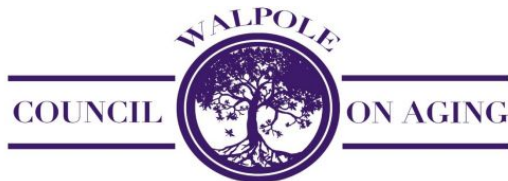


# AGENDA



## Council on Aging Board Meeting

Date of Posting: Friday, June 16, 2023  
Date of Meeting: Thursday, June 22, 2023  
Time of Meeting: 10:00 AM  
Location: COA Center

### Agenda


1. Attendance and Pledge of Allegiance
2. Brendan Croak, Recreation Department
3. Review of May Meeting Minutes
4. Outreach Review
5. Center Updates
6. Finance Update
7. Old Business
  - a. Election of Officers
  - b. Signage out at Street
8. New Business
  - a. Walpole Housing Authority Update
  - b. Master Plan Update
  - c. Friends of Walpole Elders Update
  - d. Select Board Update
  - e. "Anatomy" of the Past Year
  - f. Looking Ahead to upcoming meetings
    1. Dylan Jones, LCSW
      - A Mental Health Clinician working with the Walpole Police Dept. with their Jail Diversion Program (JDP), a grant-funded program through the Dept. of Mental Health. He also serves as a liaison to Riverside Community Center



# Walpole Council on Aging Board Meeting



June 22, 2023  
10:00AM  
Old Colony



# Attendance & Pledge of Allegiance

# Brendan Croak, Recreation

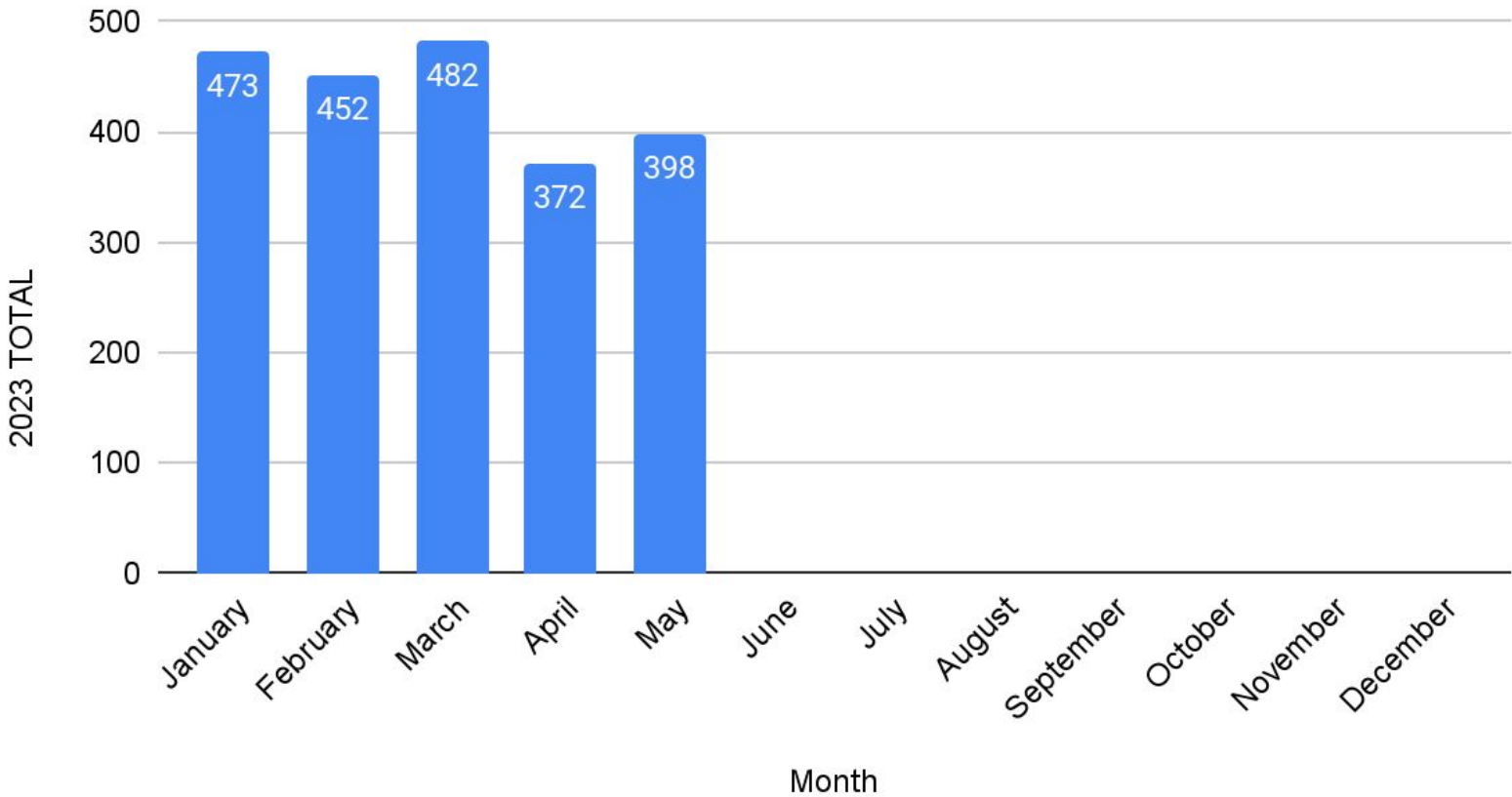
# Review of May Meeting Minutes

# Outreach Review

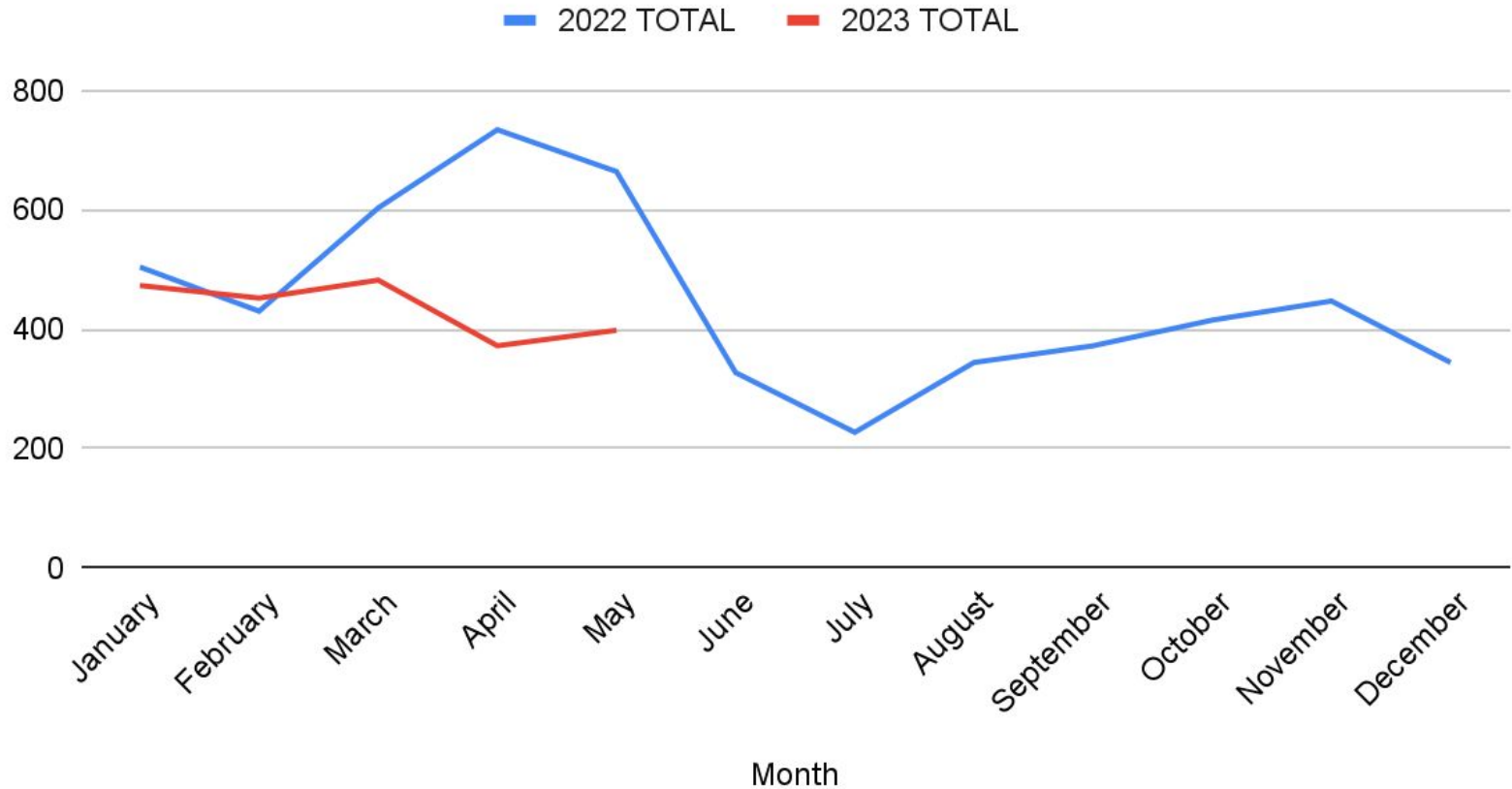
May by the Numbers:

- **365** Total Outreach to **202** unique individuals
- Most Common Outreach methods
  - Phone - 217 calls
  - In Person Office Visit - 128 visits
- Most Common Referral method
  - Self - 288
  - WCOA Staff Member - 7
  - Family Member - 35

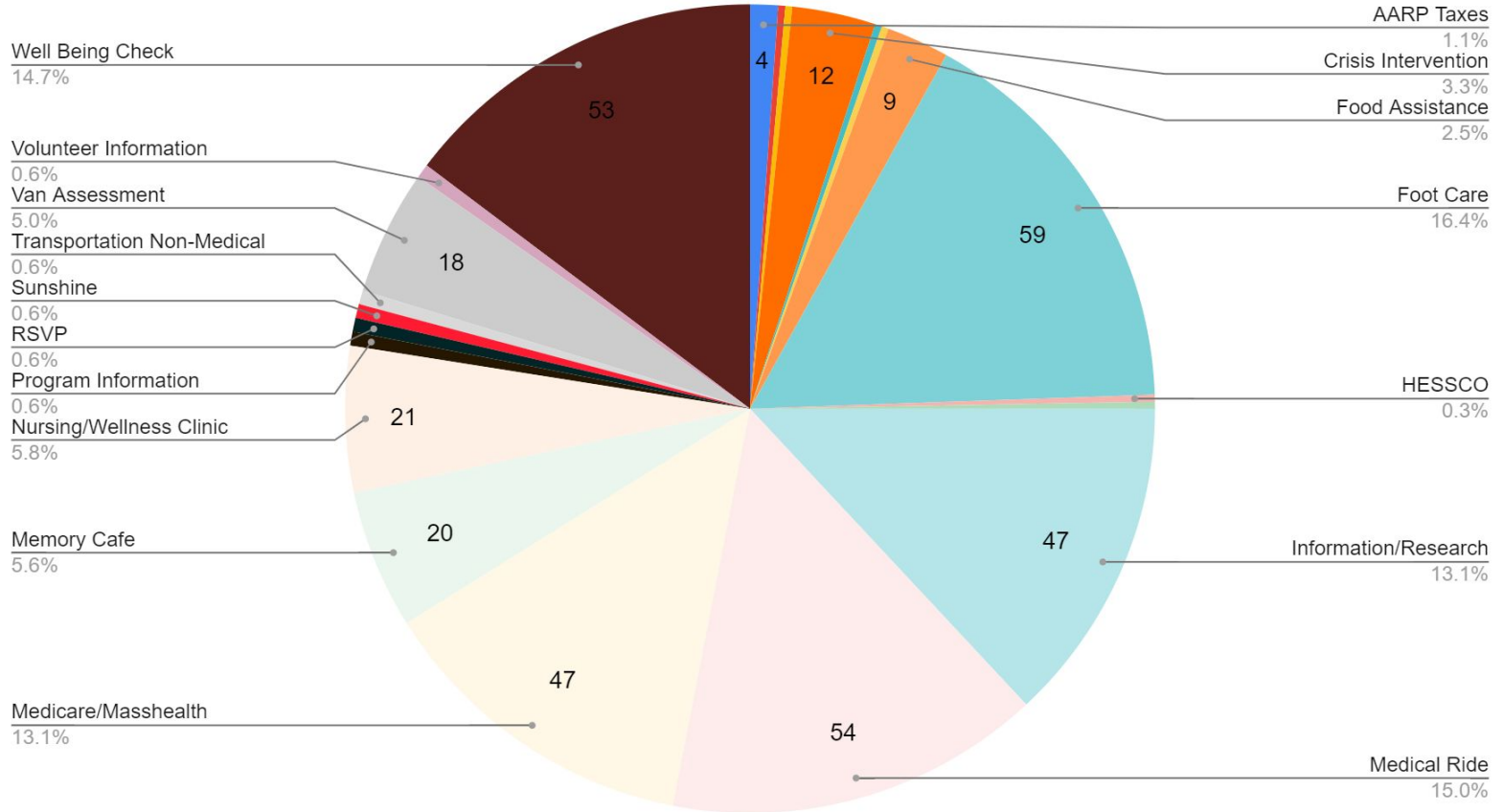
# 2023 Outreach Month Over Month



# Outreach Year Over Year

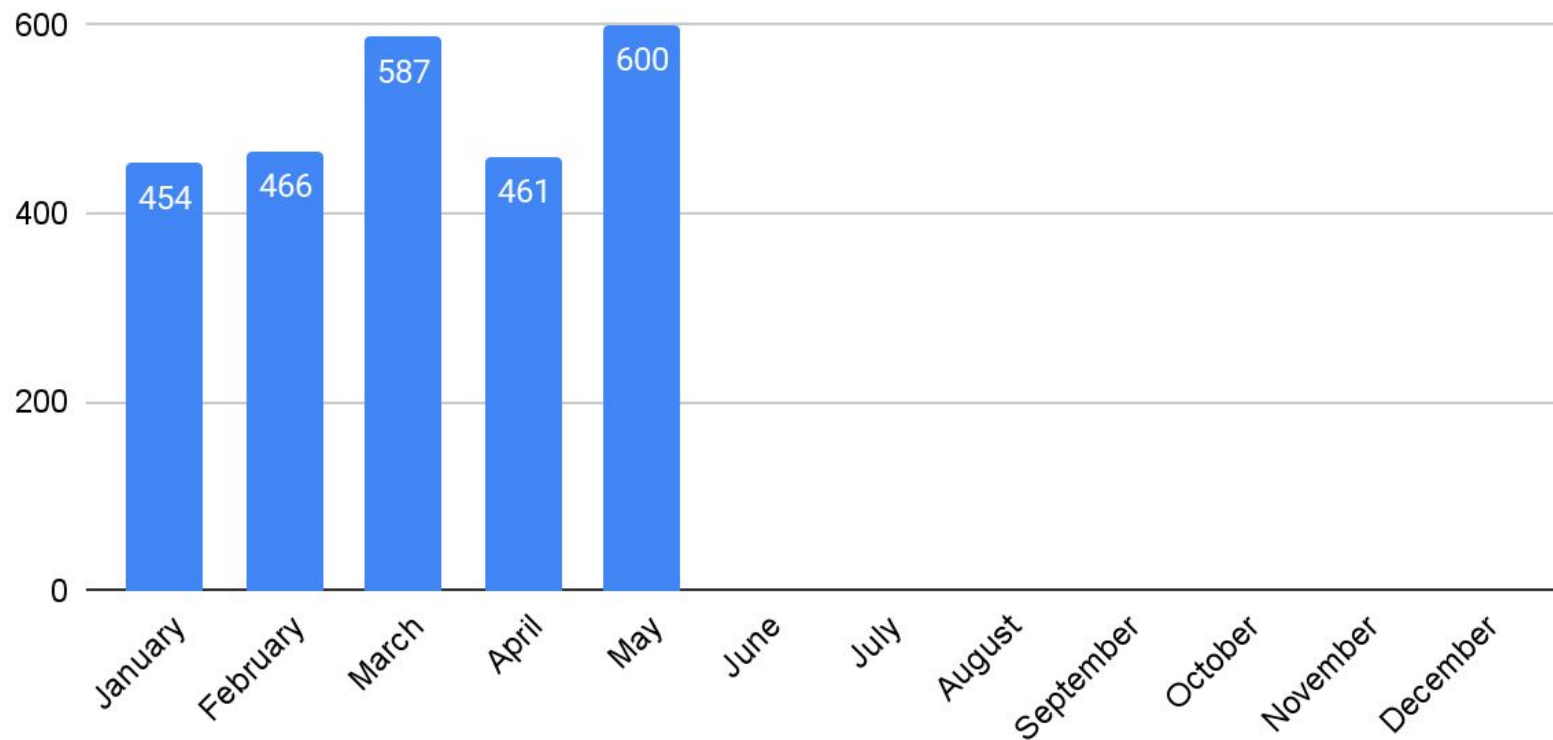


## MAY OUTREACH BY CATEGORY



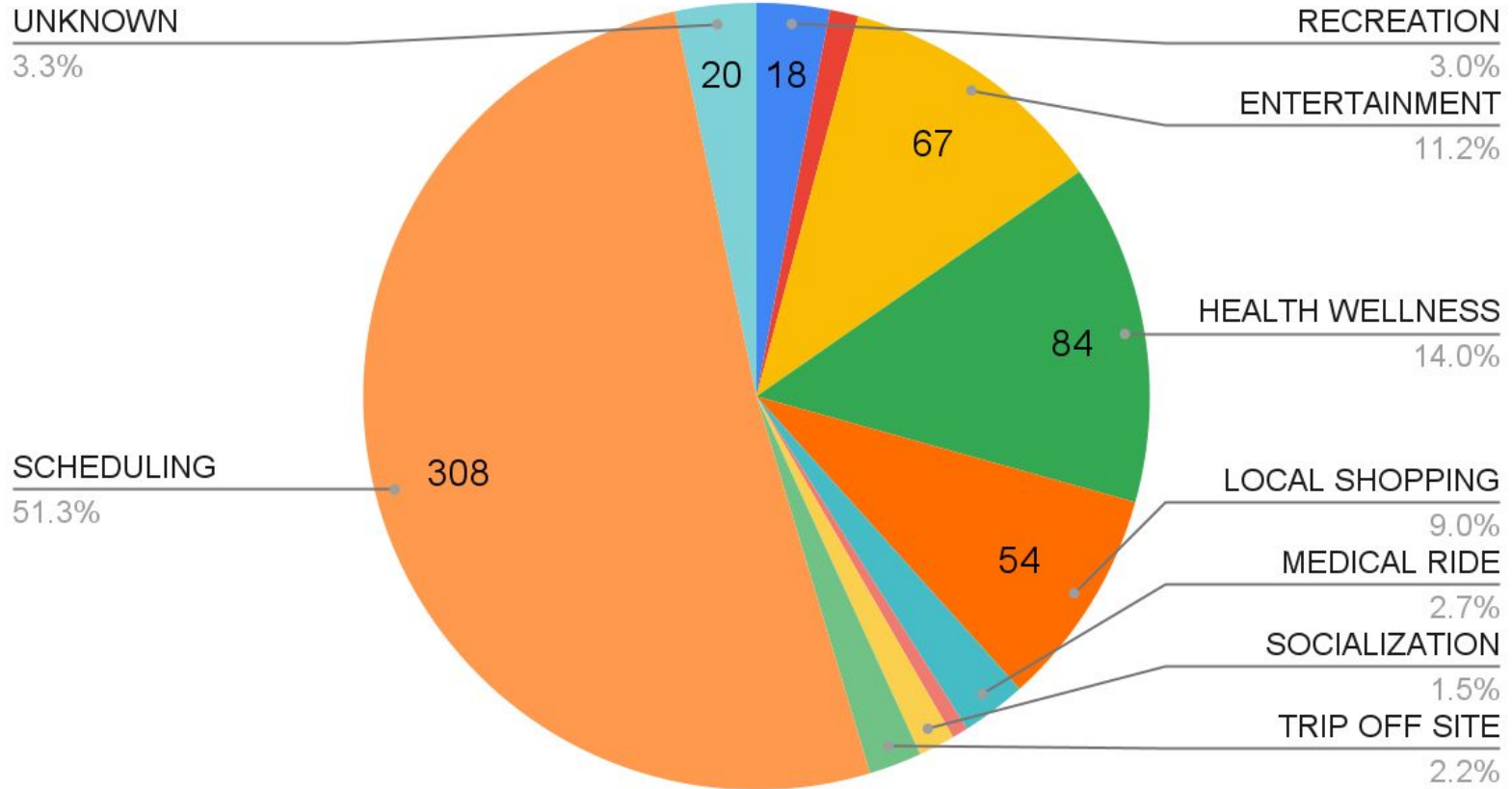
# Outreach Review

## 2023 Total Rides Per Month

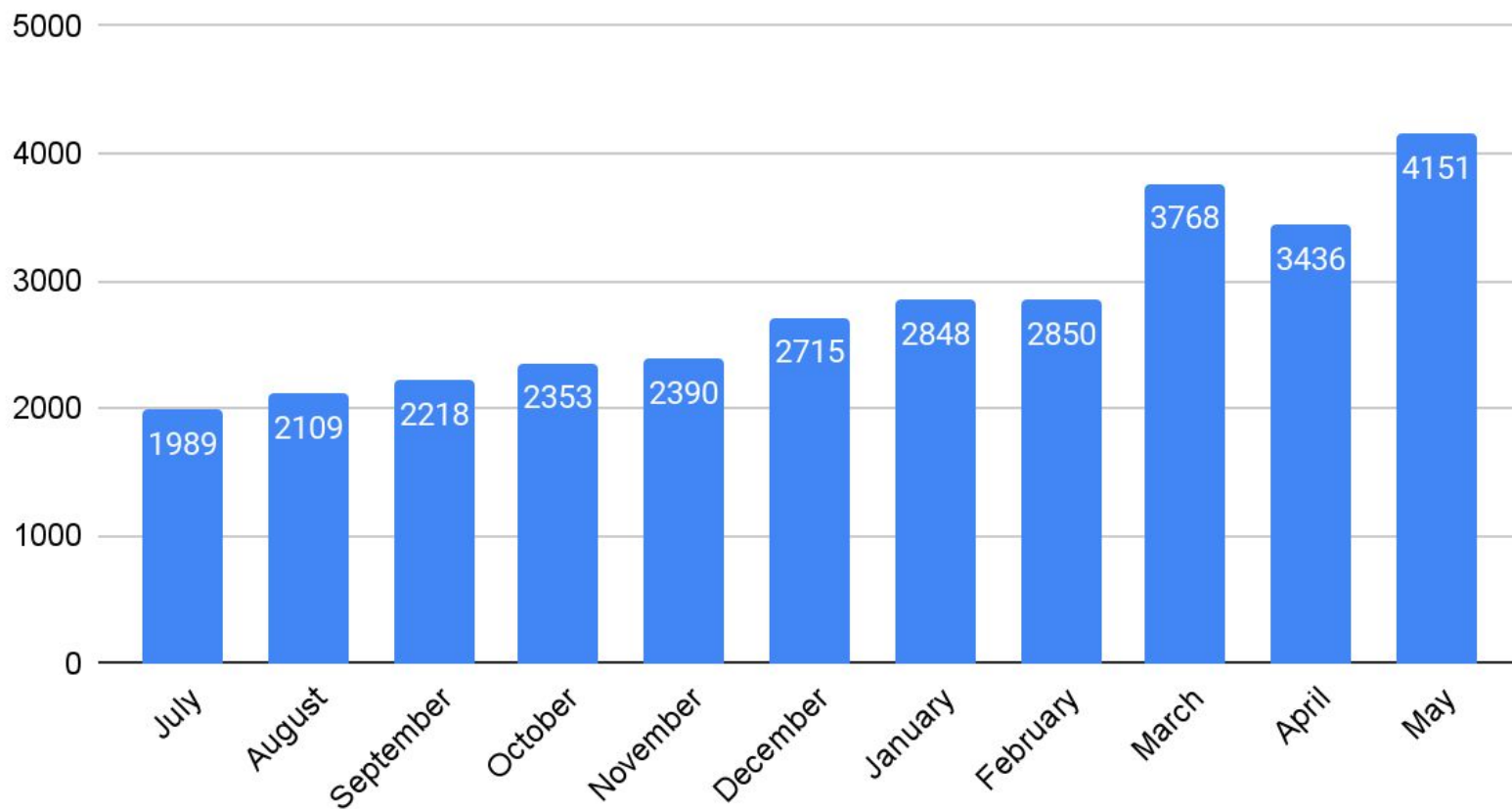


Total Rides per Month

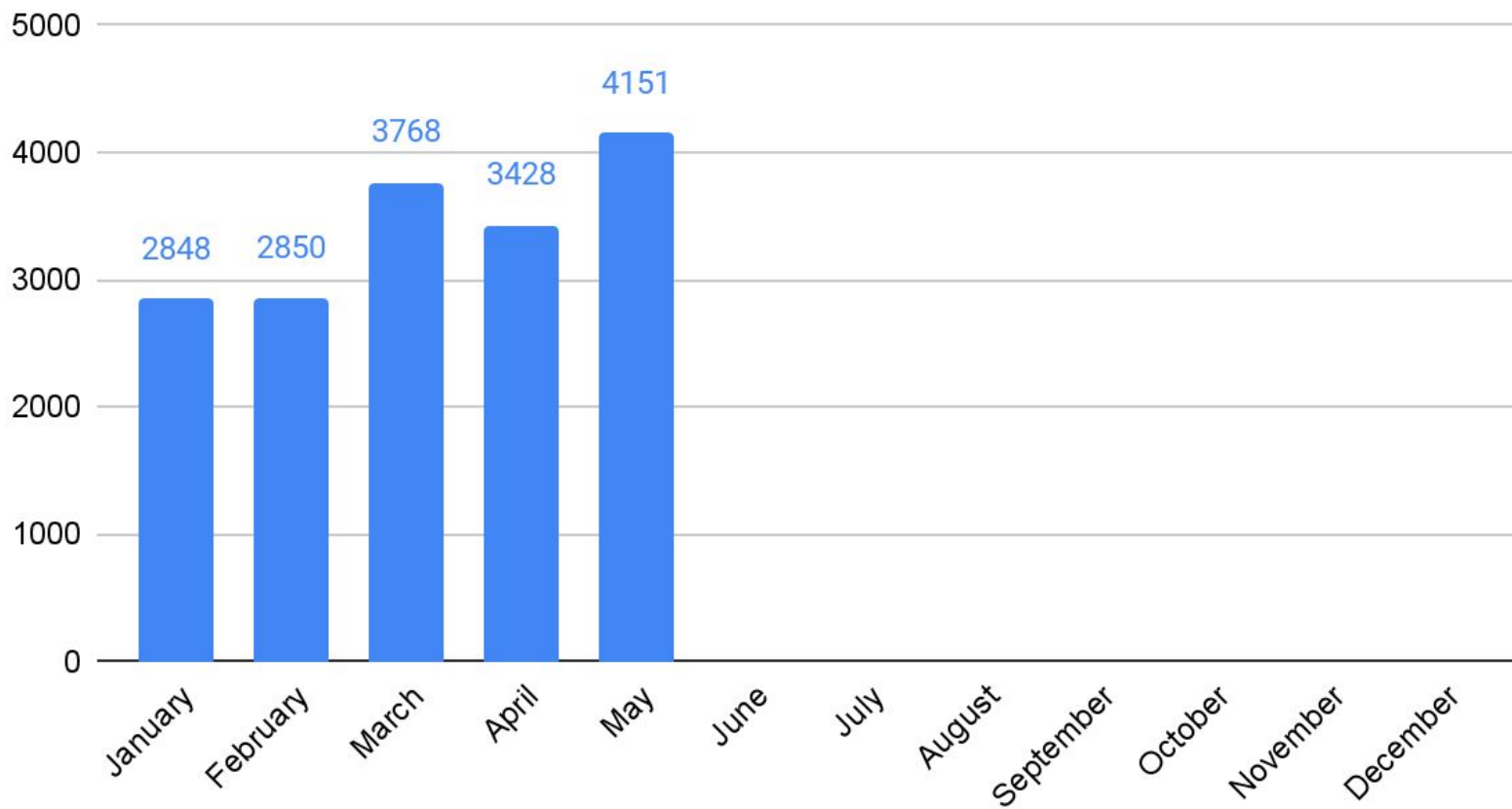
# TOTAL RIDES BY CATEGORY - May 2023



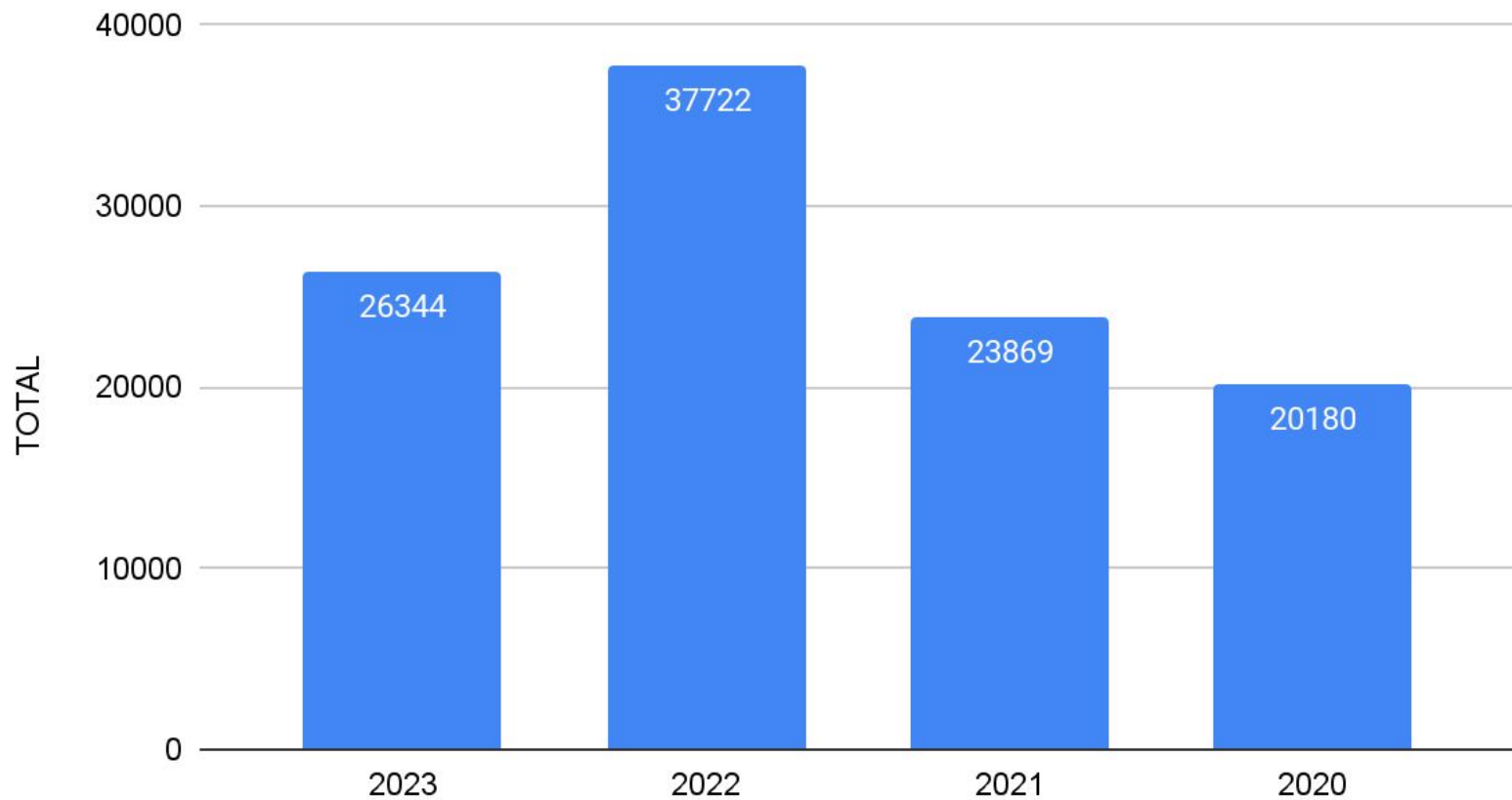
## Check in Count FY23



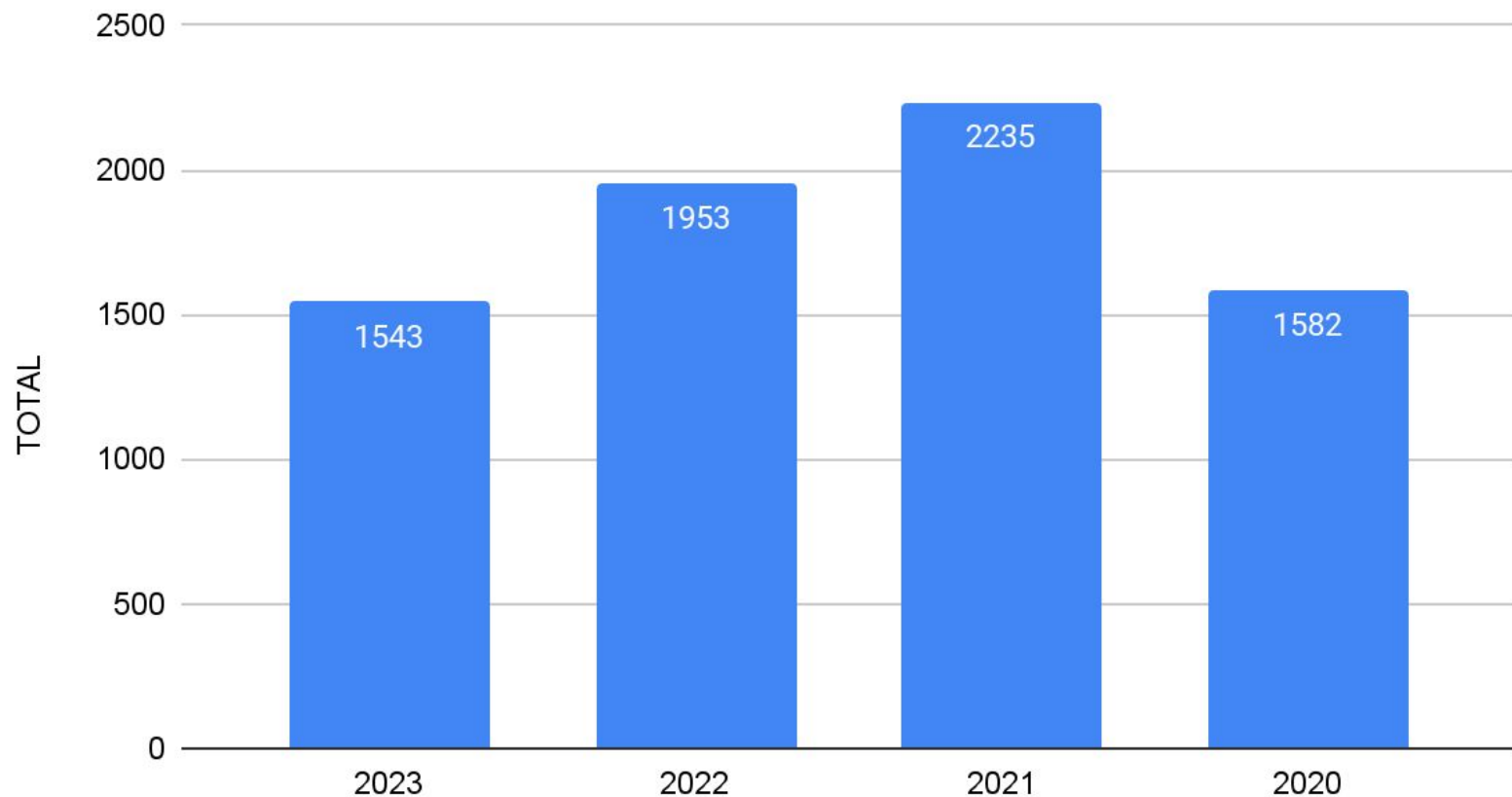
## 2023 Participant Check Ins



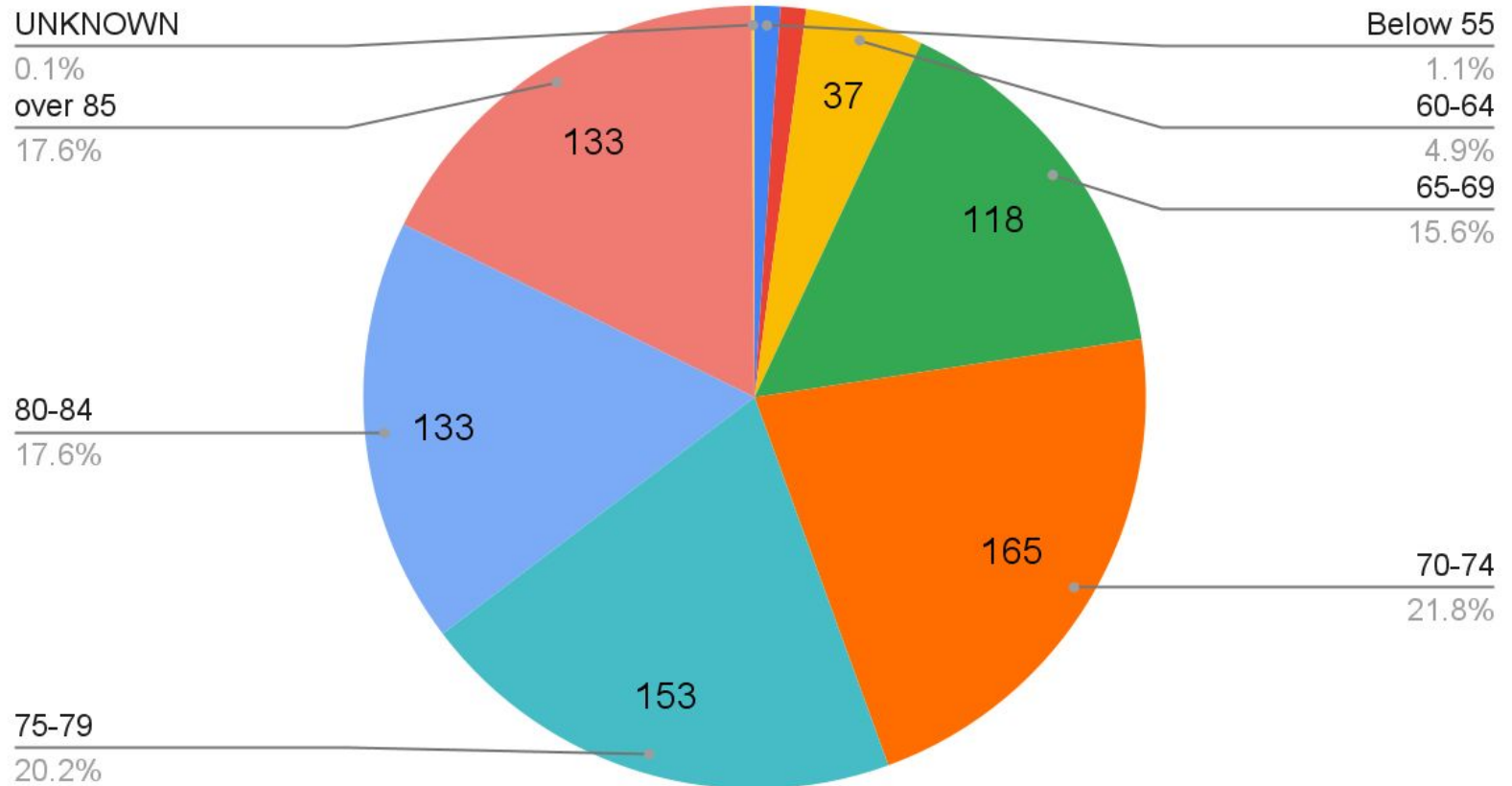
## Total Participation YOY



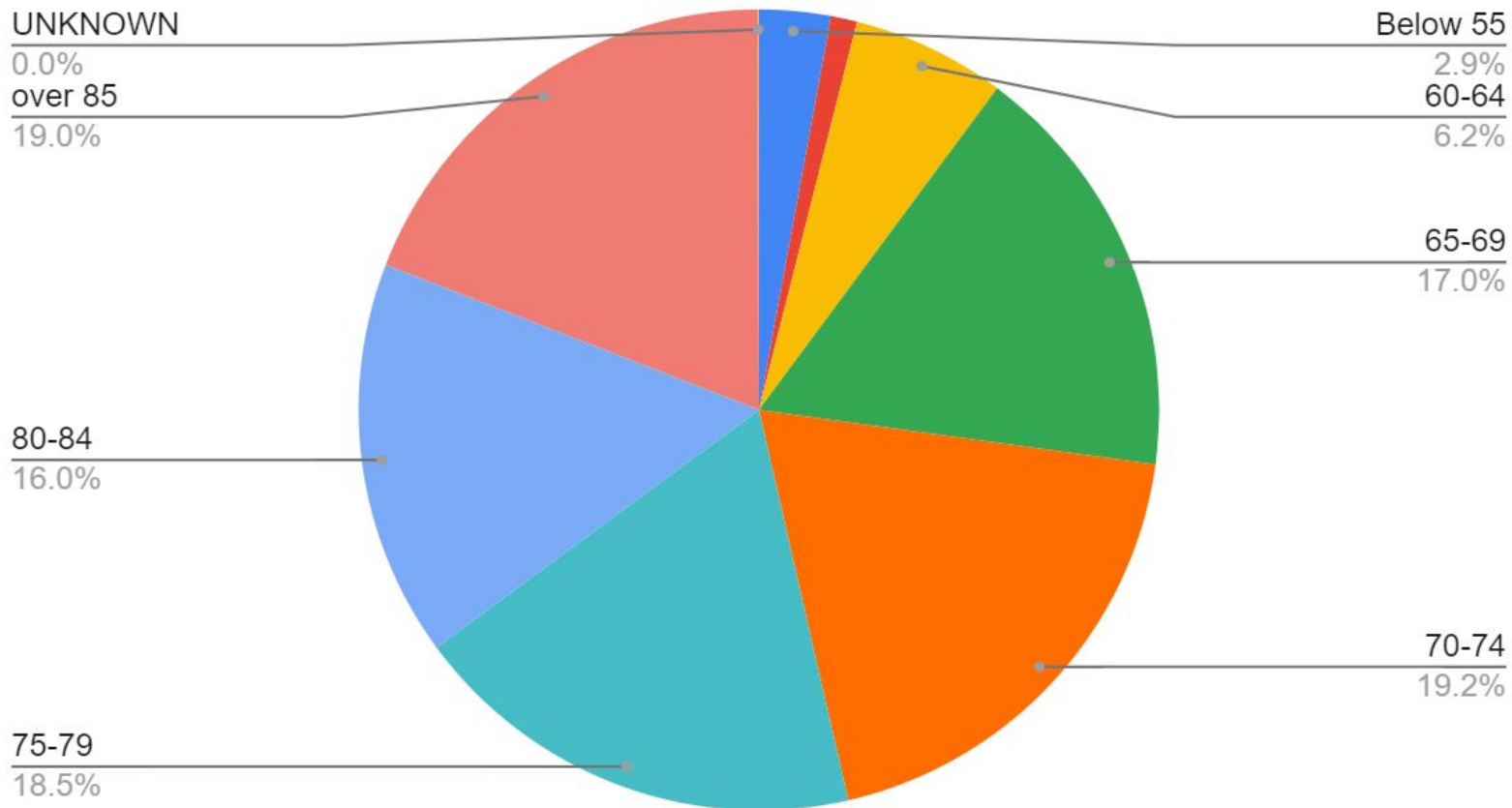
## Total Participation Year Over Year



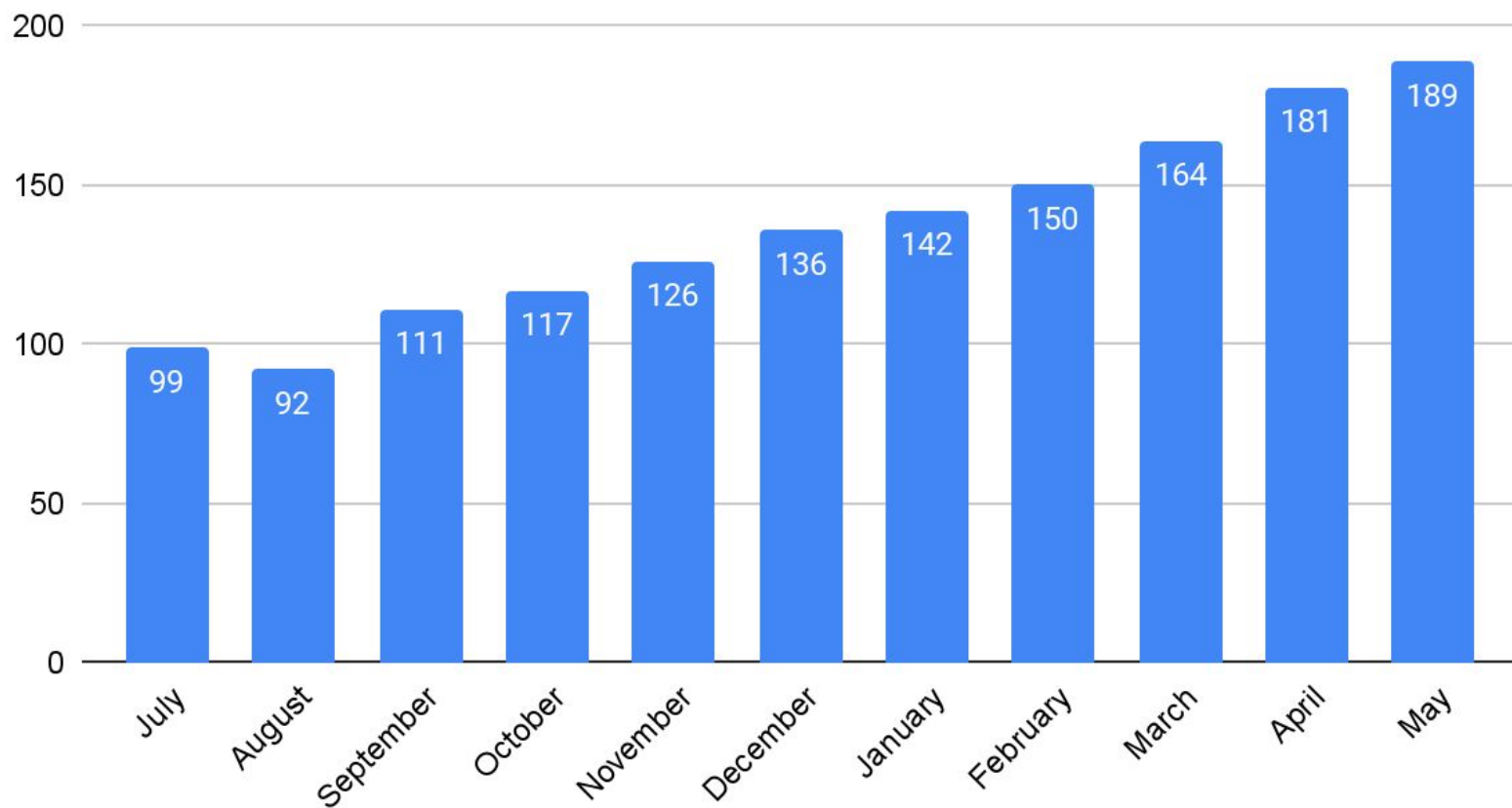
## Check in by Age Group - MAY 2023



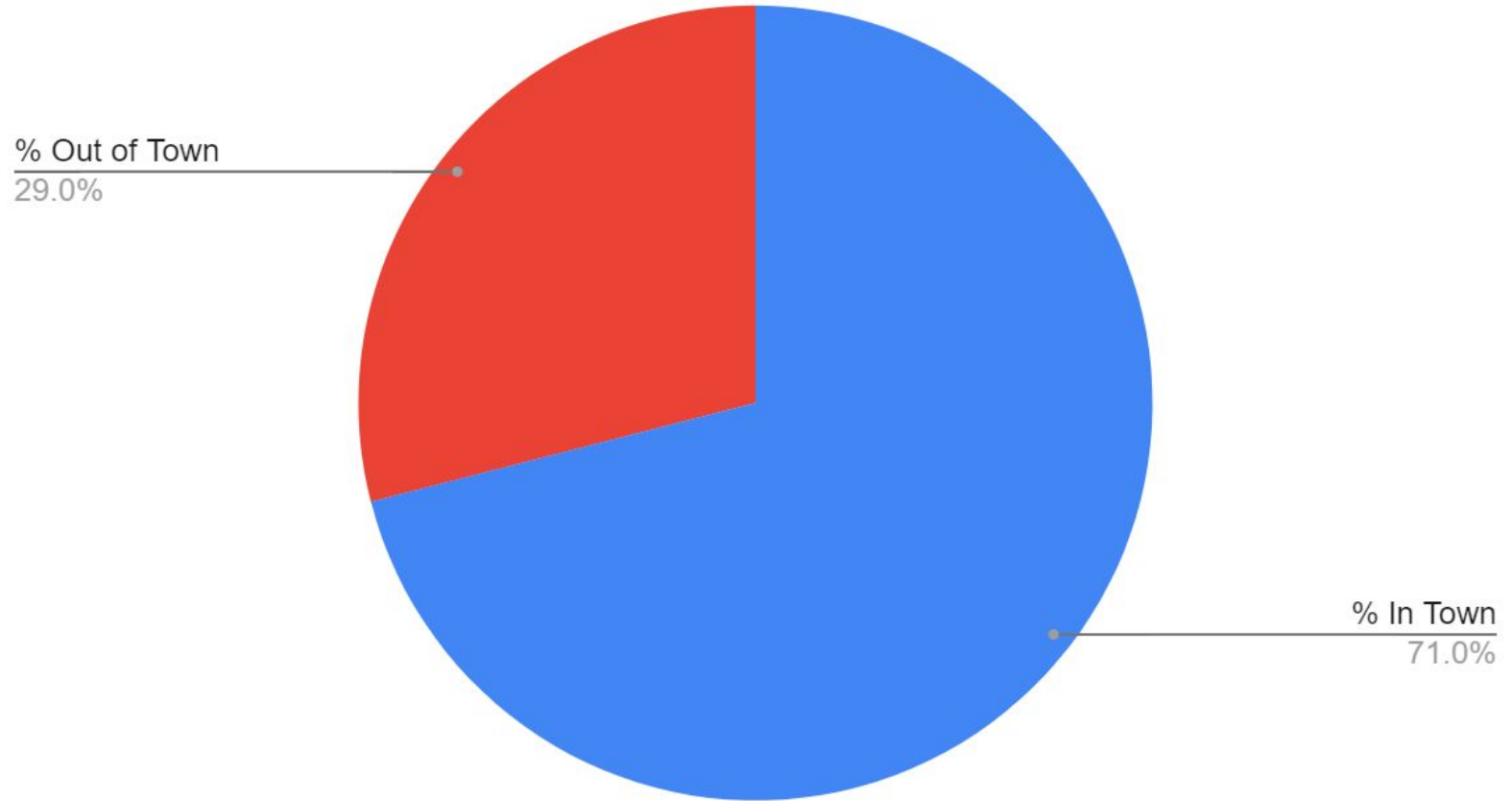
## Check in by Age Group - FY23



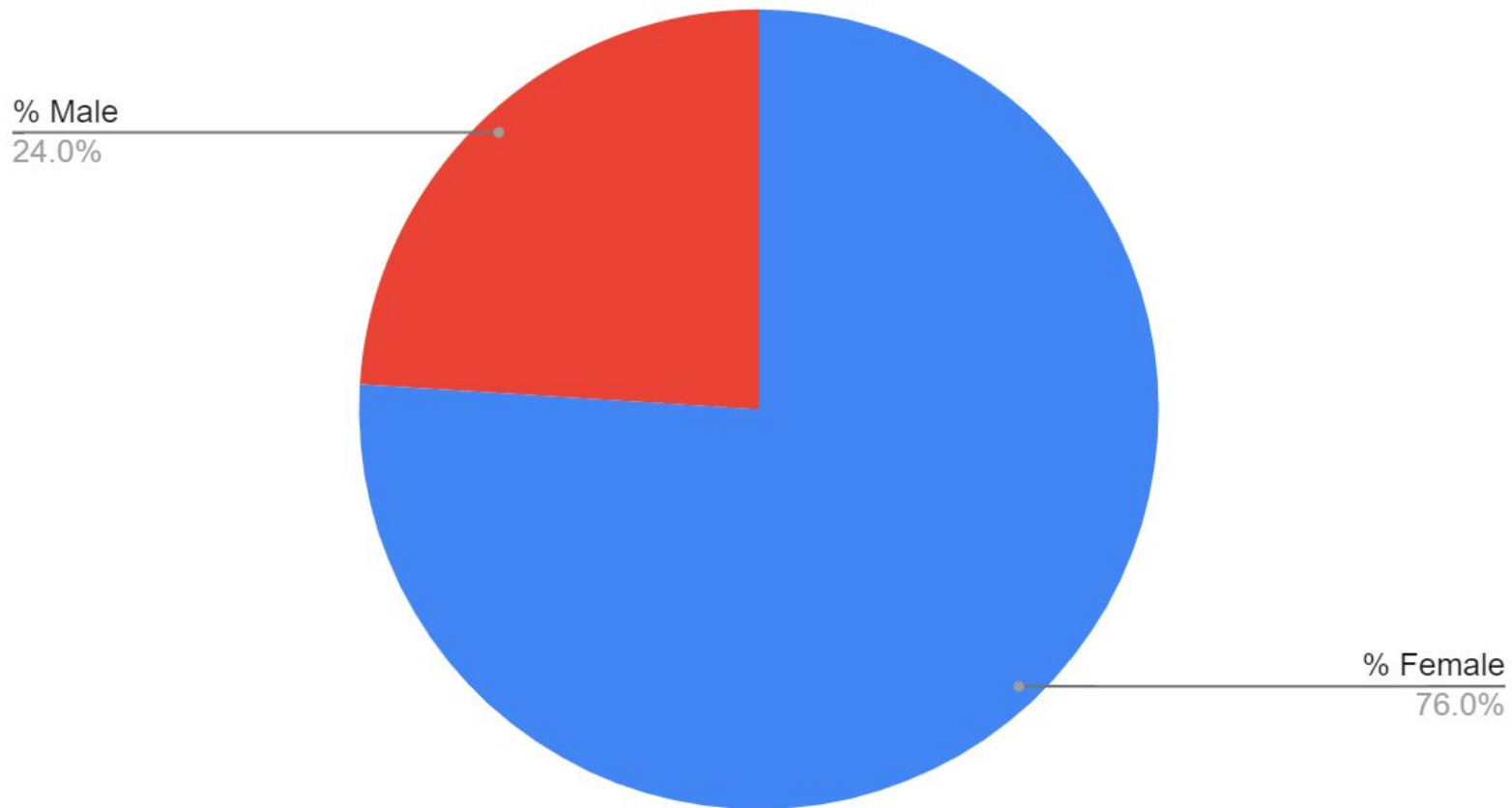
## Average Daily Attendance FY23



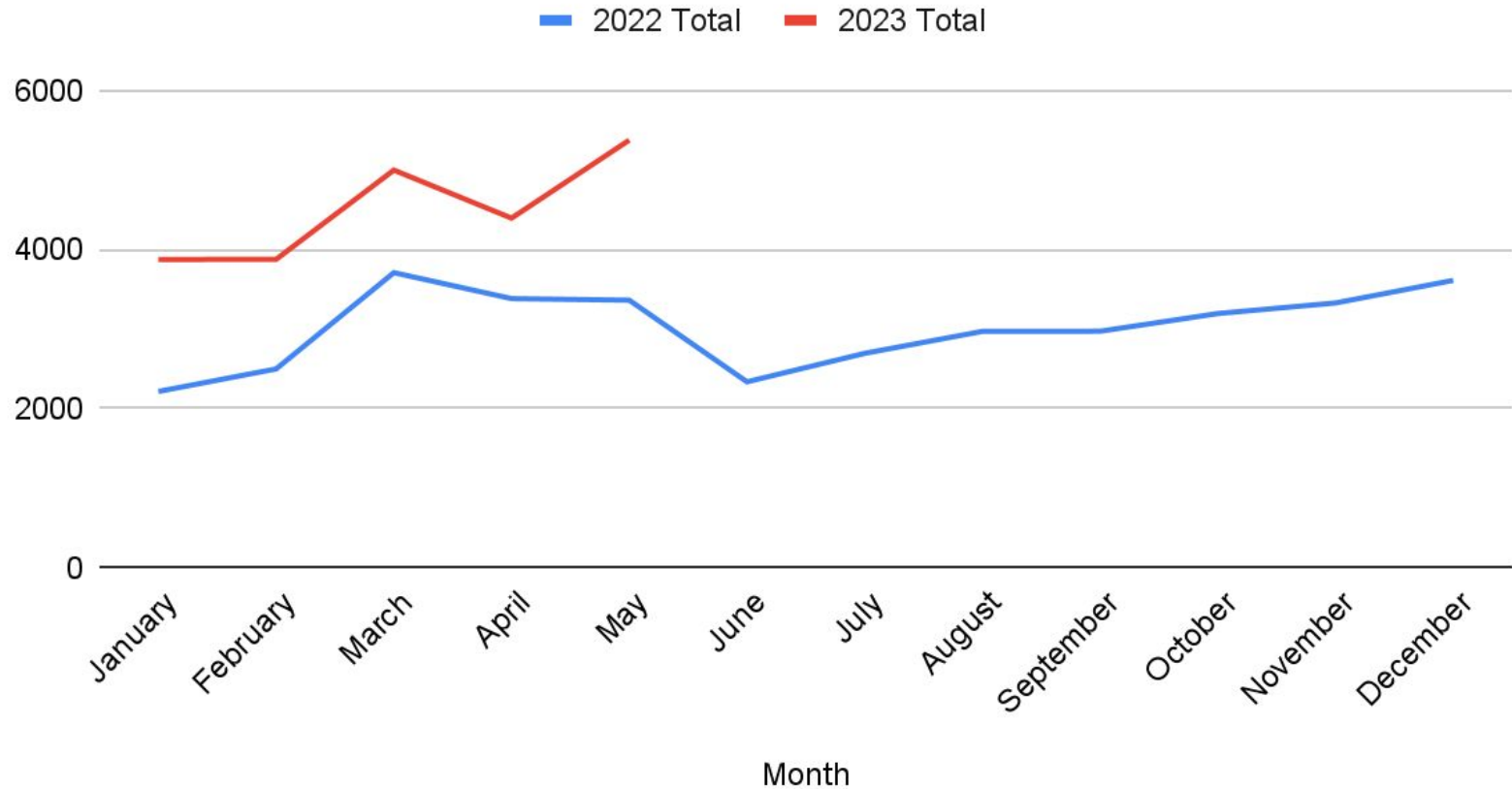
# In Town and Out of Town Participation



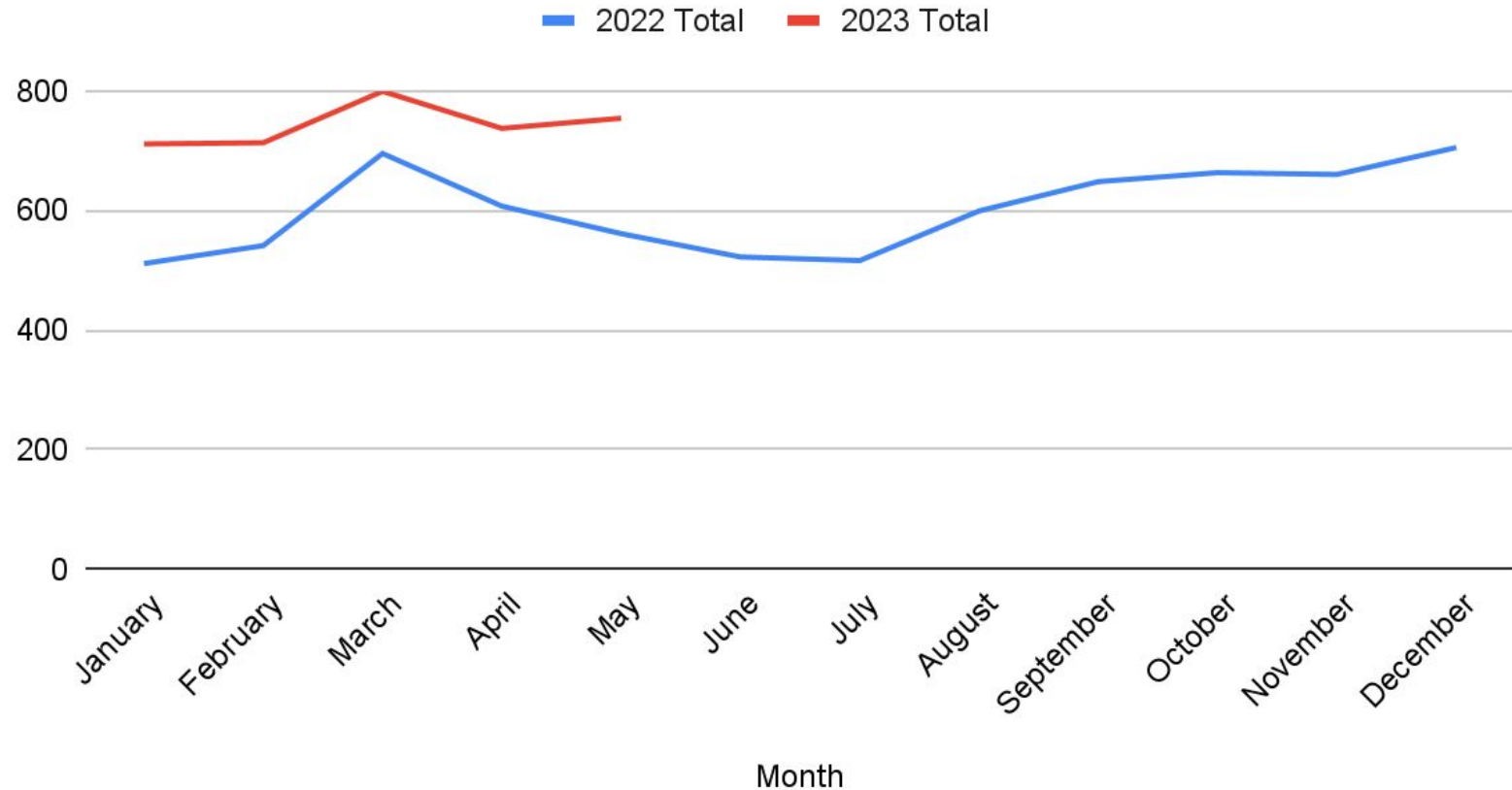
## Female and Male Participation



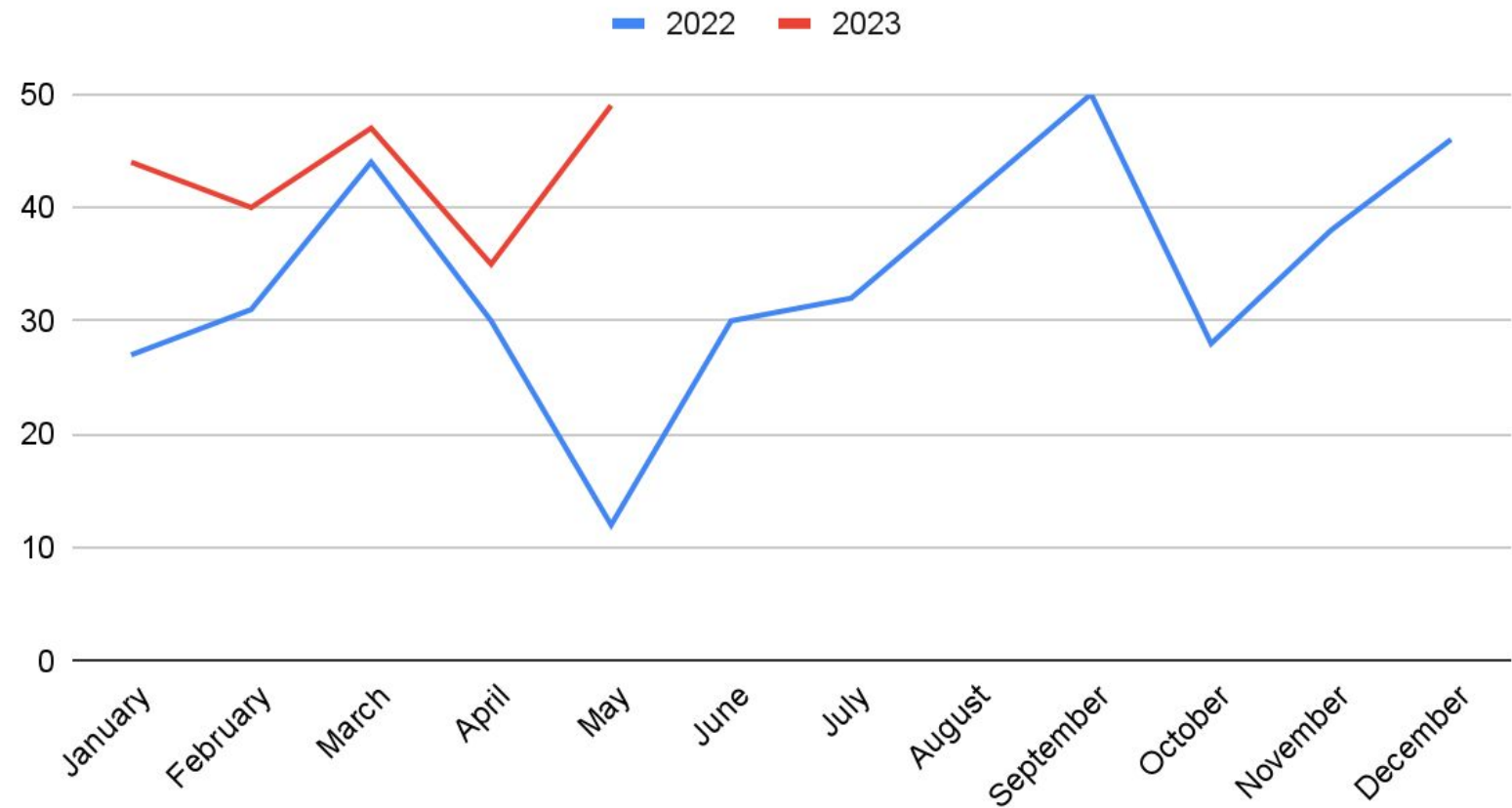
# Year Over Year Total Served



# Year Over Year Unique Served



# Year Over Year New Members



# Trending

July 2022 - May 2023

CATEGORY	DUPLICATED	UNIQUE
Fitness/Exercise	11745	492
Recreation	6754	507
Social Event	4720	587
Community Education	2490	529
HESSCO	817	124
Cultural Event	196	139

\*increases across every category both in duplicated and unique except Cultural Event

# Center Update

## June initiative for Wallet Use

- May Deposits
  - 40 deposits totaling \$1,550
  - 29 users, average deposit \$38.75
- June Deposits
  - 31 deposits totaling \$961.00
  - 30 users, average deposit \$31

# Upcoming

## SUMMER SCHEDULE TUESDAY NIGHTS:

July 11th - Summer Reading Challenge Launch

July 18th - Minute to Win It Game Night

July 25th - Music and Commercials Lecture

August 1st - GNO Floral Design Class

August 8th - Lions Club BBQ Luau

August 15th - Medicare 101 Lecture

August 22nd - Dinner Show - Registration opening soon

August 29th - Movie Night "Air"

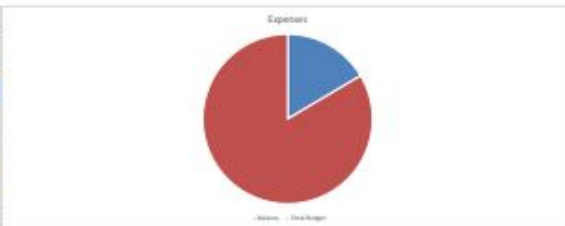
# Noteable

- Summer Hours begin the first week of July
- Closed on July 3rd and 4th, closing at noon on July 8th
- Block Island and Rhode Island Lighthouse Tours both have over 50
- Breakfast Menu has transitioned for summer
  - M, W, F - Spinach and Egg White Frittatas
  - T, Th - French Toast Sticks and Hash Browns
  - Assorted Pastries, Parfaits, Bagels, Hot and Cold Cereal
- Longest Day Lemonade Stand on June 21st a success
- Generous Gift from Charann Charitable Fund - noted in Finances
- Pool Tables will be refelted on Friday, June 30th

# Finance Update

Council on Aging Operating Budget

<b>Total Budget</b>
\$43,600.00
<b>Expenses</b>
\$35,159.89
<b>Balance</b>
\$10,925.11



EXPENSES	TOTAL THIS MONTH	TOTAL THIS YEAR	APPROPRIATION	REMAINING	% REMAIN	% USED
Electricity	\$ 2,010.75	\$ 9,267.47	\$ 12,000.00	\$ 2,732.53	22.77	77.2
Water	\$ 1,273.62	\$ 2,900.46	\$ 4,000.00	\$ 1,099.54	27.49	72.5
Equipment and Repairs	\$ 220.00	\$ 3,049.58	\$ 5,485.00	\$ 2,435.42	44.40	55.6
Training and Development	\$ -	\$ 90.00	\$ 1,500.00	\$ 1,410.00	94.00	6.0
Postage and Courier	\$ 12.00	\$ 180.28	\$ 400.00	\$ 219.72	54.93	45.1
Printing and Copying	\$ -	\$ 96.88	\$ 1,200.00	\$ 1,103.12	91.93	8.1
Gas & Oil	\$ 513.08	\$ 5,120.34	\$ 8,000.00	\$ 2,879.66	36.00	64.0
Office Supplies	\$ 2,063.66	\$ 9,017.00	\$ 7,000.00	\$ (2,017.00)	-28.81	128.8
Travel In State	\$ -	\$ 296.54	\$ 500.00	\$ 203.46	40.69	59.3
Due and Memberships	\$ 449.70	\$ 2,655.10	\$ 3,500.00	\$ 844.90	24.14	75.9
Meetings and Conferences	\$ -	\$ 570.00	\$ 500.00	\$ (70.00)	-14.00	114.0
Miscellaneous		\$ 206.39	\$ 750.00	\$ 543.61	72.48	27.5
Office Equipment	\$ 446.77	\$ 1,709.85	\$ 1,250.00	\$ (459.85)	-36.79	136.8
	\$ 6,989.58	\$ 35,159.89	\$ 46,085.00	\$ 10,925.11	23.71	76.3
*Updated to MAY 31, 2023		ENCUMBERED FUNDS FY22	\$2,485.00			

# Finance Update

Council on Aging Operating Budget

<b>Total Budget</b>
\$43,600.00
<b>Expenses</b>
\$40,234.16
<b>Balance</b>
\$5,850.84



EXPENSES	TOTAL THIS MONTH	TOTAL THIS YEAR	APPROPRIATION	REMAINING	% REMAIN	% USED
Electricity	\$ 1,522.42	\$ 10,789.89	\$ 12,000.00	\$ 1,210.11	10.08	89.9
Water	\$ -	\$ 2,900.46	\$ 4,000.00	\$ 1,099.54	27.49	72.5
Equipment and Repairs	\$ 1,606.83	\$ 4,656.41	\$ 5,485.00	\$ 828.59	15.11	84.9
Training and Development	\$ -	\$ 90.00	\$ 1,500.00	\$ 1,410.00	94.00	6.0
Postage and Courier	\$ 15.00	\$ 207.16	\$ 400.00	\$ 192.84	48.21	51.8
Printing and Copying	\$ 82.00	\$ 96.88	\$ 1,200.00	\$ 1,103.12	91.93	8.1
Gas & Oil	\$ 700.00	\$ 5,820.34	\$ 8,000.00	\$ 2,179.66	27.25	72.8
Office Supplies	\$ 1,748.90	\$ 9,507.05	\$ 7,000.00	\$ (2,507.05)	-35.82	135.8
Travel in State	\$ -	\$ 296.54	\$ 500.00	\$ 203.46	40.69	59.3
Due and Memberships	\$ -	\$ 2,655.10	\$ 3,500.00	\$ 844.90	24.14	75.9
Meetings and Conferences	\$ -	\$ 570.00	\$ 500.00	\$ (70.00)	-14.00	114.0
Miscellaneous	\$ 728.09	\$ 934.48	\$ 750.00	\$ (184.48)	-24.60	124.6
Office Equipment		\$ 1,709.85	\$ 1,250.00	\$ (459.85)	-36.79	136.8
	\$ 6,403.24	\$ 40,234.16	\$46,085.00	\$ 5,850.84	12.70	87.3
ESTIMATE FOR JUNE FOR END OF FY		ENCUMBERED FUNDS FY22	\$2,485.00			

# Finance Update

## Council on Aging Operating Budget Formula Grant

Total ESTIMATED Budget
\$30,000.00
Expenses
\$14,356.52
Balance
\$15,643.48

Formula Grant



■ Total Budget ■ Balance

EXPENSES	TOTAL THIS MONTH	TOTAL THIS YEAR
Supplies	\$ 677.79	\$ 327.00
Fitness Wellness	\$ 1,327.62	\$ 8,298.60
Repairs and Maintenance	\$ -	\$ -
Equipment/Furnishing	\$ -	\$ -
Facility Maintenance	\$ -	\$ -
Print Copy	\$ -	\$ -
Postage	\$ -	\$ -
Dues and Licenses	\$ 90.30	\$ 1,022.30
Newsletter Printing	\$ 284.17	\$ 2,983.62
Conference Education	\$ -	\$ 190.00
Volunteer Recognition	\$ -	\$ 1,535.00
Breakfast Program	\$ -	\$ -
TOTAL Utilized	\$ 2,379.88	\$ 14,356.52
Remaining		<b>\$15,643.48</b>
% Remaining		52.1
% Used		47.9

May-23

# Finance Update

## Council on Aging Operating Budget Formula Grant

Total ESTIMATED Budget
\$30,000.00
Expenses
\$17,019.34
Balance
\$12,980.66

Formula Grant



• Total Budget • Balance

EXPENSES	TOTAL THIS MONTH	TOTAL THIS YEAR
Supplies	\$ 350.79	\$ 1,649.55
Fitness Wellness	\$ 964.69	\$ 9,263.29
Repairs and Maintenance	\$ -	\$ -
Equipment/Furnishing	\$ -	\$ -
Facility Maintenance	\$ -	\$ -
Print Copy	\$ -	\$ -
Postage	\$ -	\$ -
Dues and Licenses	\$ 90.30	\$ 1,112.60
Newsletter Printing	\$ 285.28	\$ 3,268.90
Conference Education	\$ -	\$ 190.00
Volunteer Recognition	\$ -	\$ 1,535.00
Breakfast Program	\$ -	\$ -
TOTAL Utilized	\$ 1,691.06	\$ 17,019.34
Remaining		\$12,980.66
% Remaining		43.3
% Used		56.7

### Formula Grant Information

Balance Forward from FY22	\$ 20,139.94
FY23 FG Funding Donahue Institute Estimate- 7116 seniors	\$ 85,392.00
	\$ 105,531.94
Total Estimated FG Salary for FY23	\$ 45,000.00
Total Actual FG Salary for FY23	\$ 42,778.36
Total Estimated FG Expenses for FY23	\$ 17,019.34
	\$ 59,797.70

UPDATED 10/21/2022 EOE/A

Expected Balance Forward to FY24

\$

45,734.24

# Finance Update

GIFTS MAY 2023

GIFTS RECEIVED	
\$ 100.00	Gift from RM Doherty
\$ 25.00	Gift from J Sullivan in memory of Russell Olson
\$ 400.00	Gift from Family of E Noyes
<b>TOTAL</b>	<b>\$ 525.00</b>

GIFTS UTILIZED	
\$ 440.25	Expenses Events
\$ 499.36	Other Expenses
\$ 669.97	Breakfast Café Expenses
<b>TOTAL</b>	<b>\$ 1,609.58</b>

EXPENSES EVENTS ITEMIZED	
\$ 255.13	Reimbursement to Kerri Spring Fling Food
\$ 185.12	Reimbursement to Lindsey for Tea, Flowers, Refreshments
<b>TOTAL</b>	<b>\$ 440.25</b>

BREAKFAST CAFÉ EXPENSES ITEMIZED	
\$ 289.50	Breakfast Difference April
\$ 305.50	Breakfast Difference February
\$ 36.99	Lunch Bags for Breakfast Café
\$ 37.98	AMZ Parfait Cups for Summer
<b>TOTAL</b>	<b>\$ 669.97</b>

OTHER EXPENSES ITEMIZED	
\$ 375.00	25 more Mah Jongg Cards for 2023 - P Card
\$ 124.36	Boston Bean Difference Invoice 5/8
<b>\$ 499.36</b>	

GIFT ACCOUNT INFORMATION	
\$ 15,575.62	PREVIOUS BALANCE
\$ 525.00	MAY GIFTS (+)
\$ 1,609.58	GIFTS UTILIZED (-)
\$ 14,491.04	GIFT BALANCE

# Finance Update

GIFTS JUNE 2023

GIFTS RECEIVED	
\$ 100.00	Gift from W Kennedy
\$ 7,500.00	Gift from A Lorusso - Charann Charitable Fund
\$ 100.00	Gift from Bird Middle School Employees Jean Fund
<b>TOTAL</b>	<b>\$ 7,700.00</b>

GIFTS UTILIZED	
\$ 1,520.00	Expenses Events
\$ 74.76	Other Expenses
\$ 746.08	Breakfast Café Expenses
<b>TOTAL</b>	<b>\$ 2,340.84</b>

OTHER EXPENSES ITEMIZED	
\$ 74.76	Boston Bean Difference Invoice 6/6
<b>TOTAL</b>	<b>\$ 74.76</b>

EXPENSES EVENTS ITEMIZED	
\$ 250.00	Swirled Sugar Summer Kick Off
\$ 250.00	Willow Tree Winds Performance
\$ 1,020.00	Crisp Summer Kick Off Catering
<b>TOTAL</b>	<b>\$ 1,520.00</b>

BREAKFAST CAFÉ EXPENSES ITEMIZED	
\$ 41.83	AMZ Toaster and S/P
\$ 704.25	Breakfast Difference May and June
<b>TOTAL</b>	<b>\$ 746.08</b>

GIFT ACCOUNT INFORMATION	
\$ 14,491.04	PREVIOUS BALANCE
\$ 7,700.00	MAY GIFTS (+)
\$ 2,340.84	GIFTS UTILIZED (-)
\$ 19,850.20	GIFT BALANCE

# Old Business

- Election of Officers
- Signage out at Street

# New Business

- Walpole Housing Authority Update
- Master Plan Update
- Friends of Walpole Elders
- Select Board Update
- Anatomy of the Last Year
- Looking Ahead to Upcoming Meetings
  - Dylan Jones, LCSW

# Open Forum

# NEXT MEETING

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Annual Meeting and September Meeting

September 28th at 10:00AM