

AGENDA



Council on Aging Board Meeting

Date of Posting: Monday, April 24, 2023
Date of Meeting: Thursday, April 27, 2023
Time of Meeting: 10:00 AM
Location: COA Center

Agenda

1. Attendance and Pledge of Allegiance
2. Review of March Meeting Minutes
3. Outreach Review
4. Center Updates
5. Finance Update
6. Old Business
 - a. Board Associate Candidate Update
 - b. Reappointments
7. New Business
 - a. Walpole Housing Authority Update
 - b. Master Plan Update
 - c. Friends of Walpole Elders Update
 - d. Select Board Update
 - e. Topics/Speakers for upcoming meetings
 - May: Brendan Croak, Recreation Department
Form Nominating Committee for June Elections
 - June: Election of Officers
"Anatomy" of the Past Year and Looking Ahead
8. Open Forum

Walpole Council on Aging Board Meeting

April 27, 2023
10:00AM
Old Colony

Attendance & Pledge of Allegiance

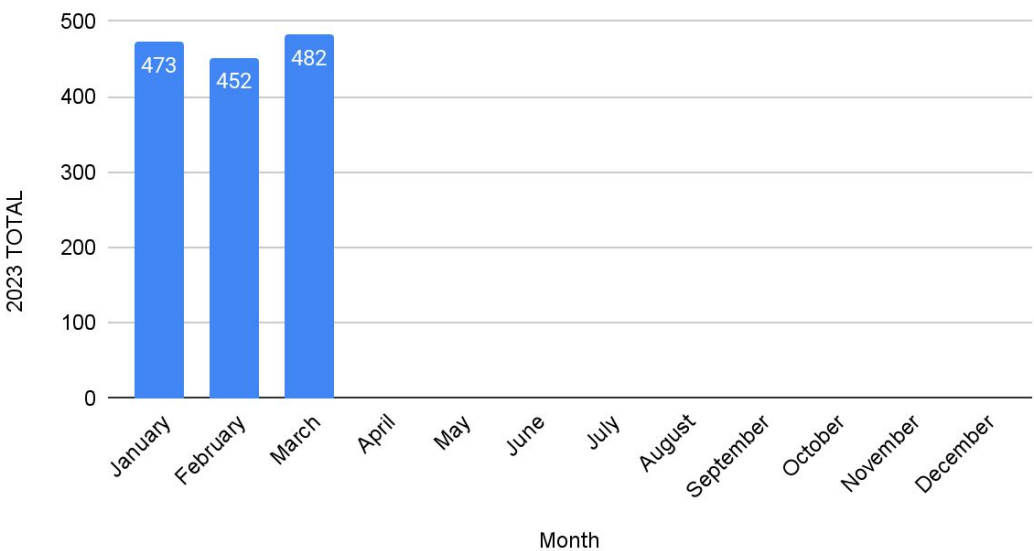
Review of March Meeting Minutes

Outreach Review

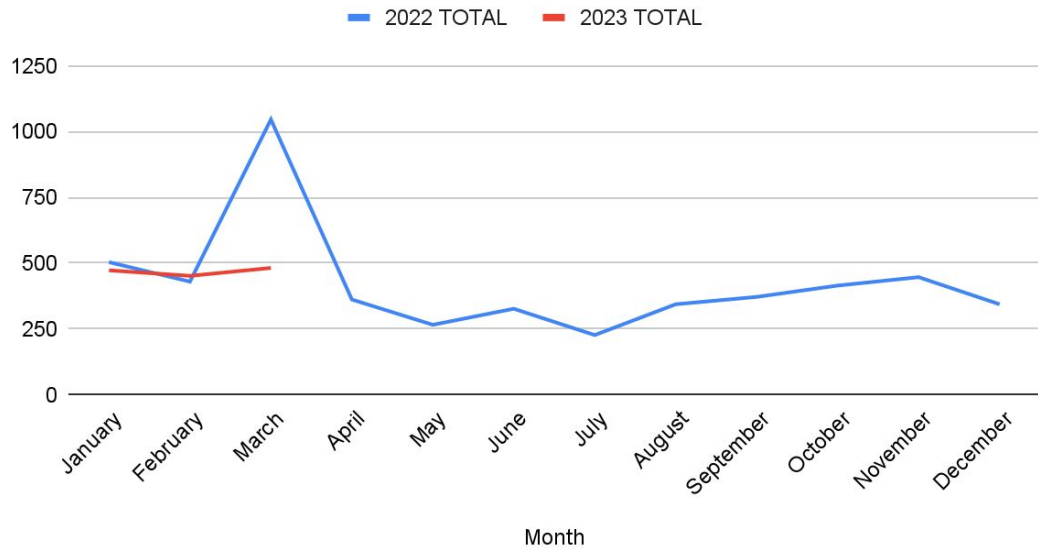
March by the Numbers:

- **453** Total Outreach to **256** unique individuals
- Most Common Outreach methods
 - Phone - 232 calls
 - In Person Office Visit - 203 visits
- Most Common Referral method
 - Self - 344
 - WCOA Staff Member - 16
 - Family Member - 30

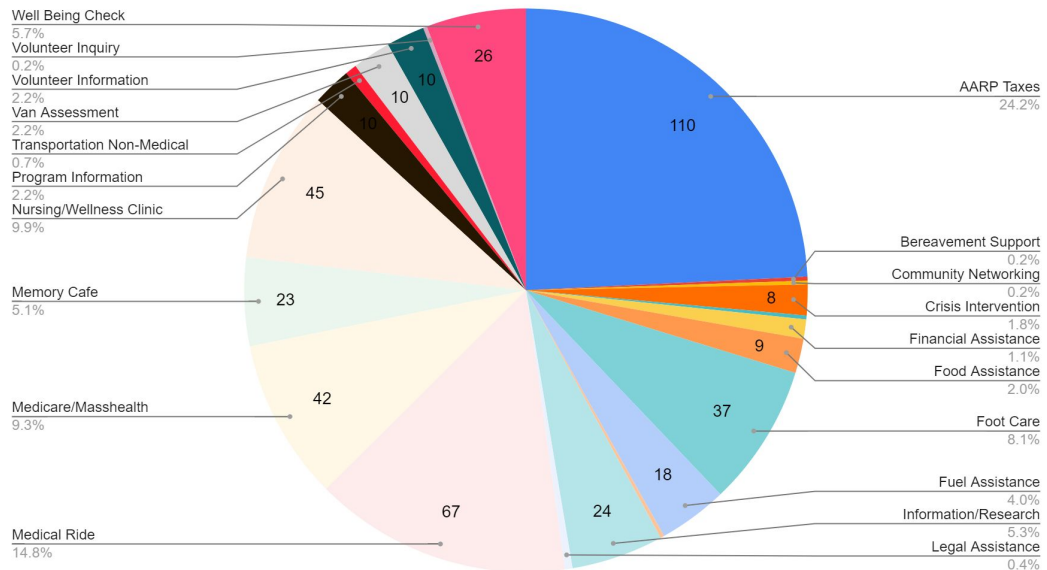
2023 Outreach Month Over Month



Outreach Year Over Year

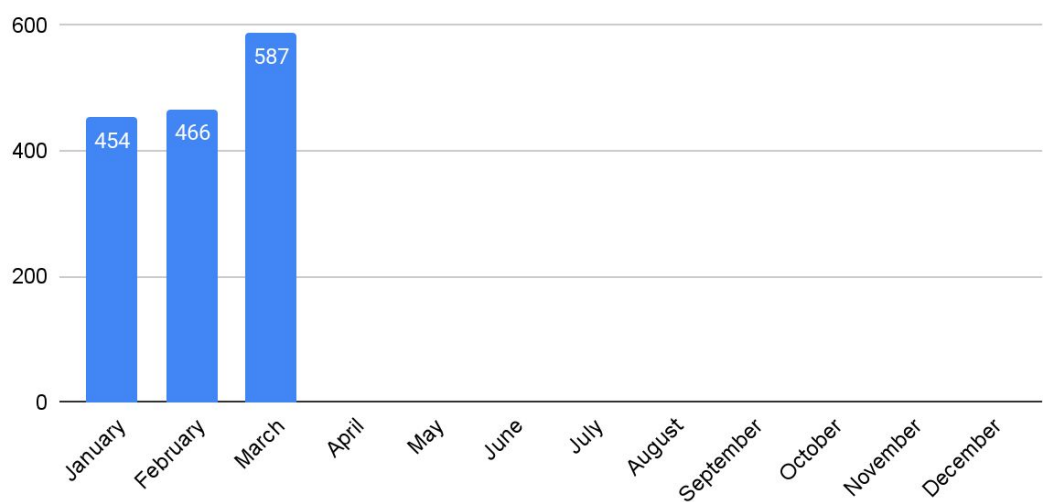


MARCH OUTREACH BY CATEGORY



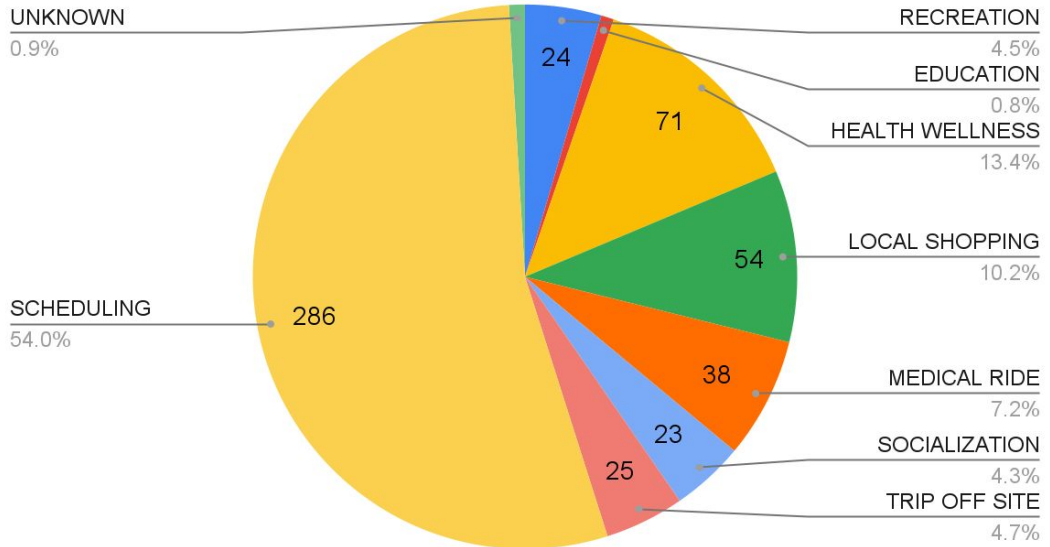
Outreach Review

2023 Total Rides Per Month

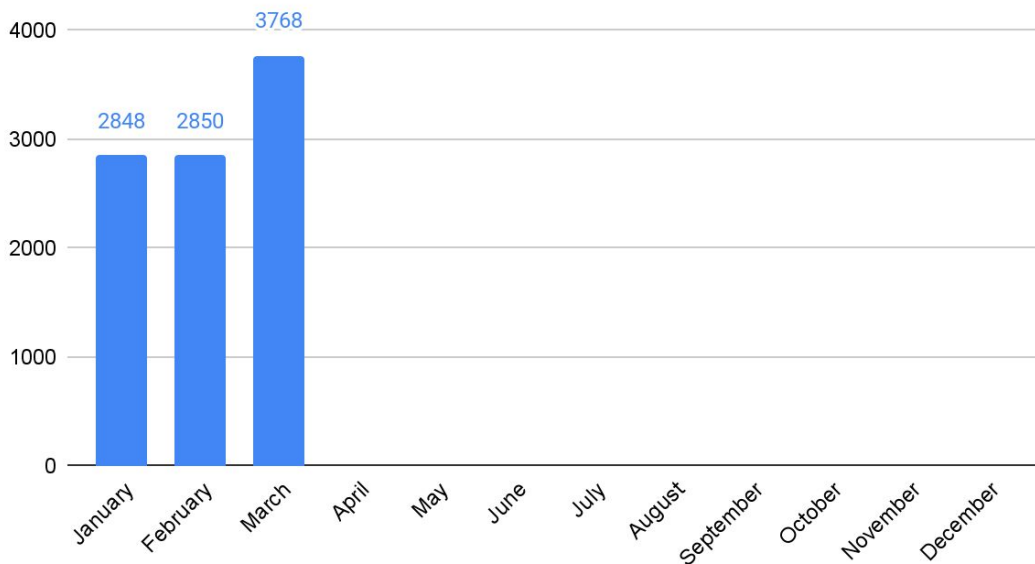


Total Rides per Month

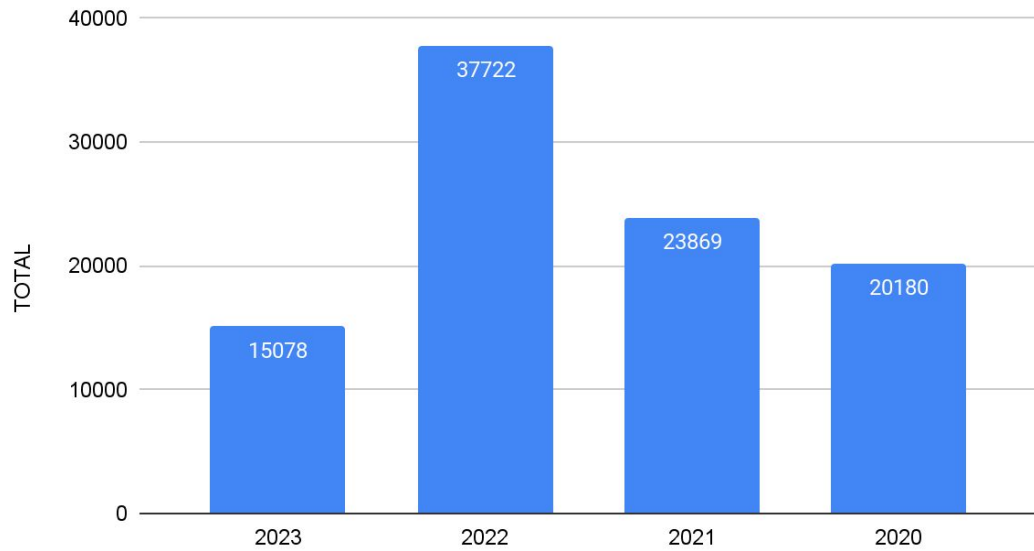
TOTAL RIDES BY CATEGORY - March 2023



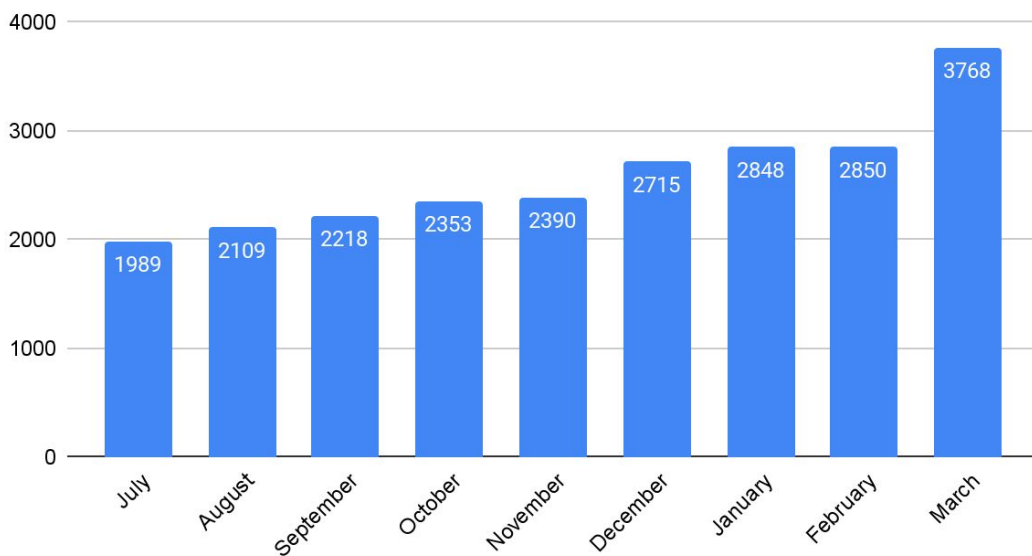
2023 Participant Check Ins



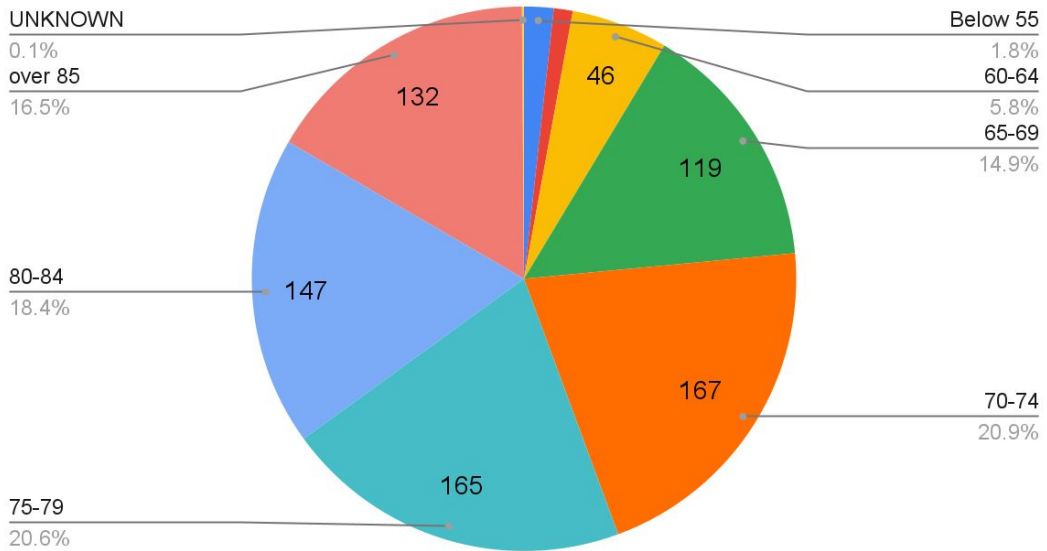
Total Participation YOY



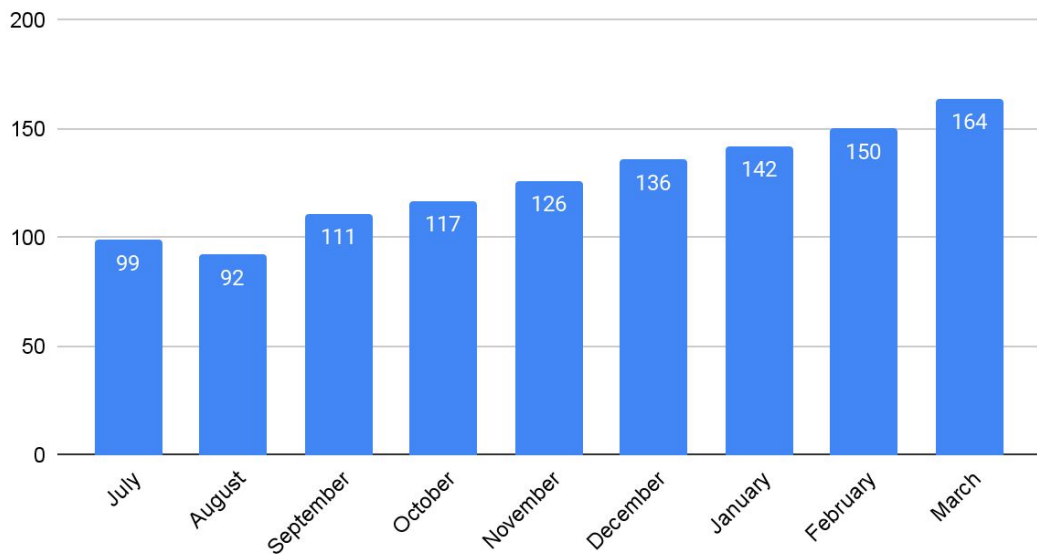
Check in Count FY23



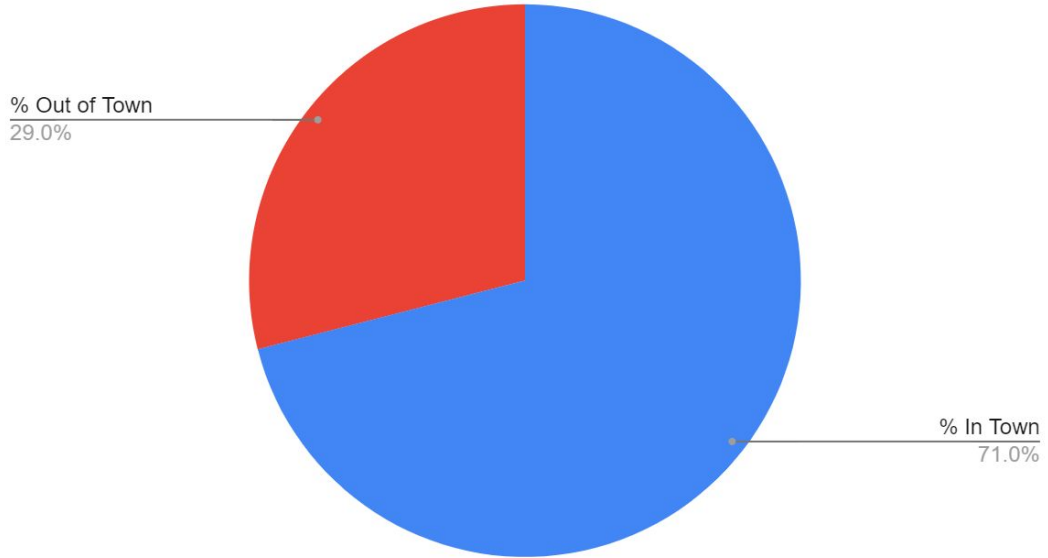
Check in by Age Group - March 2023



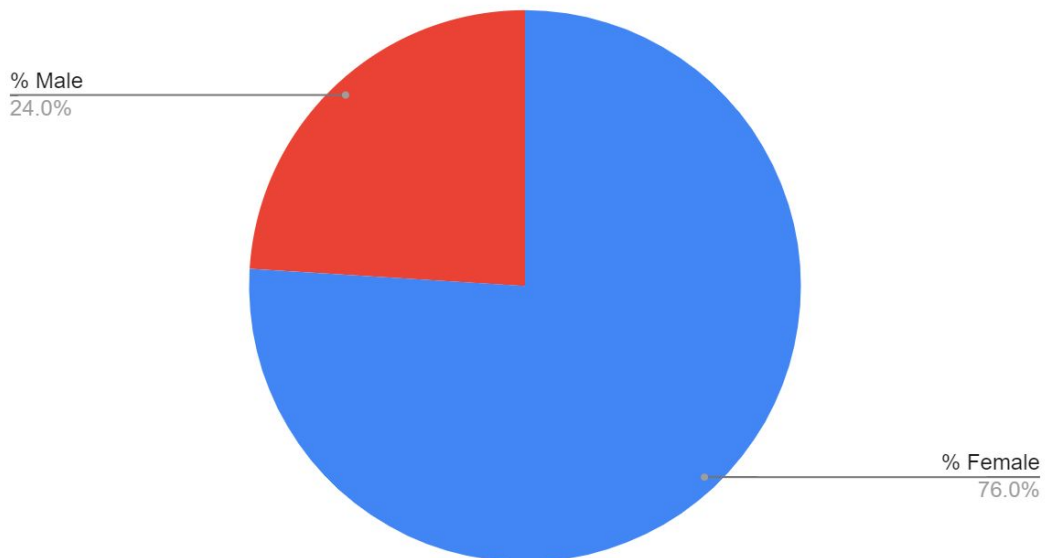
Average Daily Attendance FY23



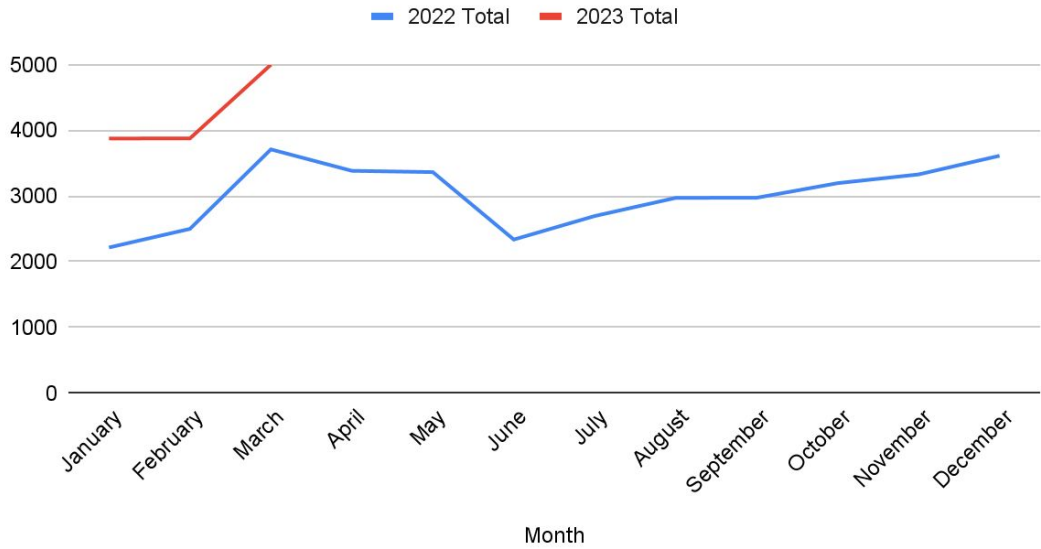
In Town and Out of Town Participation



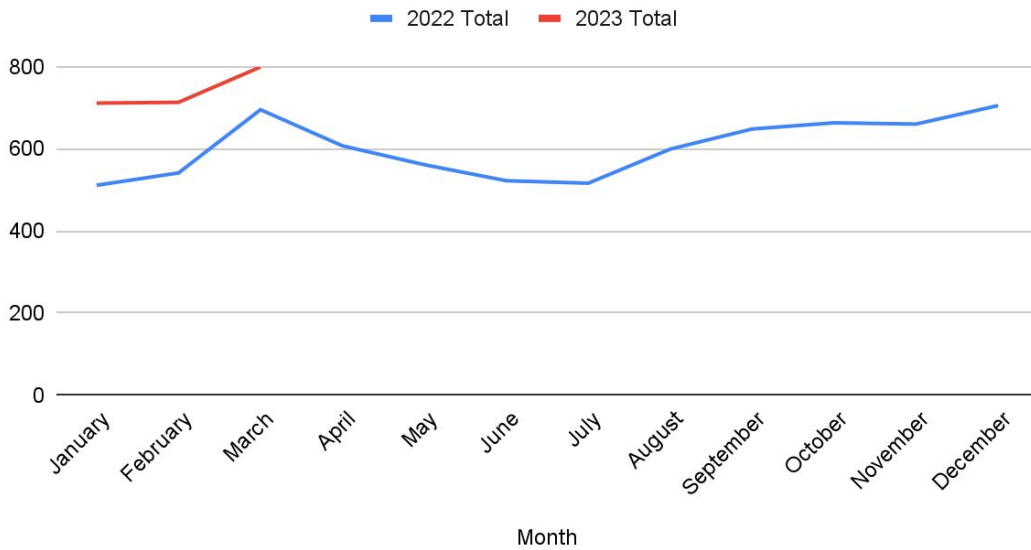
Female and Male Participation



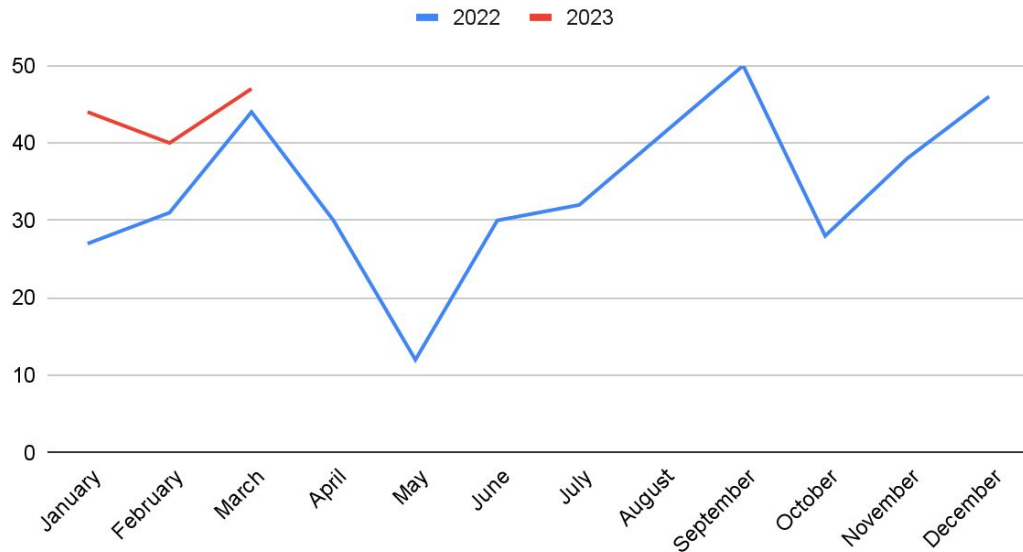
Year Over Year Total Served



Year Over Year Unique Served



Year Over Year New Members



Trending

July 2022 - February 2023

CATEGORY	DUPLICATED	UNIQUE
Fitness/Exercise	9396	447
Recreation	5617	473
Social Event	5222	718
Community Education	1973	455
HESSCO	689	118
Cultural Event	196	139

*Increases across every category both in duplicated and unique except Cultural Event

Center Update

- Walpole Day - Saturday, May 13th
- Volunteer Luncheon -
 - successful event to celebrate more than 70 of our volunteers, thanks to CRISP for assisting with the catering and dessert, people enjoyed the entertainer as well
- Waitlists continue - adding in additional sessions of our free chair exercise video class after the current sessions
- Cash management -
 - In FY22, we managed a total of \$43,701
 - In FY23, to March, we managed a total \$45,671
 - June initiative is to build awareness of Virtual Wallet feature

Center Update

For the 2022 tax season we had 5 tax preparers (Kevin, Jean, Pat, John and myself). We were able to prepare and file **140 tax returns** (compared to **120** tax returns last year). We estimate that this free service saved those taxpayers a total of between **\$21,000 and \$28,000** (using an estimate of a commercial tax preparation service charging **\$150 to \$200** per tax return).

A puzzling note - this year we seemed to have had many more taxpayers showing up missing some of their tax forms. It's not unusual for this to be the case for the first couple of weeks, but this year, we were running into this situation well into the tax season.

Of those 140 tax returns, **60 or 43%** received part or all of the Senior Circuit Breaker Credit – the average amount received was **\$1,029**.

The taxpayers came from:

- 107 from Walpole
- 8 from Foxboro
- 6 from Norfolk
- 4 from Norwood
- rest from various other surrounding towns

Kevin, Jean, Pat, John, and I want to thank you and the staff at the Senior Center for allowing us to run this program at the center and all the support you provided us by setting up the appointments, making the reminder calls, ... We are all volunteers but the "pay" we get is the taxpayers telling us how much they appreciate the service that we and the Senior Center provide. We are looking forward to being able to provide this service next year.

Thanks

Bill Abbott, Kevin Quinn, Jean Hanley, Pat McMahon, John Fredrickson

Center Update

MARCH

- Coffee and Conversations *average attendance was 38*
 - (Falls and Home Modifications, The Crusades, The Medici Dynasty with Paolo Digregorio, The Art of Reiki, Right Size your Life by Downsizing your Stuff)
 - Reiki sold out following this session and we added additional appointment times
- Lions Spaghetti Dinner (72 registered)
- Diamond Dot Art Class (Full!)
- St. Patrick's Day Breakfast with WFD (Full with no waitlist, 100!)

Upcoming

JUNE AND BEYOND

- Coffee and Conversations - Clash of the Titans (rescheduled from earlier date), SNAP, HIP and Farmer Market Coupons, Judicial Speakers Bureau, Healthy Living for your Brain and Body, the Old Colony Wrentham Branch Railroad Through Walpole: A History of our Rail Trail)
- RI Lighthouse Tour - Offsite Trip with Bloom Bus Tours
- Fox25 Tour
- Summer Schedule Returns in July - late Tuesdays and noon closures on Fridays
- New Member Program - July Start Date
- Summer reading collaboration with the WPL

Finance Update

Council on Aging Operating Budget

Total Budget
\$43,600.00
Expenses
\$24,957.27
Balance
\$21,127.73

Expenses



EXPENSES	TOTAL THIS MONTH	TOTAL THIS YEAR	APPROPRIATION	REMAINING	% REMAIN	% USED
Electricity	\$ -	\$ 6,182.88	\$ 12,000.00	\$ 5,817.12	48.48	51.5
Water	\$ -	\$ 1,626.84	\$ 4,000.00	\$ 2,373.16	59.33	40.7
Equipment and Repairs	\$ 35.00	\$ 2,829.58	\$ 5,485.00	\$ 2,655.42	48.41	51.6
Training and Development	\$ -	\$ 90.00	\$ 1,500.00	\$ 1,410.00	94.00	6.0
Postage and Courier	\$ 15.72	\$ 168.28	\$ 400.00	\$ 231.72	57.93	42.1
Printing and Copying	\$ 0.63	\$ 96.88	\$ 1,200.00	\$ 1,103.12	91.93	8.1
Gas & Oil	\$ 1,042.42	\$ 3,959.74	\$ 8,000.00	\$ 4,040.26	50.50	49.5
Office Supplies	\$ 1,236.92	\$ 5,505.51	\$ 7,000.00	\$ 1,494.49	21.35	78.7
Travel In State	\$ -	\$ 296.54	\$ 500.00	\$ 203.46	40.69	59.3
Due and Memberships	\$ -	\$ 2,205.40	\$ 3,500.00	\$ 1,294.60	36.99	63.0
Meetings and Conferences	\$ -	\$ 570.00	\$ 500.00	\$ (70.00)	-14.00	114.0
Miscellaneous	\$ -	\$ 162.54	\$ 750.00	\$ 587.46	78.33	21.7
Office Equipment	\$ -	\$ 1,263.08	\$ 1,250.00	\$ (13.08)	-1.05	101.0
	\$ 2,330.69	\$ 24,957.27	\$ 46,085.00	\$ 21,127.73	45.85	54.2
*Updated to March 31, 2023			ENCUMBERED FUNDS FY22	\$2,485.00		

Finance Update

Council on Aging Operating Budget Formula Grant

Total ESTIMATED Budget
\$30,000.00
Expenses
\$10,212.49
Balance
\$19,787.51

Formula Grant



EXPENSES	TOTAL THIS MONTH	TOTAL THIS YEAR
Supplies	\$ -	\$ 971.76
Fitness Wellness	\$ 332.00	\$ 5,792.98
Repairs and Maintenance	\$ -	\$ -
Equipment/Furnishing	\$ -	\$ -
Facility Maintenance	\$ -	\$ -
Print Copy	\$ -	\$ -
Postage	\$ -	\$ -
Dues and Licenses	\$ 90.30	\$ 841.70
Newsletter Printing (Feb - 346.71 and Mar -234.28)	\$ 581.09	\$ 2,416.05
Conference Education	\$ -	\$ 190.00
Volunteer Recognition	\$ -	\$ -
Breakfast Program	\$ -	\$ -
TOTAL Utilized	\$ 1,003.39	\$ 10,212.49
Remaining		\$19,787.51
% Remaining		66.0
% Used		34.0

Formula Grant Information

Balance Forward from Previous FY	\$ 20,139.94
Total FG FUNDING FY22	\$ 59,520.00
FY23 FUNDING TO BE SET AT DONAHUE INSTITUTE ESTIMATES -	
7116 seniors in Walpole	
Total Estimated FG Funding for FY23	\$ 85,392.00
Total Estimated Increase in FG Funding in FY23	\$ 25,872.00
Total Estimated FG Salary for FY23	\$ 45,000.00
Delta Estimate	\$ 40,392.00

UPDATED 10/21/2022 EOE

Finance Update

GIFTS MARCH 2023

GIFTS RECEIVED	
\$ 100.00	Gift from G Denneen #2489
\$ 100.00	Gift from R Doherty Check # 1385
TOTAL	\$ 200.00

GIFTS UTILIZED	
\$ -	Expenses Events
\$ 867.31	Other Expenses
\$ 760.23	Breakfast Café Expenses
TOTAL	\$ 1,627.54

EXPENSES EVENTS ITEMIZED	
\$ -	
TOTAL	\$ -

BREAKFAST CAFÉ EXPENSES ITEMIZED	
\$ 640.25	Breakfast Difference January
\$ 119.98	Amazon Air Fryer for Breakfast
TOTAL	\$ 760.23

OTHER EXPENSES ITEMIZED	
\$ 102.31	Debbie Reimbursement Flowers for C Snuffer Family from COA
\$ 513.00	Recognition gift for volunteer luncheon
\$ 252.00	P CARD - National Amusements for 80 for Brady (100.00 from All Points Media towards)
\$ 867.31	

GIFT ACCOUNT INFORMATION	
\$ 17,107.07	PREVIOUS BALANCE
\$ 200.00	MARCH GIFTS
\$ 1,627.54	GIFTS UTILIZED
\$ 15,679.53	GIFT BALANCE

Old Business

New Business

- Walpole Housing Authority Update
- Master Plan Update
- Friends of Walpole Elders
- Select Board Update
- Board Associate Candidates
- Topics and Speakers for Upcoming Meetings

Open Forum

NEXT MEETING

May 25th at 10:00AM