A Revised	Develop Stormwater Section of Town Website	IT Department, Engineering Department, Sewer and Water Department, and Consultant	Number of hits annually cannot be measured separately because software/IT is not set up for this action.	Notices regarding Mtgs were posted on website. Page/Link on Town website has been established. Notices regarding meetings, bylaws, and other information is posted by Conservation Agent.	Will work with IT department to keep this area up to date.
1B Revised	Distribute Brochures and Fact Sheets to Businesses and Residents	Conservation Commission, Board of Health, and Consultant	Copies of Materials	Conservation Agent has created a Public Outreach Bulletin Board within Town hall for pertinent notices and information.	Contemplation of distribution of materials, handouts, and info regarding the upcoming Bylaws with Building permit applications Possible distribution of materials to schools, postings and fact sheets to be mad available for pick up in the library. Funding for active distribution of materials was not funded under operating budget as requested.
1C	Publish Articles on Stormwater Protection in Local Newspaper	Engineering Department, Conservation Commission	Clippings of articles and advertisements printed from the local newspaper.	Town Engineer,. ConCom Agent and Health Agent performed a TV Video cable TV production entitled "The ABC's and BMP's of Stormwater	Articles will be continued on an as- needed basis., and additional cable TV shows will be explored.
Revised			Copy of video production	management". Will continue to develop article formats and publish Stormwater related schedules and information in local paper	

2. Public Involvement and Participation

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
2A	Establish a Stormwater Telephone Hotline	Conservation Commission and Town Administration	Record number of telephone calls to hotline.	Hotline has been established. ConCom Department receives calls in their office.	ConCom Department takes calls. Availability of this number and service is published.
Revised					
2B	Conduct River, Stream, and Pond Cleanups	Pond Management Committee	Cleaner streams as documented by before and after photographs.	NOI specified to begin this BMP in Permit Year 2. This was not accomplished again this year due to	Identify a program manager and recruit volunteers.
Revised				manpower issues, but it is anticipated that this will be dealt with during year 4, if staffing and funding permits.,	Identify cleanup goals and methods . for resource waters in Town.
					It is anticipated that the Town could work with NepRWA to address cleanup issues.
2C	Prepare Press Release	Engineering Department, Board of	Copies of press articles.	NOI specified to begin this BMP in Permit Year 2.	Prepare press release describing any ongoing Phase II program and stormwater related information will
		Health, Sewer and Conservation		Selectmen has hearing relative to adoption of Town's Phase II Plan.	be made as they occur.
]		Department,		Management Plan for public use were	

Revised						
2a. Additions						
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3. Illicit Discharge Detection and Elimination

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
3A	Develop Town Storm Drain Outfall Map	Engineering Department, Department of Public Works, Sewer and Water Department, and Consultant	All outfalls mapped by first year. Copy of storm drain map.	Town storm drain completed in a GIS format with the assistance of a consultant during Year 1.	Update and revise map as needed based on new development or differences observed in the field. New developments and infrastructure added as they come in.
Revised					
3B	Develop Illicit Discharge Prohibition Bylaw	Conservation Commission, Planning Board, Board of Health, Sewer and Water Department, and Consultant	Obtain authorization to control inputs to the municipal drainage system. Bylaw at Town meeting by end of year 4.	An Illicit Discharge Prohibition Bylaw has been drafted with the assistance of a consultant. The draft ordinance is under review by Conservation Commission and the public, and reviews/revisions are currently underway.	Bylaw to be presented to various Town Boards before going to Town meeting, planned for Fall 2006 First public mtg. Regarding these documents was held to gather info on September 15,2004, and public meeting sessions are currently
Revised					ongoing before the Conservation Commission.

3C Revised	Develop Illicit Discharge Detection and Elimination Plan and Implement Activities	Engineering Department, Board of Health, Sewer and Water Department, and Consultant	All outfalls examined by year 2. Sources traced and conclusion documented within one year of discovery.	Examination of 90% of the outfalls has been completed during year 1 with the assistance of a consultant. 5 of the remaining 10% were done in year 2. (22 out of 433) Samples of dry weather flows were collected and further investigation was done. One location of severe contamination in the Neponset River was discovered and traced to a business in Foxboro. This was a cooperative effort with MHD and both towns. This is still being monitored.	Walpole will continue to monitor the out of Town business, as they make an effort to install a new septic system.
3D Revised	Incorporate Information on Illicit Discharges into Public Education and Outreach Topics	Board of Health, Conservation Commission, Sewer and Water Department, and Consultant	Copies of materials.	Conservation Agent has created a Public Outreach Bulletin Board within Town hall for pertinent notices and information.	Include illicit discharge information in public education materials.
3E Revised	Identify Department to Take Stormwater Calls	Conservation Commission	Log of complaints and actions taken.	Hotline has been established. ConCom Secretary receives calls in their office	ConCom Secretary takes calls. Availability of this number and service is published.

4. Construction Site Stormwater Runoff Control

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
4A	Develop Stormwater Management and Erosion Control Bylaws and Regulation	Conservation Commission	Bylaw at Town meeting by end of year 4, which is Fall 2006	A Stormwater Management and Erosion Control Bylaw as been drafted with the assistance of a consultant. The draft ordinance is under review by	Bylaw to be presented to various Town Boards before going to Town meeting.
Revised				Conservation Commission and the public, and reviews/revisions are currently underway	First public mtg. Regarding these documents was held to gather info on September 15,2004.
				After first review and hearing, additional Conservation Commission reviews/revisions are currently underway.	Input is being incorporated. It is planned to bring these Bylaws to Town Meeting during FY2006.
4B	Develop Guidance for Erosion Controls	Conservation Commission,	Inspection checklist and documented inspections.	Guidance materials and a checklist for erosion controls were developed for	Bylaw to be presented to various Town Boards before going to Town meeting, planned for Fall 2006
Revised				use With approved bylaws. These can be found in appendix D, Attachment DF of Walpole's Stormwater Management Master Plan. An Erosion Control Bylaw has been drafted with the aid of a consultant. A consultant is currently working on erosion control guidance materials and an inspection checklist for use with the bylaws.	First public mtg. Regarding these documents was held to gather info on September 15,2004, and public meeting sessions are currently ongoing before the Conservation C omission.
4C Revised	Identify Department to Take Stormwater Calls	Conservation Commission	Record number of phone calls to hotline, copies of advertisement.	Hotline has been established. ConCom Secretary receives calls in their office	ConCom Secretary takes calls. Availability of this number and service is published.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
5A Revised	Develop Stormwater Management and Erosion Control Bylaw	Conservation Commission	Bylaw at Town meeting by end of year 4, which is Fall 2006.	A Stormwater Management and Erosion Control Bylaw as been drafted with the assistance of a consultant. The draft ordinance is under review by Conservation Commission and the	Bylaw to be presented to various Town Boards before going to Town meeting. First public mtg. Regarding these
				public, and reviews/revisions are currently underway After first review and hearing,	documents was held to gather info on September 15,2004. Input is being incorporated.
				additional Conservation Commission reviews/revisions are currently underway.	It is planned to bring these Bylaws to Town Meeting during FY2006.
5B	Develop BMP Design Standards	Engineering Department, and Conservation Commission	Copy of design standards.	A consultant has prepared BMP design standards that supplement the Massachusetts Stormwater Management Policy	Design standards will be and incorporated into proposed bylaws As the Bylaws are adopted.
Revised					
5C	Develop and Implement Inspection Program	Conservation Commission, Engineering Department, Highway Department, and Consultant	Retain copies of maintenance reports received annually, plus records of inspections completed and results.	A Stormwater Management Bylaw has been drafted, with the aid of a consultant, and is currently being reviewed by Conservation Commission and general public for input	Begin developing an inspection program to ensure maintenance of BMPs, which can be used to implement the proposed bylaw. However, implementation will be guided by available personnel and budget allowances.
Revised					

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
6A Revised	Clean Catch Basins	Highway Department	Clean all catch basins.	Catch basin cleaning is an ongoing operation of the Highway Department. Town owned catch basins are cleaned annually, during the Spring season. Typically, 1/3 of basins per year are cleaned.	Catch basin cleaning operations will continue on an annual basis.
6B	Sweep Streets in Town	Highway Department	Priority plan of sweeping based on water quality impact. Volume of sweepings collected.	Street sweeping is an ongoing operation of the Highway Department. Town owned streets are swept annually, during the Spring season.	Street sweeping operations will continue on an annual basis. Work on prioritizing areas and refining sweeping schedule.
Revised				Quantities of sweepings collected throughout the Town have been recorded to help develop a prioritization plan.	
6C Revised	Develop and Implement an Inspection and Maintenance Plan	Engineering Department, Conservation Commission, and Highway Department and Consultant	Written schedule. Records of inspections.	Structural BMPs were identified and inspected during outfall mapping activities. Locations of structures have been noted on the storm drain map.	Document inspection results and develop a written inspection schedule. Again due to budget cuts Engineering GIS operator/I field engineering aide position was cut. Town will try to conduct inspections with existing staff.
6D Revised	Evaluate Municipal Facilities Throughout Town for Potential Stormwater Impacts and Implement BMPs	Highway Department and Consultant	List of Improvements. Improvements completed by end of year 5.	Evaluations of municipal facilities have been completed. A draft report identifying potential stormwater impacts and BMPs has been completed.	Town will work on design of Town Hall pkg lot, which will include parking lot BMP's.

6E Revised	Identify Other Phase II Institutional Entities	Engineering Department and Consultant	List of State and Federal facilities with information on Phase II plans.	Phase II institutional entities have been identified in the Town of Walpole. The report of Phase II institutional entities' plans was completed.	Completed. Year 2.
6F Revised	Ensure Water Quality Improvements are Considered for Flood Projects	Engineering Department	Records of Flood Control Projects.	Continue to ensure that any proposed projects to alleviate flooding will also consider water quality improvements as part of the plan/design.	Continue to ensure that any proposed projects to alleviate flooding will also consider water quality improvements as part of the plan/design. This is monitored through Engineering Department review of Subdivisions and site plans for conformance with DEP Stormwater guidelines.
6G	Conduct Town Employee Stormwater Training	Consultant (Town Administrator, Highway Department, and Police and Fire Departments)	Attendance sheet and copy of program.	NOI specified to begin this BMP in Permit Year 2, however, due to reduction in staff and budgets, this goal was not completed. Town will endeavor to complete this item this year.	A Stormwater training program will be developed and implemented to increase Town employees' awareness of stormwater impacts and provide instruction on proper management techniques. It is anticipated that this program
Revised					may be developed if budgetary constraints allow.

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
7A	Estimate Pollutant Loadings to Town Waters	Engineering Department and Consultant	Add subwatershed layer to drainage base map. Complete modeling and produce a table of priority water resources.	Pollutant loadings to water bodies throughout the Town have been modeled using PCSWMM. A sub watershed data layer was created and added to the Town's GIS base map. This work was completed with the assistance of a consultant.	Completed year 2.
Revised				A table of resources was done. It is Appendix A of the Walpole Stormwater Management Master Plan.	
7B Revised	Categorize Drainage System	Engineering Department and Consultant	Table and map of system categorization	Town storm drain systems were categorized, with the assistance of a consultant, based on results of field investigations, existing drainage maps, and subdivision plan reviews. Completed, and in Stormwater	Completed near 2.
7C Revised	Evaluate Hydraulic Capacity in Areas of Concern	Engineering Department and Consultant	Report of system evaluation and modeling results.	Management Master Plan, Appendix B Town storm drain systems experiencing hydraulic capacity issues were identified and modeled where necessary with the assistance of a consultant. Some hydraulic issues were found to be associated with clogged pipes that could be easily remedied. Completed and in Stormwater management Master Plan, Appendix B.	Completed year 2.

7D	Develop Conceptual Stormwater BMPs	Engineering Department and Consultant	Report of drainage system deficiencies.	Deficiencies have been identified and are currently being ranked in order of importance.	Completed year 2.
Revised				Completed and is part of Stormwater Management Master Plan, Appendix D.	
7E	Implement Stormwater BMPs	Engineering Department and Consultant	As-built design plans.	Obtained s. 319 Grant for Clark's Cobbs Pond project.	Obtained funding, for design consultant who is under contract. Implement BMPs starting with
Revised					priority based on available funding.
7F	Construct Structural BMPs at Stormwater Discharges to Memorial Pond	Engineering Department and Consultant	Final design plans.	Construction of stormwater BMP for Memorial Pond has been completed. Final design plans are available through the Town's Engineering Department upon request.	The effectiveness of the BMP will be measured through a sampling effort conducted under the grant received to construct the project. This sampling will take place during year 3, due to absence of appropriate
7G	Apply for Grant Funds to Design and Install BMPs at Clarks and Cobbs Ponds	Engineering Department, Pond Management Committee, Town Administration, and Consultant	Copy of grant application and conceptual designs	Grant approval was received for both ponds. Contract has been let, design is ongoing.	Construction of BMPs at both ponds is expected to begin w/ NOI filing, in year 3, with construction to begin year 3, weather depending.

/ *** 1 3	aditions		

7b. WLA Assessment

A TMDL report has been completed for fecal coliform bacteria in the Neponset River, which included a WLA for bacteria in Stormwater runoff for all communities within the river's watershed, including Walpole. The TMDL identified several sources of bacteria including illicit discharges to storm drains, leaking sanitary sewers, failing septic systems and Stormwater runoff.

The Town of Walpole's Phase II plan includes structural and non-structural BMPs to identify and address bacteria sources in stormwater. The Town has included public education BMPs, which will provide information to residents to address numerous sources of fecal coliform bacteria. Field investigations and dry weather sampling have also been conducted to identify and eliminate bacteria and other pollutant sources at storm drain outfalls as part of the Town's Illicit Discharge Detection and Elimination program. Field investigation efforts have effectively identified elevated bacteria levels at a storm drain system discharging to the Neponset River. Details for identifying the bacteria source are discussed below.

A Sewer System Evaluation Survey was also completed for Walpole's sewer system to report on any deficiencies. The analysis included inspection of sewer pipes and manholes to identify the worst parts of the system. The goal of the study was to develop a program that the Town could follow to make necessary repairs.

Part IV. Summary of Information Collected and Analyzed

High bacteria counts were discovered in a stormwater sample collected from a storm drain system in US Route 1, which discharges to the Neponset River in July 2003. This storm drain system is under the jurisdiction of Massachusetts Highway Department, but partially located within Walpole.

Lab results indicated E. coli (1,800 colonies/100ml) and Fecal Coliform (2,100 colonies/100ml) were present. The initial sample was collected at a culvert crossing Willow Street. Two additional sampling rounds were conducted, with additional locations upstream from Willow Street, in December and January to identify the source of the bacteria. The results of the second and third samples continued to have high bacteria counts, E. coli (280 to 800 colonies/100ml) and Fecal Coliform (90 to 2,400 colonies/100ml). Investigation efforts indicate the source is coming from the neighboring town of Foxboro where a large stormwater detention pond collects runoff from Route 1 and a small brook. This detention pond feeds the stream where the high bacteria counts were discovered.

As stated in Annual report for year 1, further investigation of the Route 1 drainage system was done to identify the source of contamination. Since the above-noted detention basin is located on Route 1, and receives Stormwater discharge from a piping system on that Route located within the adjacent Town of Foxboro, a joint meeting was held with officials from that Town. Foxboro Health Agent was able to bring records dating back almost 20 years which detailed a past very similar problem.

A subsequent meeting was held on site, at which the property owner was present, and was made aware of the problem of contamination. He is required by the Foxboro Board of health to make certain site alterations, leading to abandonment of the septic

system on site which is alleged to be causing the downstream contamination. Pumping records are being supplied to both Towns. Developer is exploring installation of new system or connection to Walpole Town Sewer.

Several other stormwater samples have been collected throughout the Town at storm drain outfalls experiencing dry weather flows. Lab results from these locations have been evaluated for potential indications of illicit connections. Locations where stormwater samples do indicate a potential illicit connection will receive further attention during the upcoming reporting year.

Part V. Program Outputs & Accomplishments (OPTIONAL)

Programmatic

Stormwater management position created/staffed	(y/n)	No
Annual program budget/expenditures. No additional [position will be allowed due to tight budget.	(\$)	No

Education, Involvement, and Training

Estimated number of residents reached by education program(s)	(# or %)	N/A
	~ 2-3 dozen	Yes
Stormwater management committee established	(y/n)	No
Stream teams established or supported	(# or y/n)	No
Shoreline clean-up participation or quantity of shoreline miles cleaned		N/A
Household Hazardous Waste Collection Days		
 days sponsored 	(#)	2 (See note)
community participation	(%)	6%
 material collected 	(tons or gal)	See note
School curricula implemented	(y/n)	No
A six town consortium is used to provide residents with additional hazardous waste days. Residents can participate during hazardous waste days at any participating town.		
Walpole conducted two Hazardous Waste Collection Days, 5-1-04, and 10-2-04. Materials collected during Permit Year 2 include: 440 gal of oil, 95 car batteries, 300 tires, 124 propane tanks, and 253 tvs/monitors Approx. 185 cars made deliveries of materials		

Legal/Regulatory

	In Place Prior to	Under		
	Phase II	Review	Drafted	Adopted
Regulatory Mechanism Status (indicate with "X")				-
Illicit Discharge Detection & Elimination			X	
■ Erosion & Sediment Control			X	
Post-Development Stormwater Management			X	
Accompanying Regulation Status (indicate with "X")			·	
 Illicit Discharge Detection & Elimination 				
■ Erosion & Sediment Control			X	
Post-Development Stormwater Management			X	

Mapping and Illicit Discharges

Outfall mapping complete	(%)	100%
Estimated or actual number of outfalls	(#)	433
System-Wide mapping complete	(%)	100%
Mapping method(s)		
Paper/Mylar	(%)	
CADD	(%)	
GIS	(%)	100%
Outfalls inspected/screened	(%)	95%
Illicit discharges identified	(#)	2
Illicit connections removed	(#)	0
Town is working with a consultant to identify and eliminate illicit connections.	(est. gpd)	
% of population on sewer	(%)	70%
% of population on septic systems	(%)	30%

Construction

Number of construction starts (>1-acre)	(#)	6
Estimated percentage of construction starts adequately regulated for erosion and sediment control	(%)	100%
Site inspections completed 2-3 per week	(# or %)	2-3 per week
Tickets/Stop work orders issued	(# or %)	0
Fines collected	(# and \$)	0
Complaints/concerns received from public	(#)	30
The Town does not have an erosion and sediment control regulation in place yet. A draft Erosion		
Control Bylaw is under review. Construction projects which fall within a wetland buffer area are		
required to meet Wetland Protection Act regulations.		

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100%
Site inspections completed <i>Inspections ongoing as sites progress</i> .	(# or %)	0
Estimated volume of stormwater recharged Sites comply with DEP Stormwater guidelines .	(gpy)	Per DEP Stds.
The Town does not have a Stormwater control regulation in place yet. A draft Stormwater Management Bylaw is under review.		

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets)	(times/yr)	½ CBs/yr
Average frequency of catch basin cleaning (commercial/arterial or other critical streets)	(times/yr)	2
Total number of structures cleaned	(#)	2400/yr
Storm drain cleaned	(LF or mi.)	1,200 LF
Qty. of screenings/debris removed from storm sewer infrastructure	(lbs. or tons)	60 tons

Disposal or use of sweepings (landfill, POTW, compost, recycle for sand, beneficial use, etc.)		Off site disposal at an approved facility
Cost of screenings disposal	(\$)	
Average frequency of street sweeping (non-commercial/non-arterial streets)	(times/yr)	1
Average frequency of street sweeping (commercial/arterial or other critical streets)	(times/yr)	2-3/mo
Qty. of sand/debris collected by sweeping	(lbs. or tons)	60-70 tons
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.)	(location)	See note
Street sweepings were disposed at the landfill up to last year. Starting in Permit Year 2, street		
sweepings will be disposed off site at an approved facility.		
Cost of sweepings disposal	(\$)	
Vacuum street sweepers purchased/leased	(#)	1
Vacuum street sweepers specified in contracts	(y/n)	Yes

• Herbicides ((lbs. or %) (lbs. or %)
Pesticides Pesticides are applied only when necessary. Six Town employees are licensed to apply pesticides (one commercial licensed) and two arborists. Town continually tries alternatives to reduce the use of chemicals. A written pesticide application	(lbs. or %)
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(one commercial licensed) and two arborists. Town continually tries alternatives to reduce the use of chemicals. A written pesticide application	(lbs. or %)
reduce the use of pesticide.	

Anti-/De-Icing products and ratios 80:20 sand/salt mixture typically used. Straight salt used as needed.	% NaCl % CaCl ₂ % MgCl ₂ % CMA % Kac % KCl % Sand	CaCL2 applied by spray or sand/salt conveyor.
Pre-wetting techniques utilized	(y/n)	no
Manual control spreaders used	(y/n)	yes
Automatic or Zero-velocity spreaders used	(y/n)	
Adjusts to track speed and roadway characteristics.		
Estimated net reduction in typical year salt application	(lbs. or %)	
DPW Department conforms to the existing salt reduced routes.		
Salt pile(s) covered in storage shed(s)	(y/n)	yes
Storage shed(s) in design or under construction	(y/n)	N/A