

AGENDA



Council on Aging Board Meeting

Date of Posting: Friday, June 17, 2022
Date of Meeting: Thursday, June 23, 2022
Time of Meeting: 10:00 AM
Location: COA Center

Agenda

1. Attendance
2. Jim Johnson, Town Administrator
3. Report of the Nominating Committee and Election of Officers
4. Review of May Meeting Minutes
5. Outreach Review
6. Center Statistics
7. Finance Update
8. Old Business
 - a. Master Plan Update
 - b. Select Board Update
 - c. Walpole Housing Authority Update
 - d. Topics/Speakers for upcoming meetings
9. New Business
10. Open Forum

Walpole Council on Aging Board Meeting

June 23, 2022
10:00AM
Old Colony

Attendance

Jim Johnson, Town Administrator

Report of Nominating Committee Election of Officers

Review of May Meeting Minutes

Outreach Review

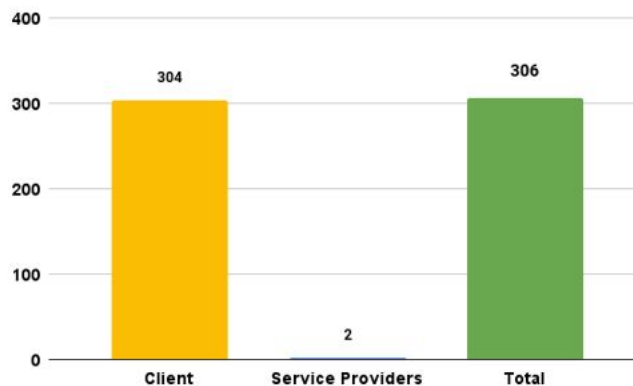
REPORT FOR MAY 2022												
TOTAL CLIENT OUTREACH	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
CLIENT	444	432	475	507	608	433	470	430	563	400	304	5066
SERVICE PROVIDER	2	2	1	7	4	1	1	0	1	4	2	25
TOTALS	446	434	476	514	612	434	471	430	564	404	306	5091

CLIENT REFERRAL	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
AARP Taxes	2	5			1	4	91	70	120	34		327
Bereavement Support	6	3	1		2	2		2	2	5	1	24
Community Networking	1			2		1	2		3	3	1	13
COVID 19	1	2	3	2	13	42	13	1		3	4	84
Crisis Intervention	2	3	4					12	1	1	1	24
Donation Acknowledgement	5	17			1	1	4				2	30
Emergency Medical Service						1						1
Farmers Market Coupons		15	1									16
Financial Assistance	3	5	1	1	7	3	2	1	2	3		28
Flu Clinic			24	21								45
Food Assistance	127	113	102	113	107	79	36	32	41	43	40	833
Foot Care	58	31	55	44	65	42	74	40	76	44	30	559
Fuel Assistance		8	7	13	20	15	12	16	22	18	5	138
HESSCO	4	3	2	2		9	3	3	6		2	34
Home Healthcare/Skilled Nursing	1	7	2	2	8	1			1			22
Housing Assistance	4	3	2	1	2		1	8	2	3	1	27

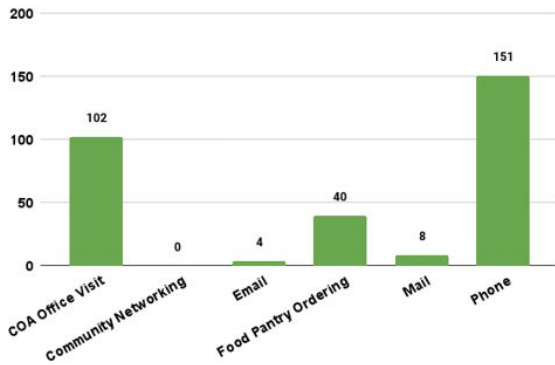
Information/Research	30	24	13	30	28	20	41	40	26	34	30	316
Legal Assistance	2	1	3	3	3		1	3	1	1		18
Medical Ride	57	41	48	45	61	30	31	51	55	45	27	491
Medicare/Masshealth	29	38	72	148	191	31	39	20	42	40	19	669
Memory Cafe	40	30	61	31	34	24	14	31	40	36	30	371
Nursing/Welness Clinic	12	22	30	12	25	47	42	42	37	22	29	320
Other	3	2					1					6
Program Information	8	7	2	3	2	1	8		6	3	4	44
Senior Welcome						2	1					3
Standards of Behavior						2				4	1	7
Veterans Assistance	2		2	1	1							6
Volunteer Information	4	8	2	3	1	35	6		5	1	1	66
Volunteer Inquiry	1			1								2
Volunteer Interview	1											1
Well Being Check	40	44	38	27	40	45	49	19	64	38	41	445
Zoom/Facebook Help				1		1						2

Walpole Council on Aging, Outreach Consultation, Transportation and Demographic Statistics
MAY 2022

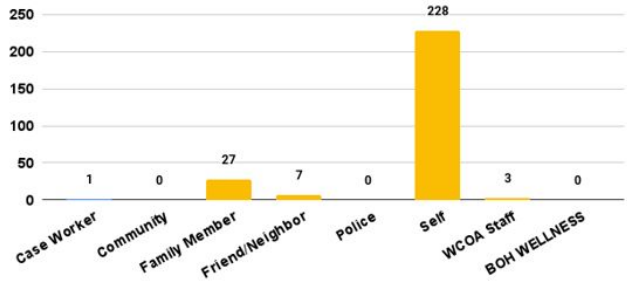
TOTAL MONTHLY OUTREACH



CLIENT OUTREACH ORIGIN

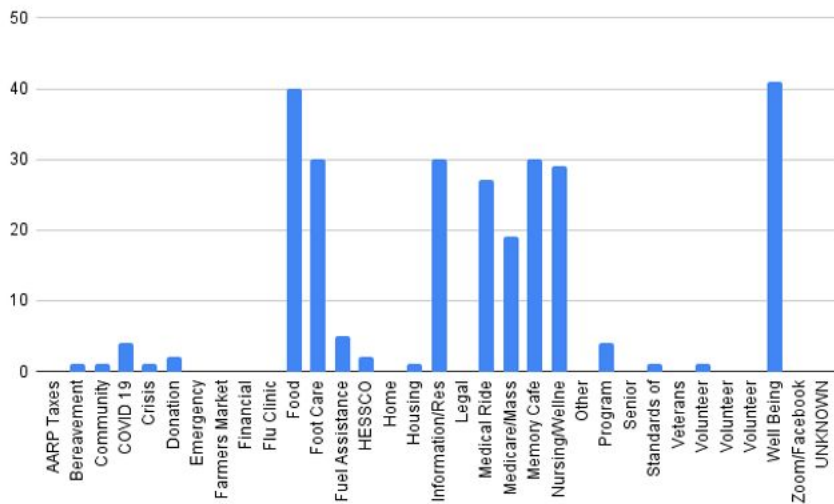


CLIENT REFERRAL FROM

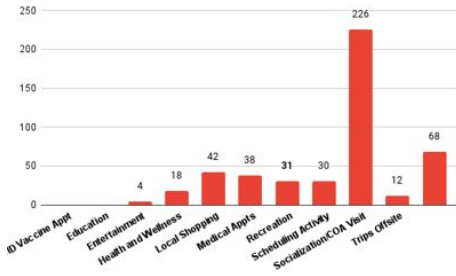


Walpole Council on Aging, Outreach Consultation, Transportation and Demographic Statistics
MAY 2022

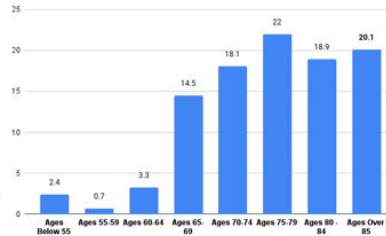
CLIENT REFERRAL ASSISTANCE



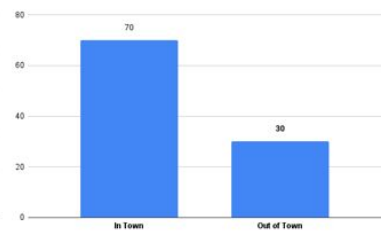
TRANSPORTATION



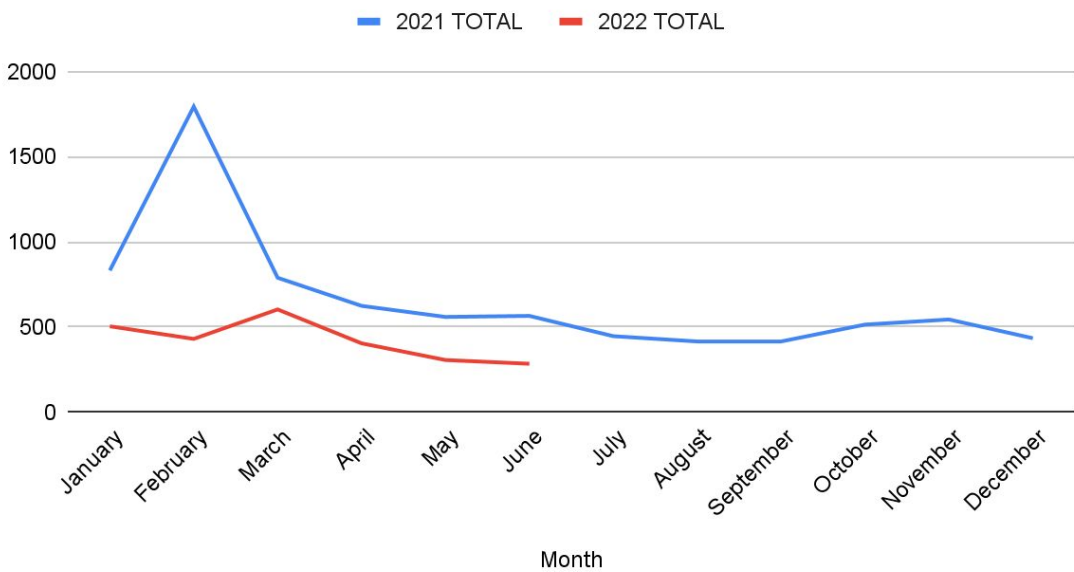
CHECK-INS BY % AGE GROUP



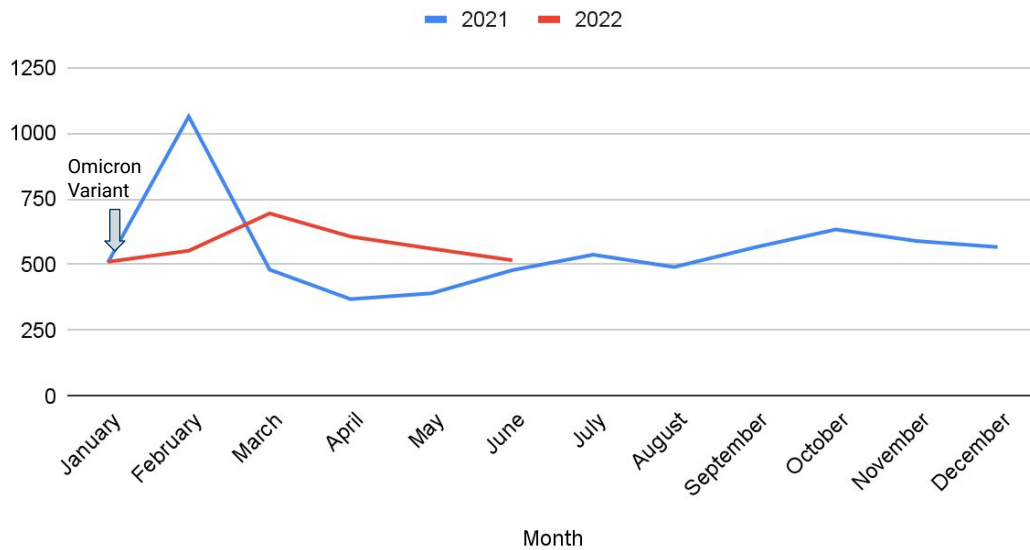
TOTAL CENTER CHECK-INS



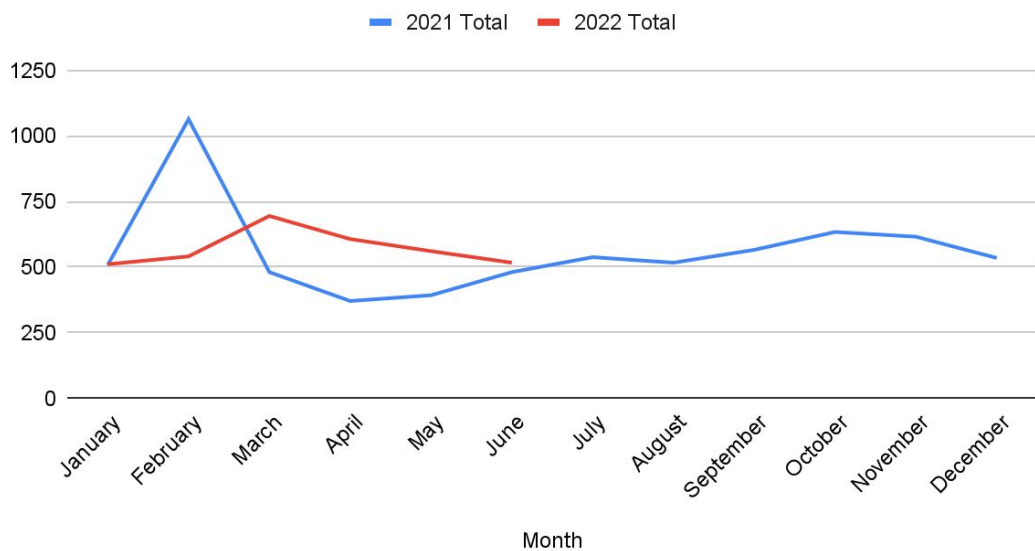
Outreach Year Over Year



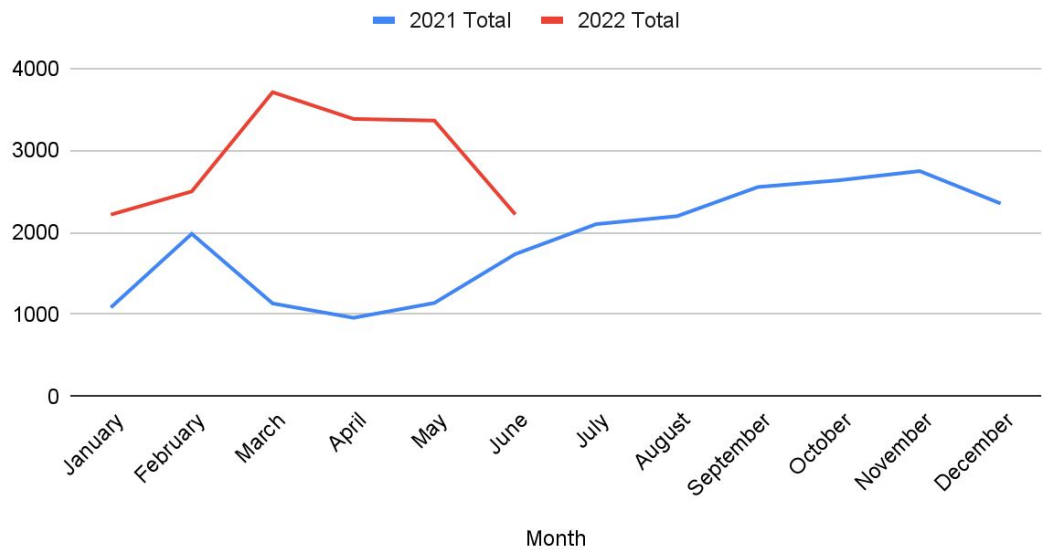
Year over Year Active Participants



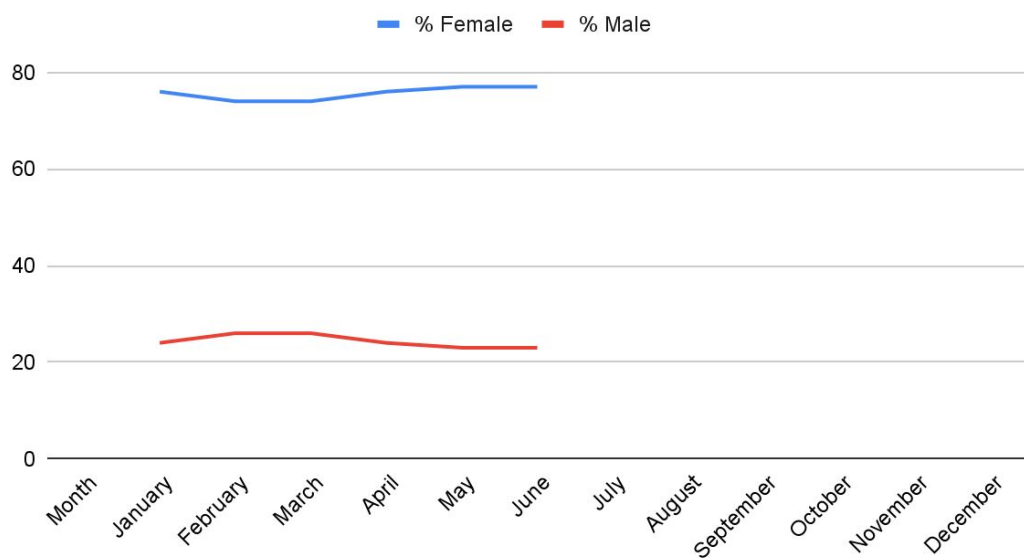
Year Over Year Unique Served



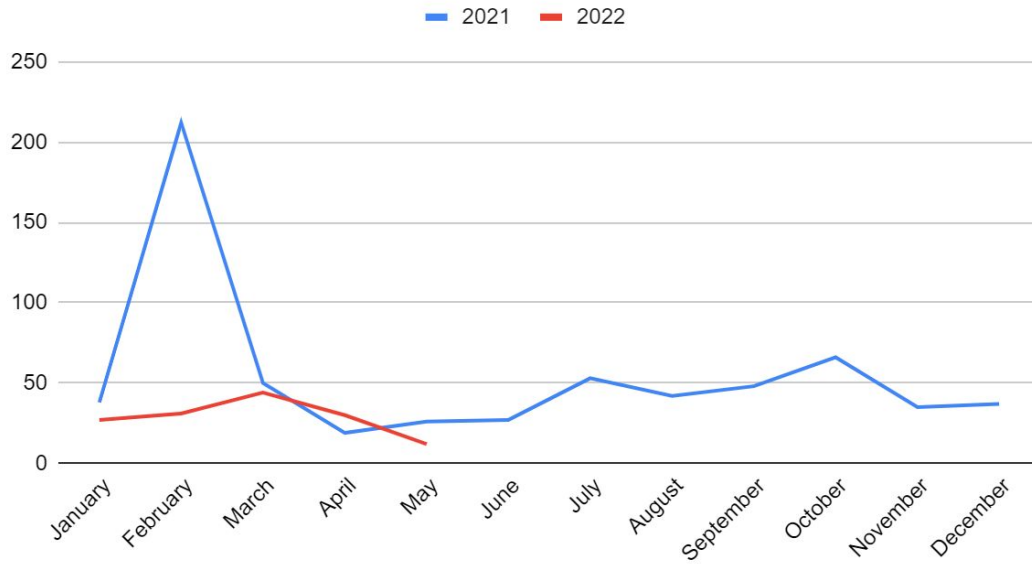
Year Over Year Duplicated Served



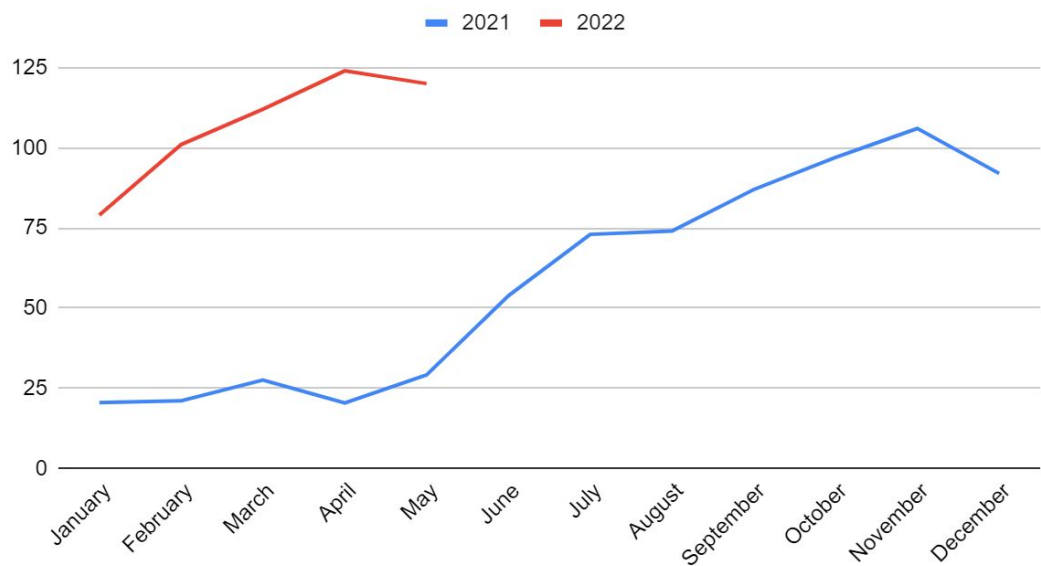
2022 % Female vs % Male Participation



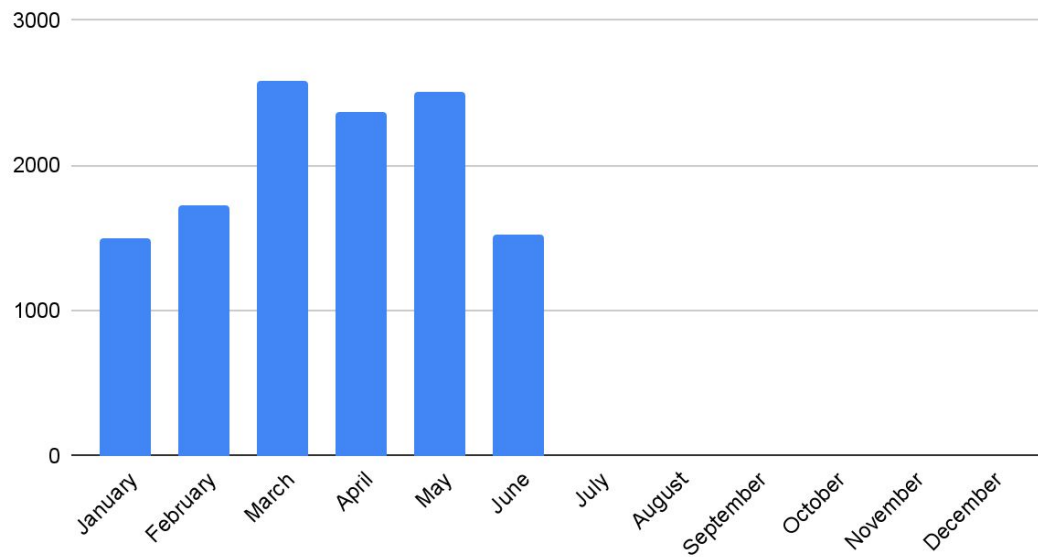
Year Over Year New Members



Year Over Year Average Daily Attendance



Check In Count 2022



Trending

July 2021- present

CATEGORY	DUPLICATED	UNIQUE
Fitness/Exercise	8628	380
Recreation	5234	484
Social Event	4244	549
Community Education	1735	485
Information Sharing	525	104

*increases across every category both in duplicated and unique

Center Update

- Board Support for Town Events
 - Saturday, June 11th - Walpole Day (11-3)
 - Thank You to Linda, Rich, Janet, Sandhya and Marcia
- Center Closure June 16/17
 - Staff illness prevented appropriate coverage for building to execute programming and services successfully
 - Medical Transportation already scheduled managed by Transportation despite building closure
 - Not an easy decision for the team, but a necessary one unfortunately

Upcoming

- Summer Schedule resumes July 5th
 - No HESSCO lunch on Fridays
 - Open Tuesday evenings for special programming or drop in until 8pm
 - Closing at noon on Fridays
- New PT Outreach Worker starting June 28th
 - 12 Hours, but will onboard slowly over the summer overlapping when possible with Laurel to shadow
 - Walpole resident, Master's in Counseling, Bilingual capabilities
 - Will plan to attend Board Meeting/Annual Meeting in September for introduction

Upcoming

Coach Bus Trips with Fox Tours:

- Cape Cod Canal Cruise - 7/19/2022 (20 registered)
- Isabella Stewart Gardner Museum - 8/17/2022 (3 registered)
- Lake Winnepesaukee - 10/18/2022
- Yuletide Newport Tour - 12/13/2022

Summer Schedule Update - returning July 5th

No HESSCO Lunch on Fridays for July and August.

Summer Tuesday Evening Programming:

- July 5 - Ice Cream Truck and Games Night
- July 12 - Medicare 101 in Old Colony
- July 19 - Wellness Night at the COA
 - Classes (Chair Yoga, Mat Yoga, Meditation, Ballet Barr), Chair Massage, Reflexology, Fitness Room Orientations, Wellness Education and Presentation
- July 26 - Cupcake Decorating and Concerts on the Common
- August 2 - Drums Alive in the Murphy Room and Lecture in Old Colony
- August 9 - Floral Design in Neponset and History of Howard Johnson's: 28 flavors of Ice Cream
- August 16 - "It's Showtime" with Pizza (Ventriloquist and Illusionist)
- August 23 - Movie Night at the COA - complimentary popcorn, drinks and snacks available for purchase
- August 30 - Swing Dinner Dance in the Murphy Room and on the Patio

Staffing

Staffing Update

- Janet continues on medical leave
- Sheri out for family leave
- Laurel medical leave for two weeks early July
- Mark Bryson VSO medical leave for June

Breakfast

Target Start Date: September

- Equipment ordered and partially received, last piece expected next week
- Some minor work in the cafe area around the counter to re-imagine the space

Finance Update MAY 2022 Expenses

Expenses	Amount	Vendor (if applicable)
Electricity	\$878.84	
Water		
Equipment Maintenance and Repair	\$47.73	Gasket for Cafe Fridge Repair
Training and Development		
Postage		
Printing and Copying		
Gas/Diesel Fuel	\$607.16	
Office Supplies	\$531.08	Verizon and Cleaning Supplies
Travel In-State		
Dues and Memberships	\$449.70	Zoom Annual Fees
Meetings and Conferences		
Other Miscellaneous	\$286.70	Gardening Supplies
COVID 19		
Office Equipment	\$105.97	Vacuum for buses and Storage Bins
TOTAL	\$2,907.18	

Finance Update MAY 2022 Formula Grant

Formula Grant Expenses	Amount	Vendor (if applicable)
Part Time Permanent Salary	\$2,793.88	
Center Supplies	\$0.00	
Fitness Wellness	\$108.00	Meditation
Repairs and Maintenance	\$0.00	
Equipment/Furnishings	\$0.00	
Printing and Copying	\$0.00	
Postage	\$0.00	
Dues and Licenses	\$75.30	Mailchimp, Screencloud
Newsletter Printing	\$0.00	
Conference Education	\$0.00	
Volunteer Recognition	\$0.00	
Newspapers and Cable	\$0.00	
TOTAL	\$3,085.18	

Old Business

- Master Plan Update
- Select Board Update
- Walpole Housing Authority Update
- Topics/Speakers for Upcoming Meetings

New Business

Open Forum

NEXT MEETING

Annual Meeting September 22, 2022