# AGENDA

WALPOLE COUNCIL ON AGING

**Council on Aging Board Meeting**

| | |
|---|---|
| **Date of Posting:** | **Monday, May 22, 2023** |
| **Date of Meeting:** | **Thursday, May 25, 2023** |
| **Time of Meeting:** | **10:00 AM** |
| **Location:** | **COA Center** |

**Agenda**

1. **Attendance and Pledge of Allegiance**
2. **Melissa Bingham, Veterans Services Officer**
3. **Review of April Meeting Minutes**
4. **Outreach Review**
5. **Center Updates**
6. **Finance Update**
7. **Old Business**
8. **New Business**
   a. **Walpole Housing Authority Update**
   b. **Master Plan Update**
   c. **Friends of Walpole Elders Update**
   d. **Select Board Update**
   e. **Form Nominating Committee**
   f. **Town Election June 3rd**
   g. **Topics/Speakers for upcoming meetings**
      - **June: Brendan Croak, Recreation Department**
        **Election of Officers**
        **"Anatomy" of the Past Year and Looking Ahead**
   h. **Talk about July & August and Vote**
9. **Open Forum**

# Walpole Council on Aging Board Meeting

May 25, 2023
10:00AM
Old Colony

# Attendance & Pledge of Allegiance

# Melissa Bingham, Veteran Service Officer

# Review of April Meeting Minutes

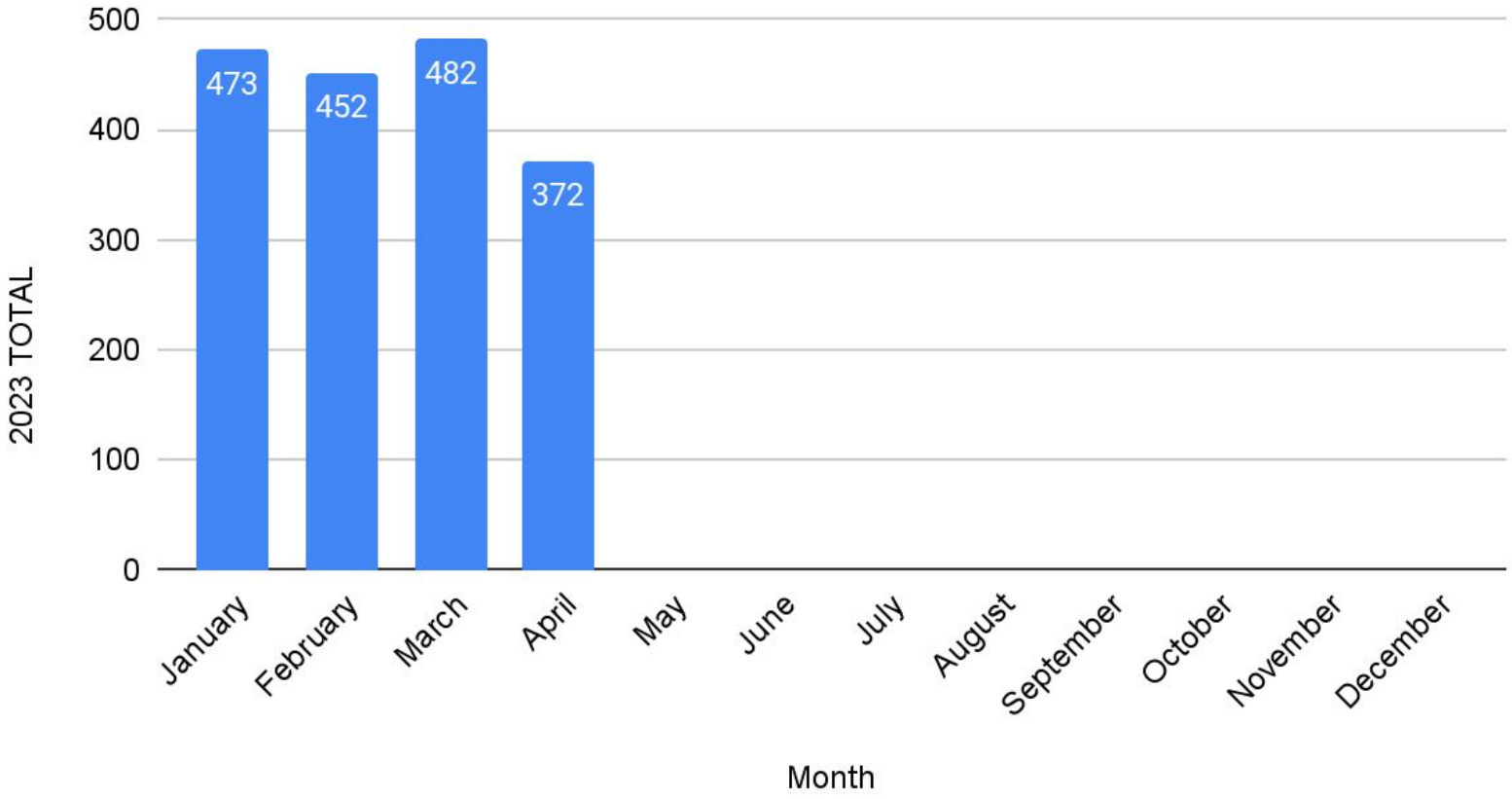
# Outreach Review

April by the Numbers:

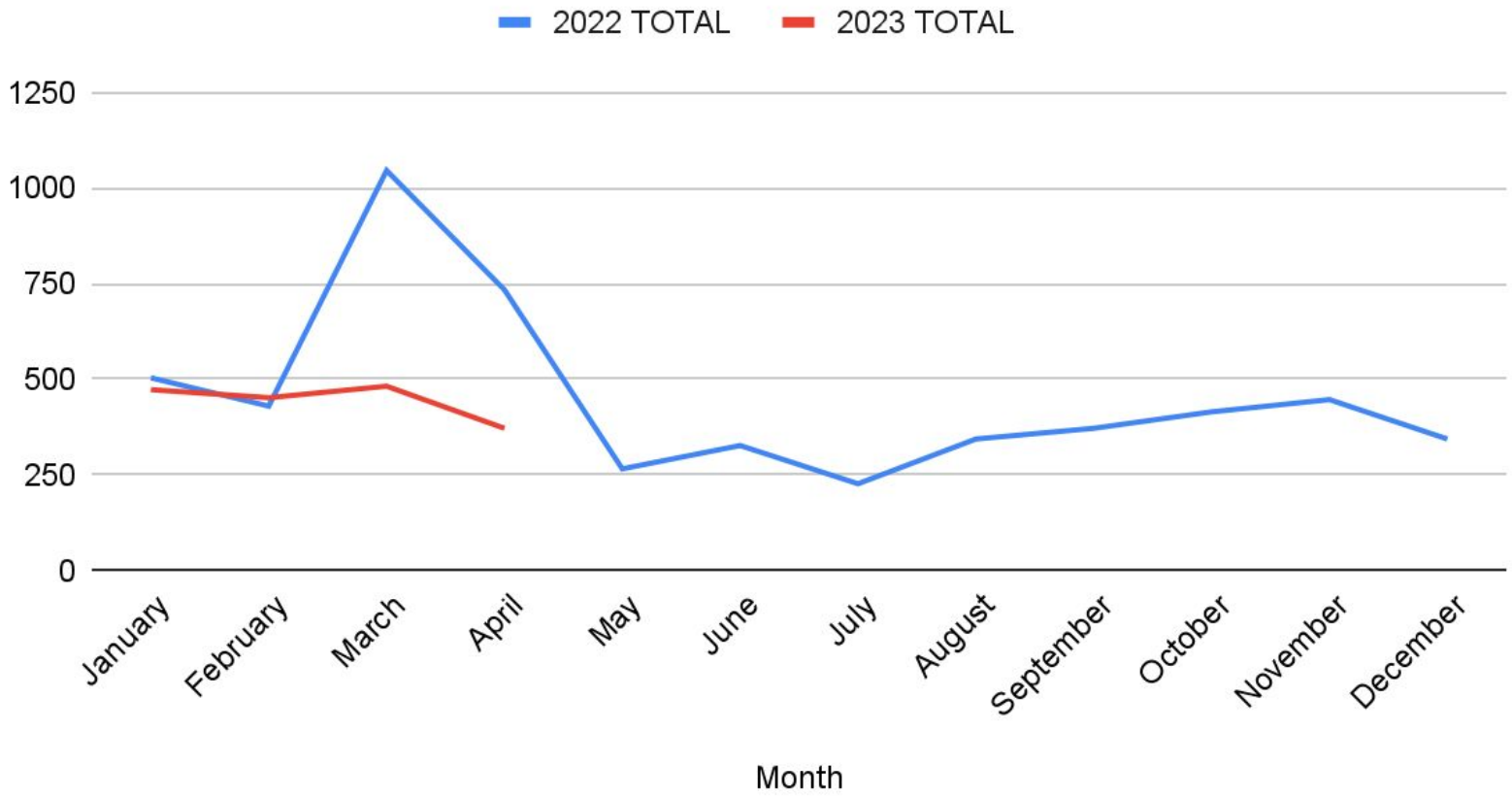
- **339** Total Outreach to **198** unique individuals

- Most Common Outreach methods
  - Phone - 167 calls
  - In Person Office Visit - 148 visits
- Most Common Referral method
  - Self - 260
  - WCOA Staff Member - 11
  - Family Member - 27

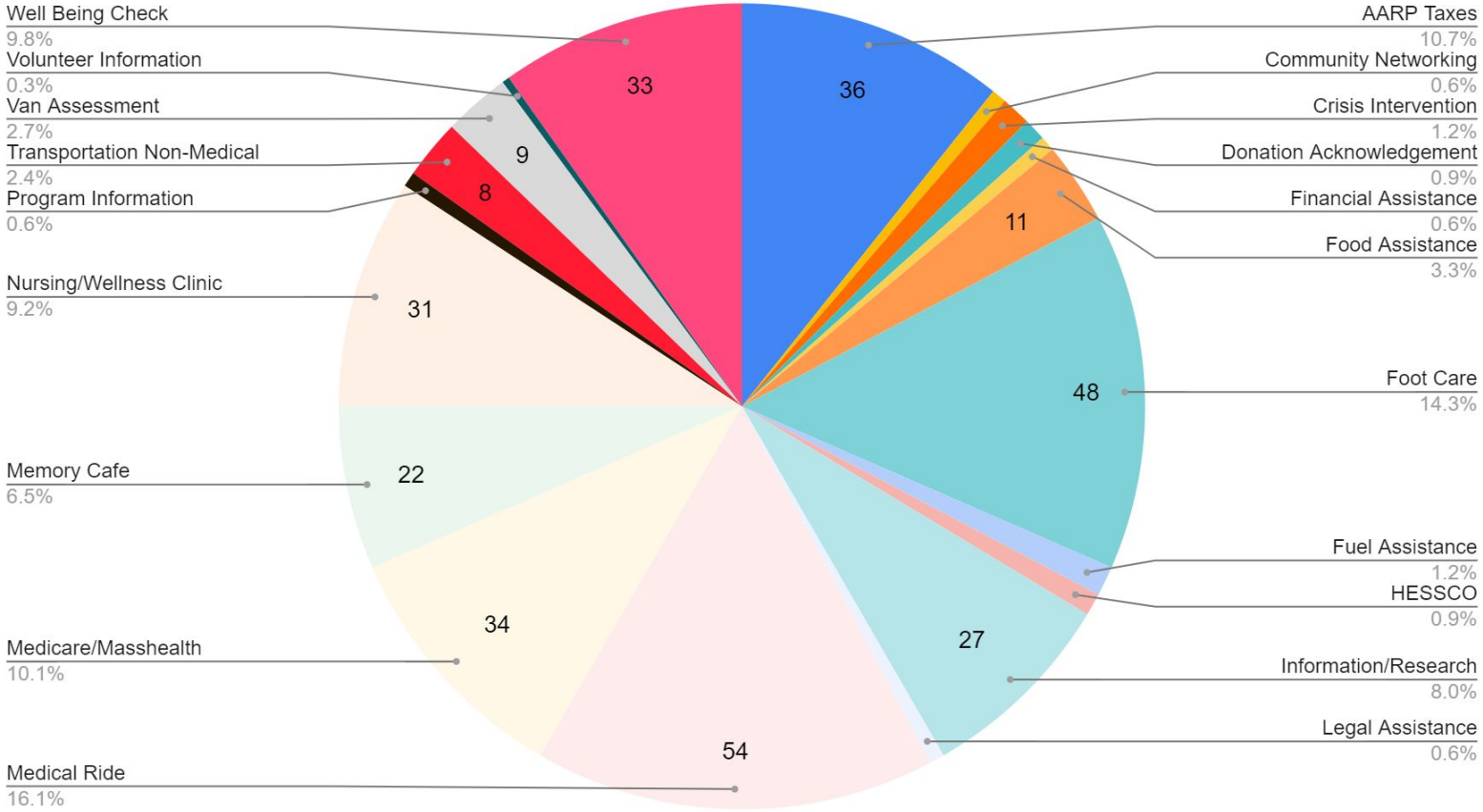
# 2023 Outreach Month Over Month



# Outreach Year Over Year

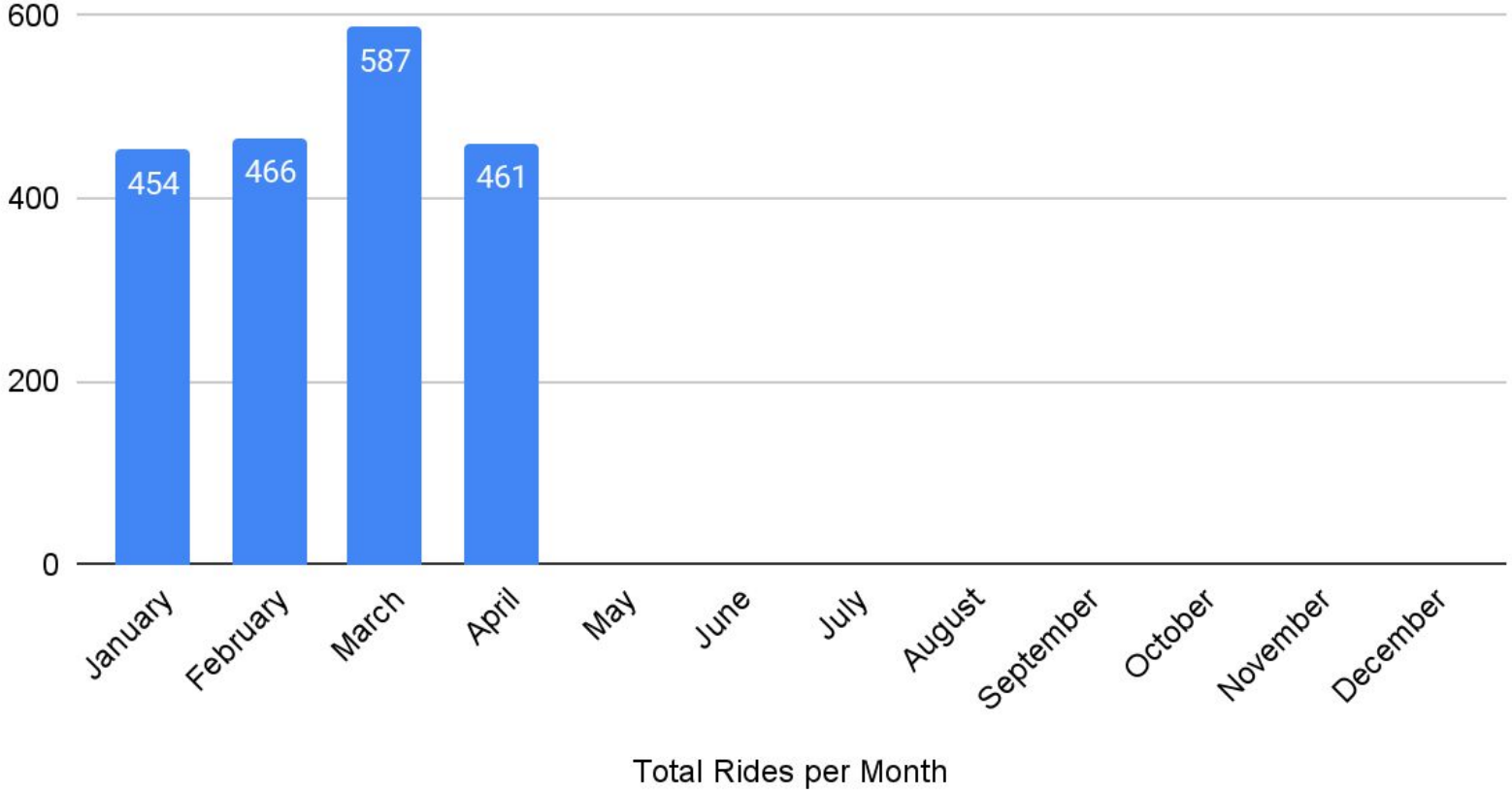


# APRIL OUTREACH BY CATEGORY

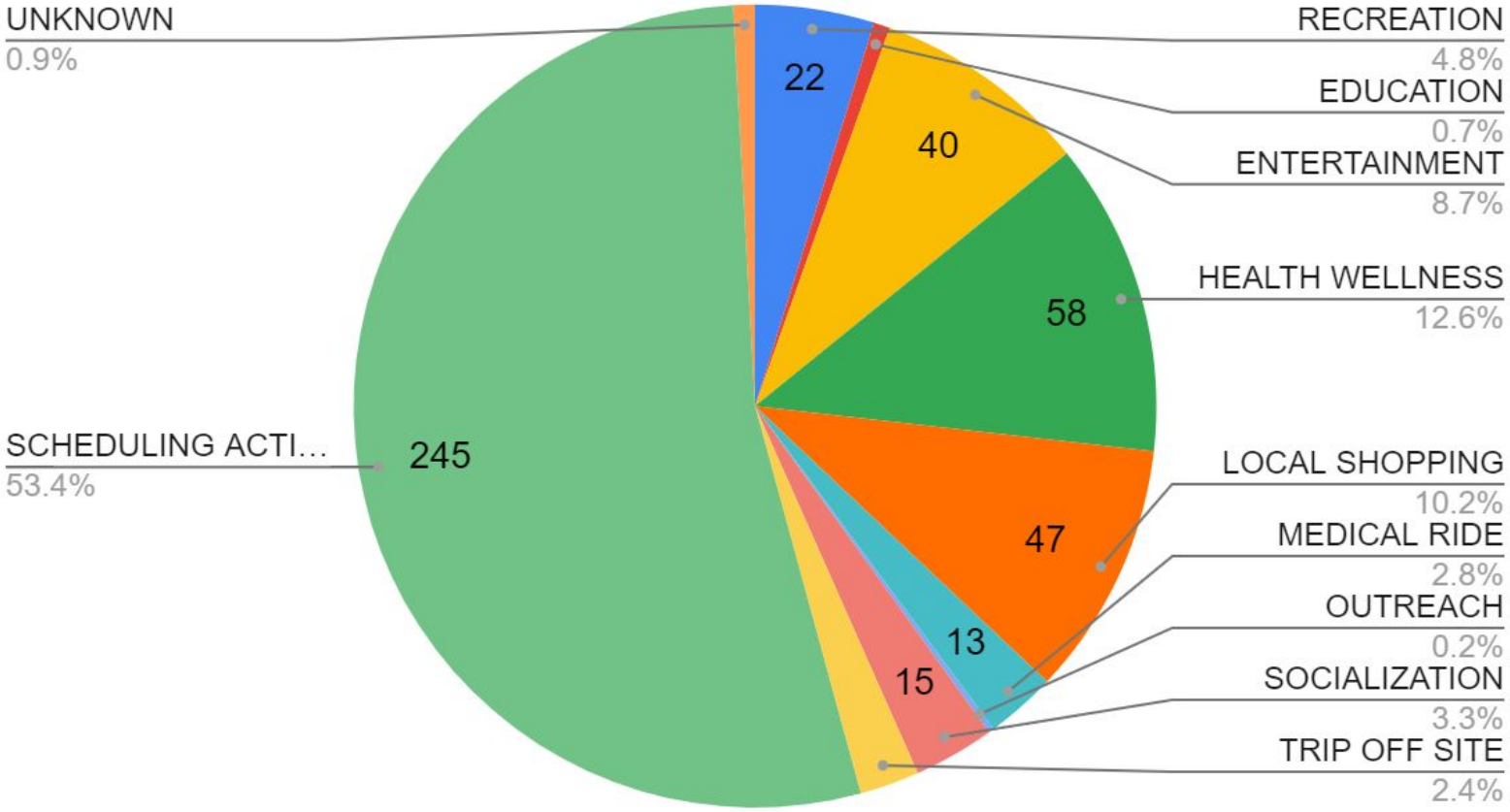


# Outreach Review

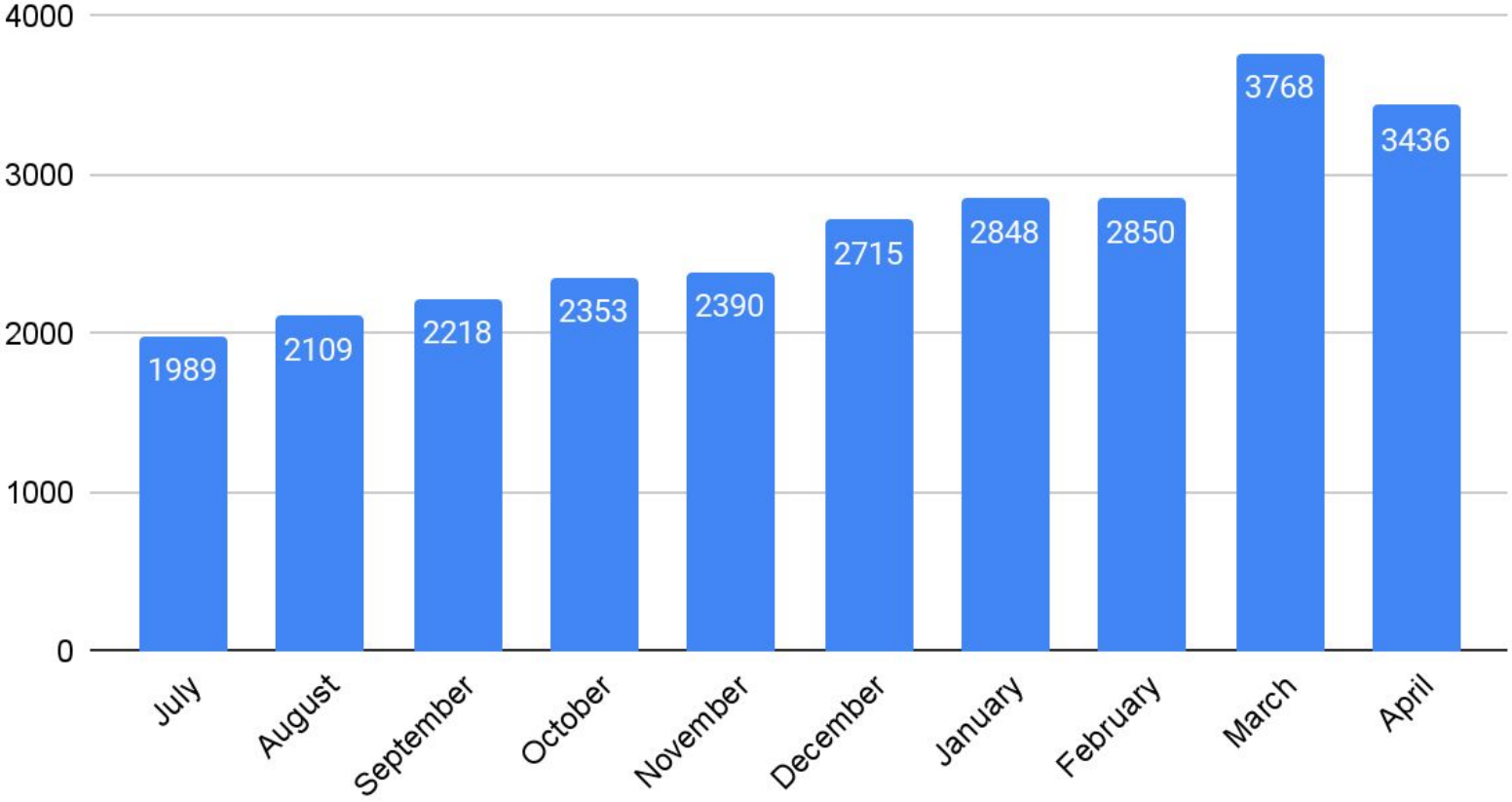
# 2023 Total Rides Per Month

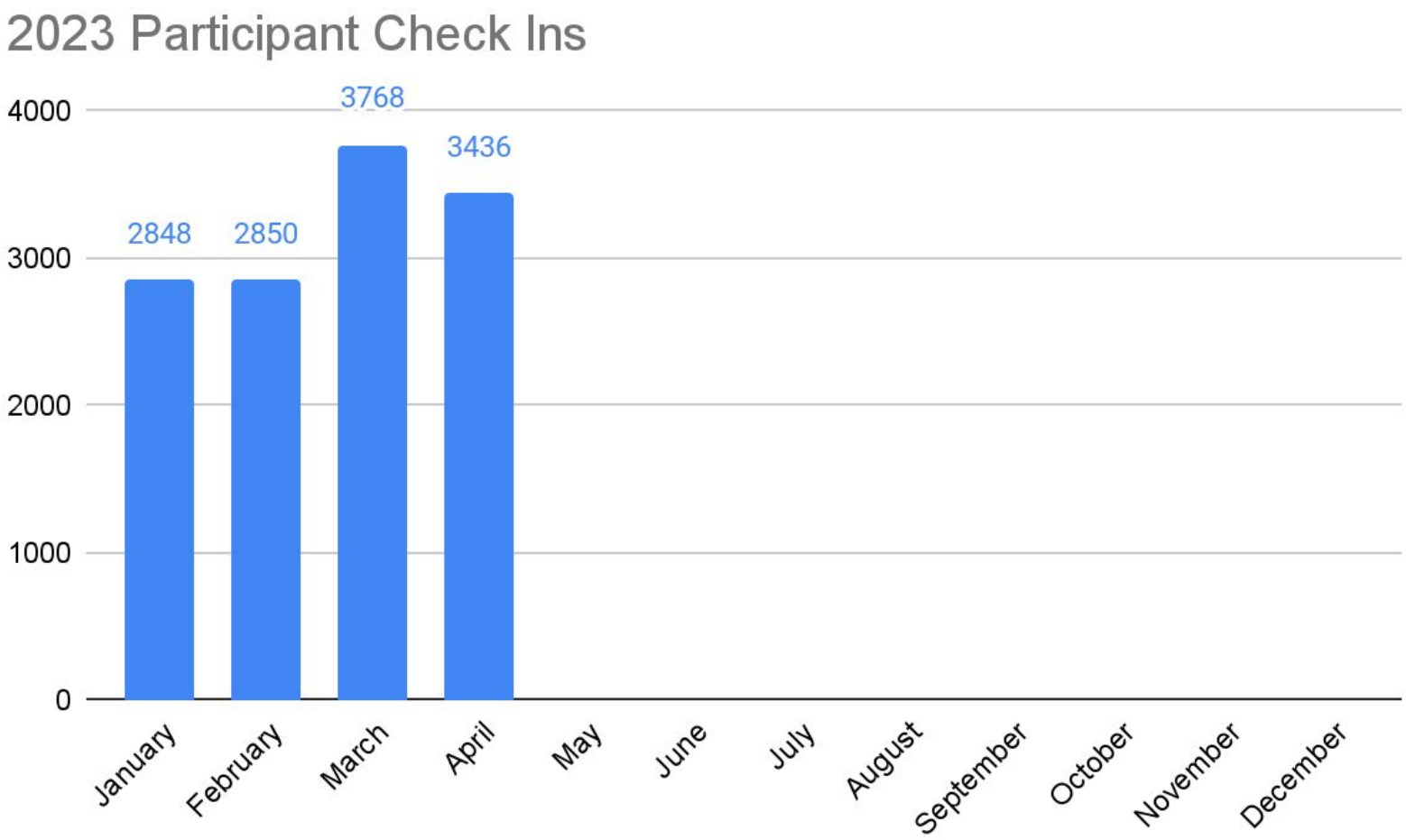


# TOTAL RIDES BY CATEGORY - April 2023

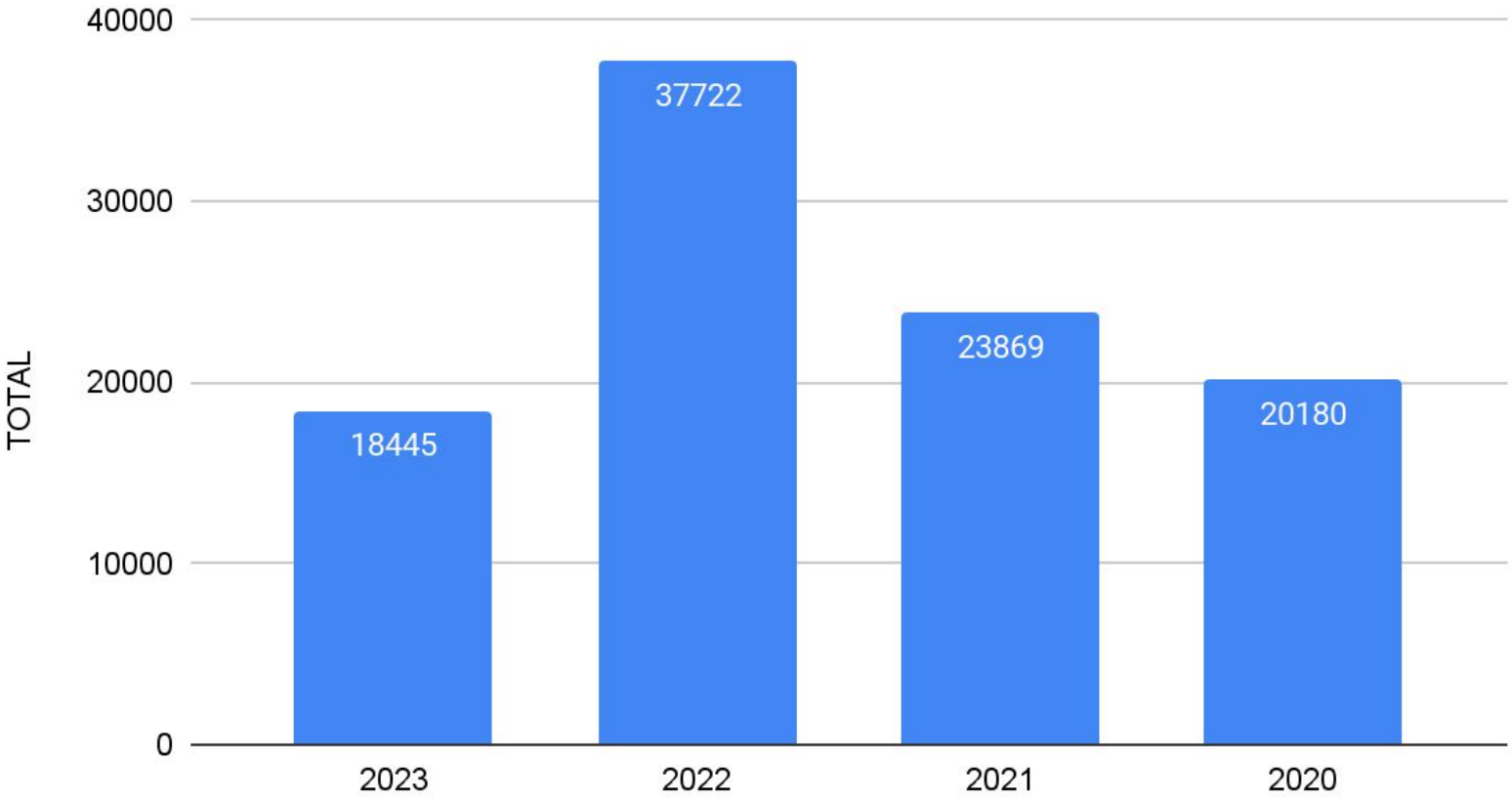


# Check in Count FY23

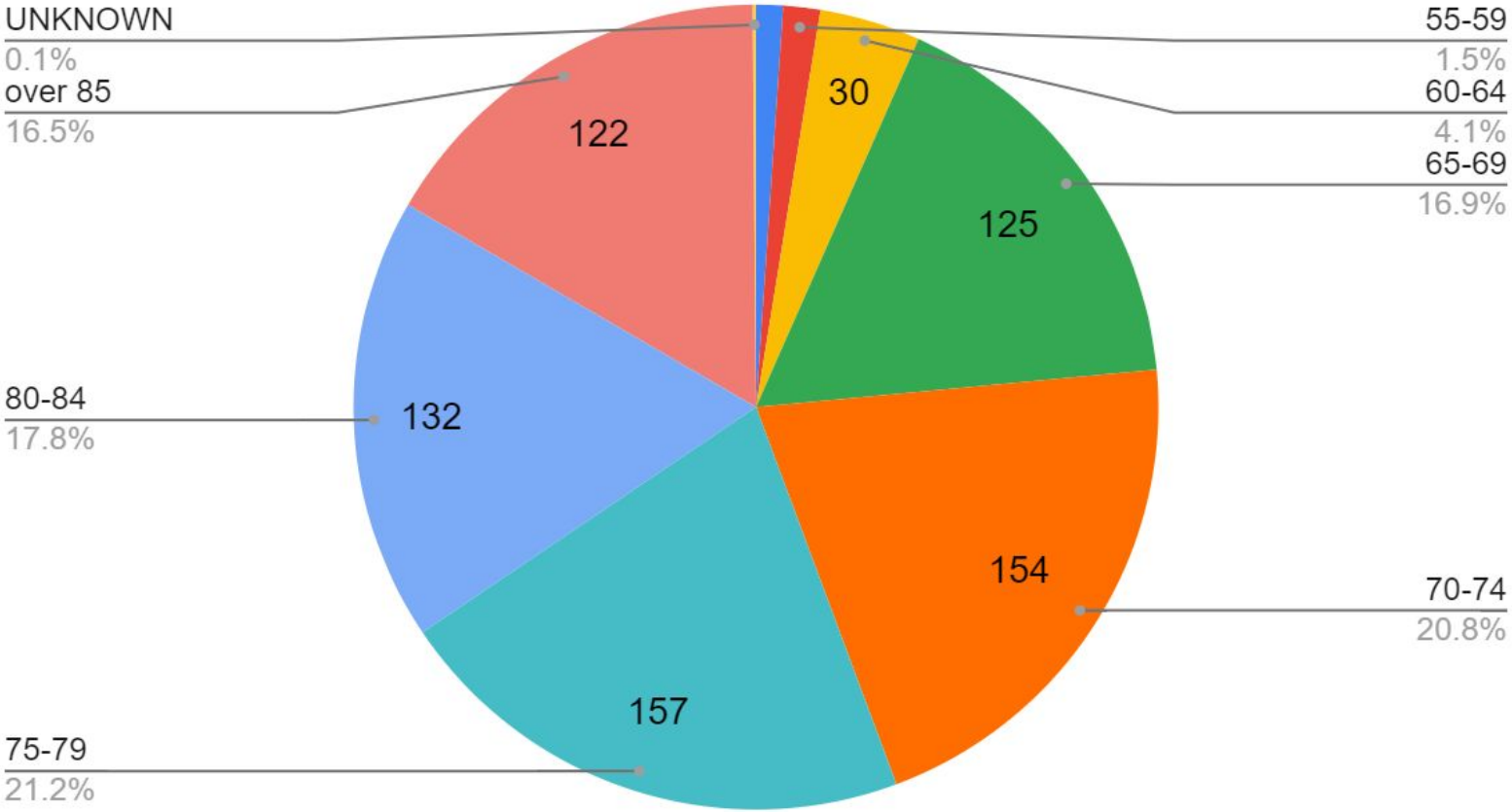



2023 Participant Check Ins
4000
3000
2000
1000
0
2848
2850
3768
3436
January
February
March
April
May
June
July
August
September
October
November
December

# Total Participation YOY



# Check in by Age Group - APRIL 2023



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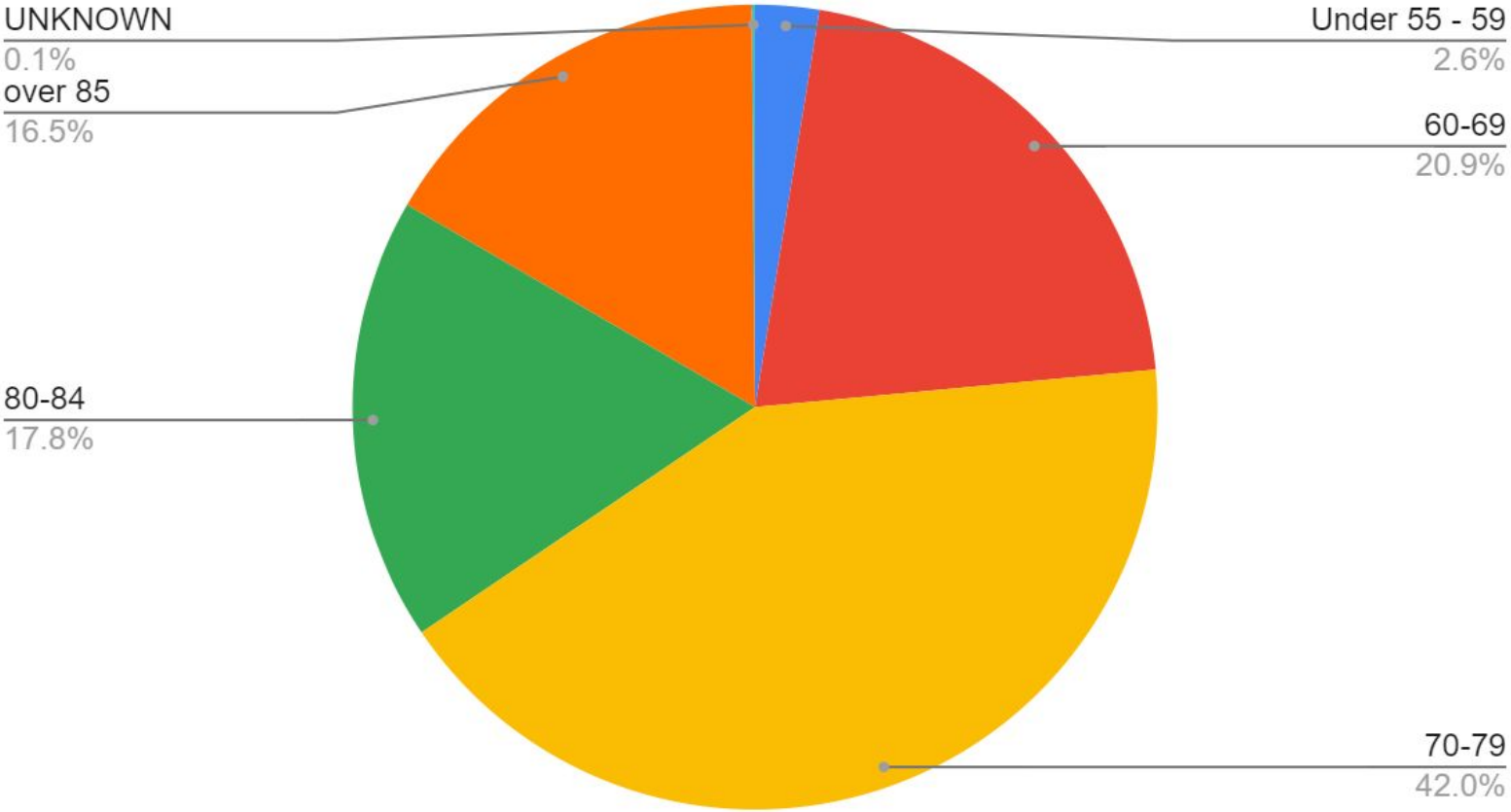
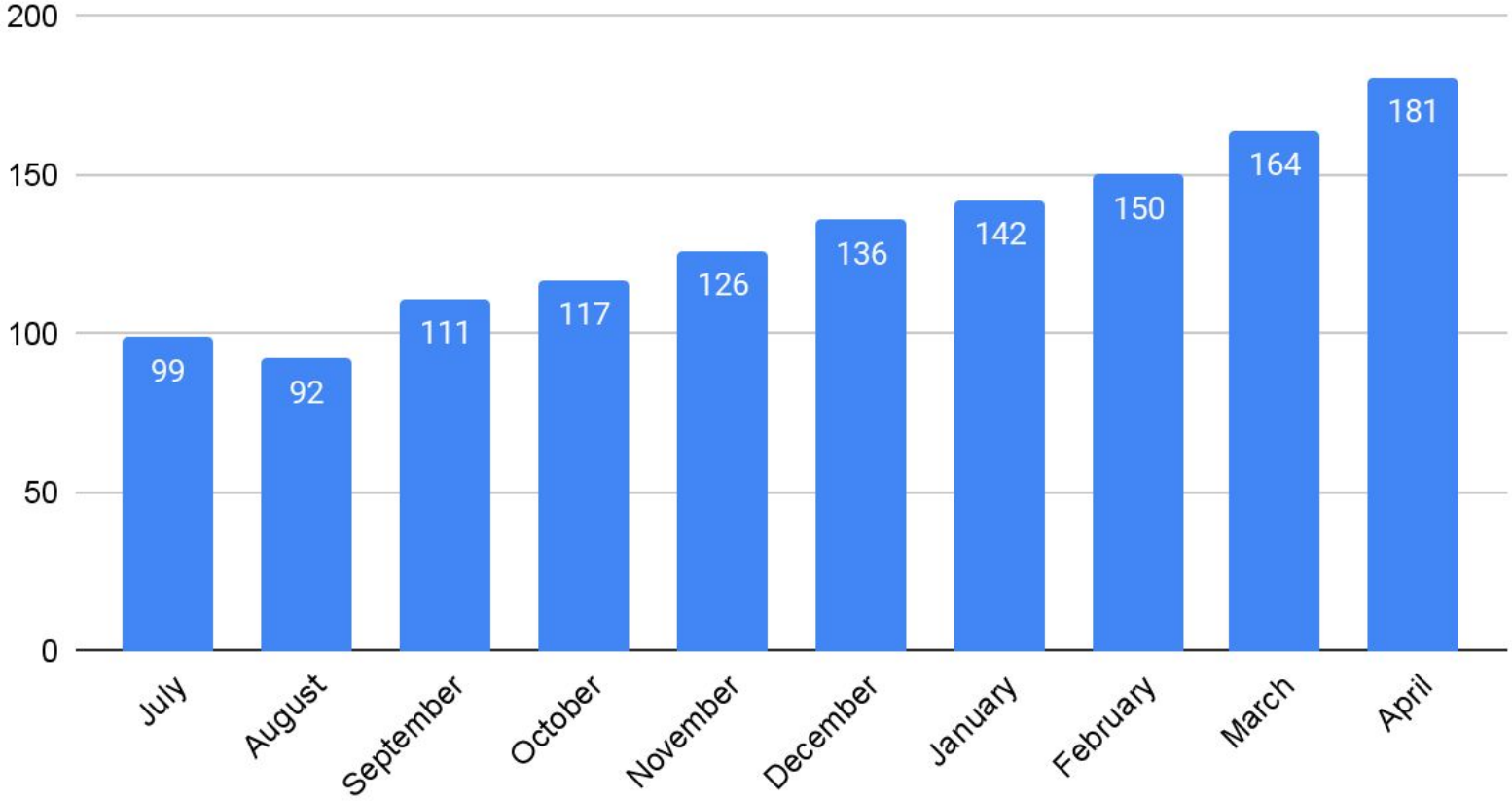
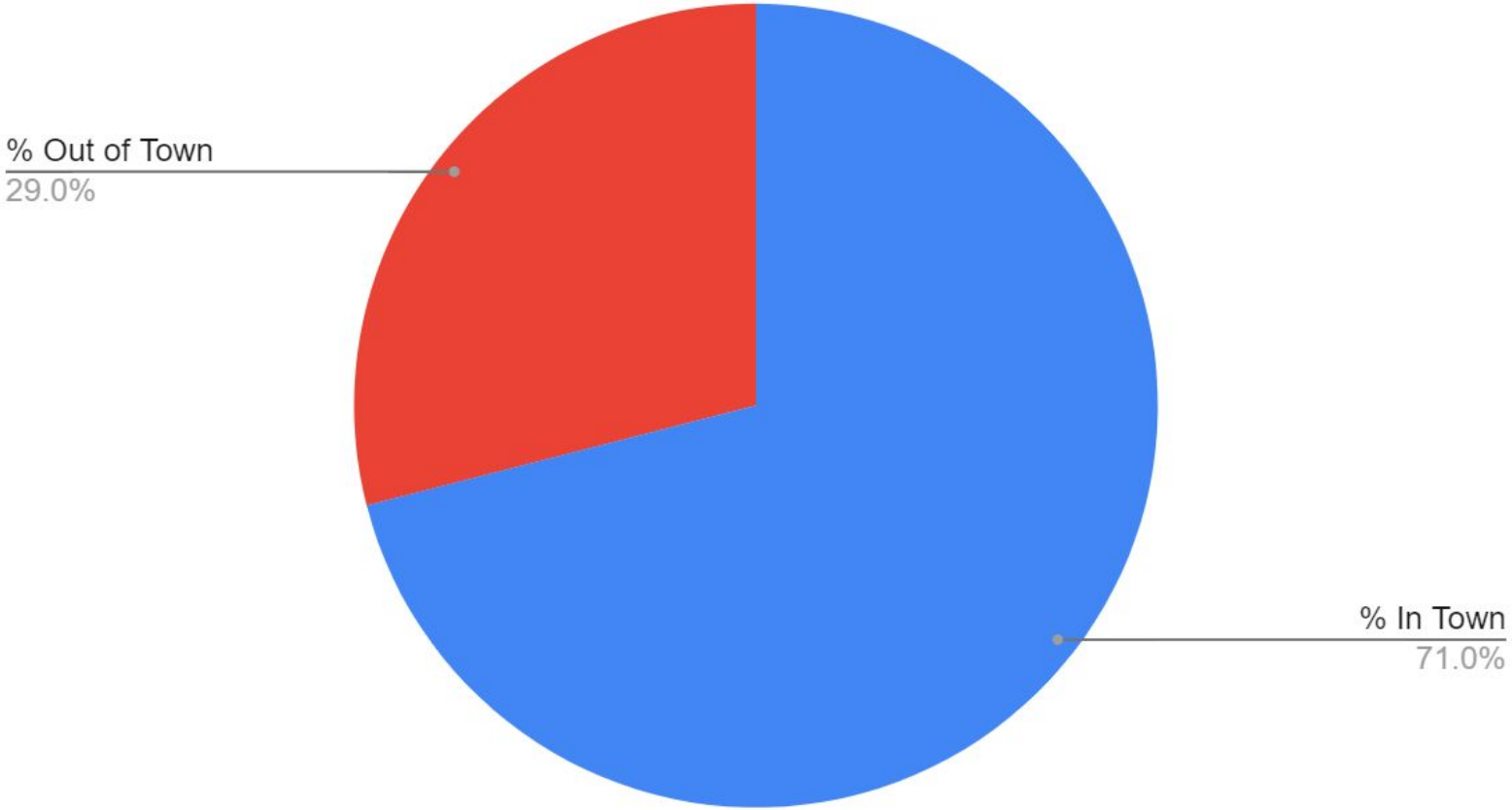


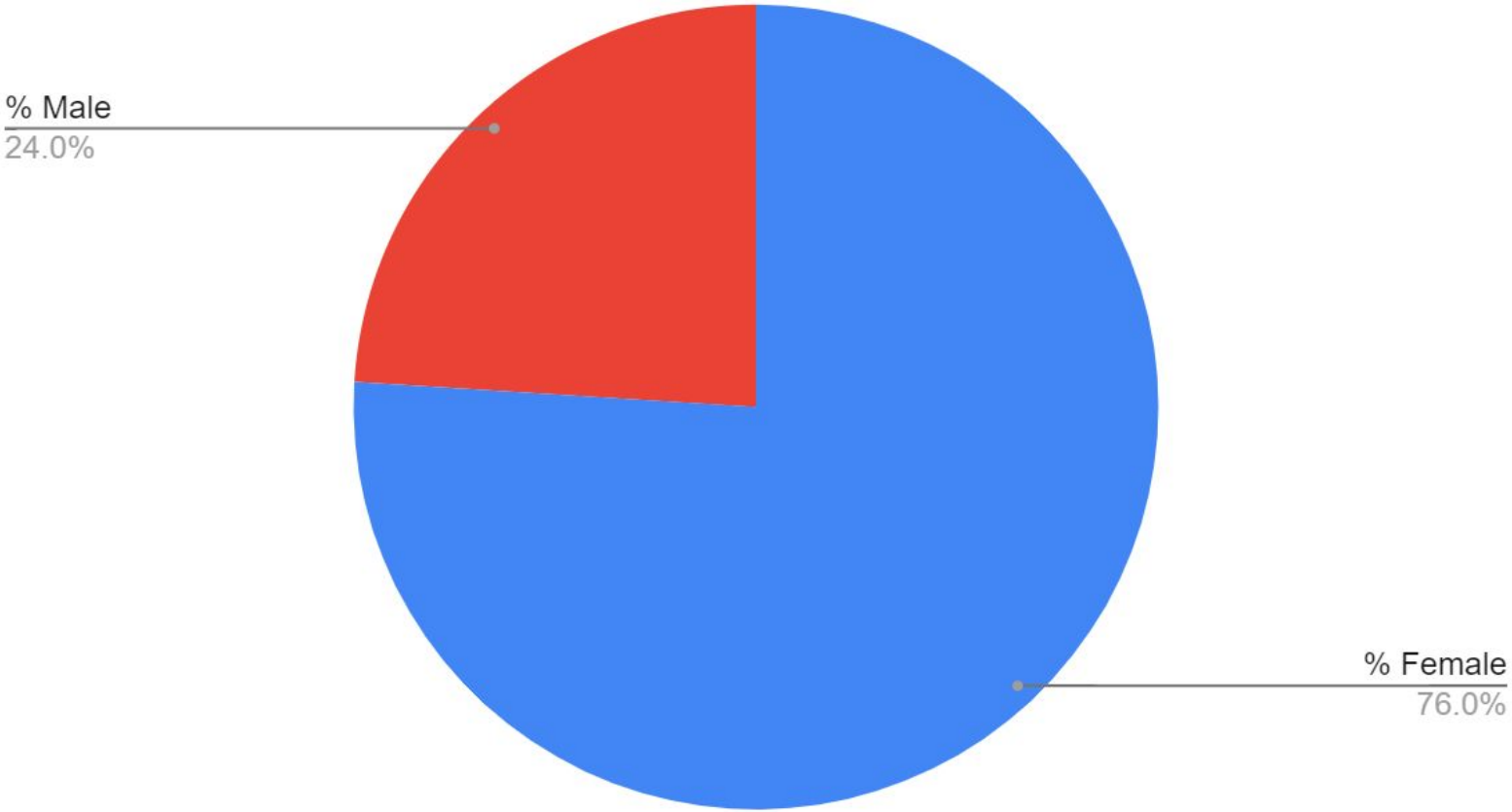
# Average Daily Attendance FY23

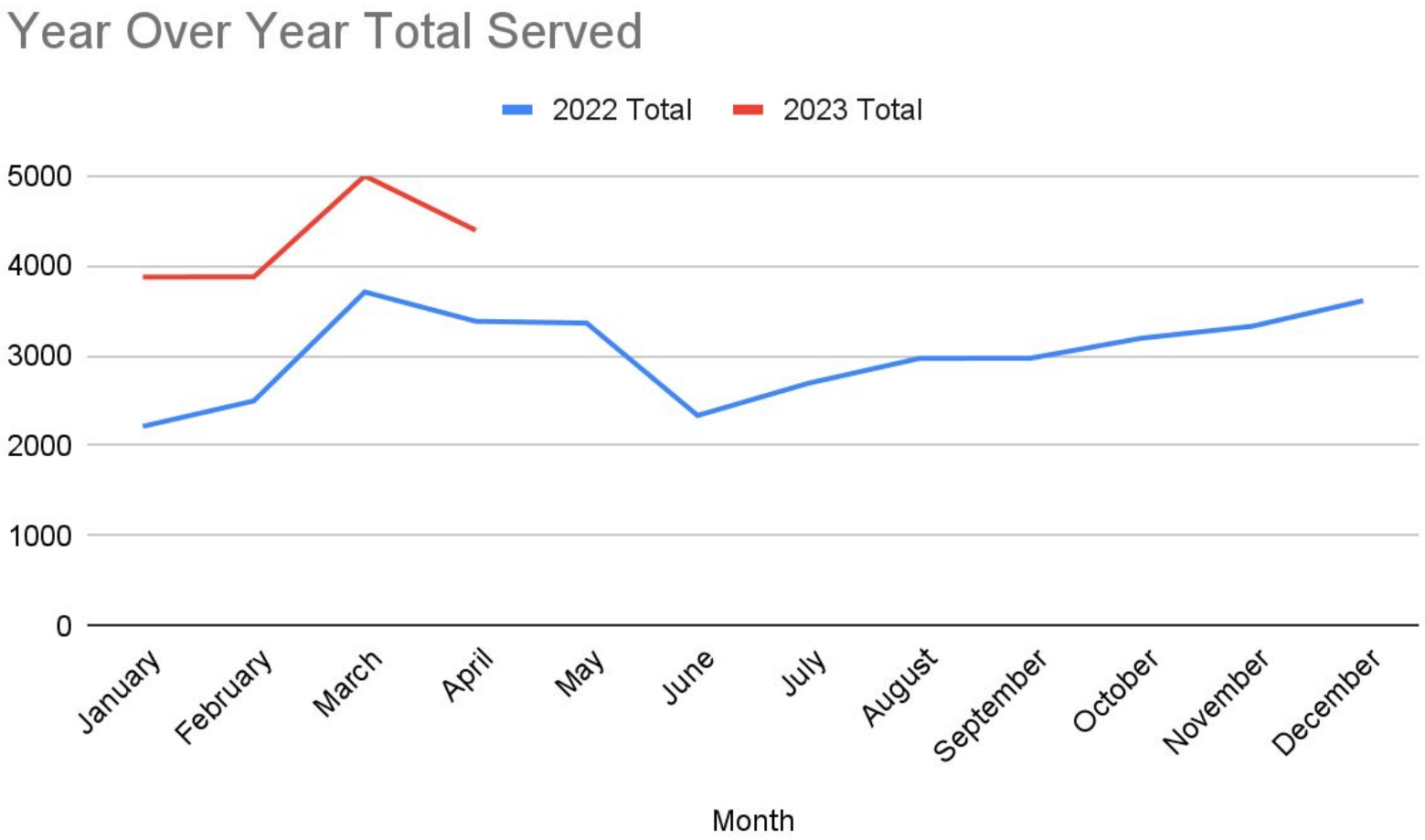


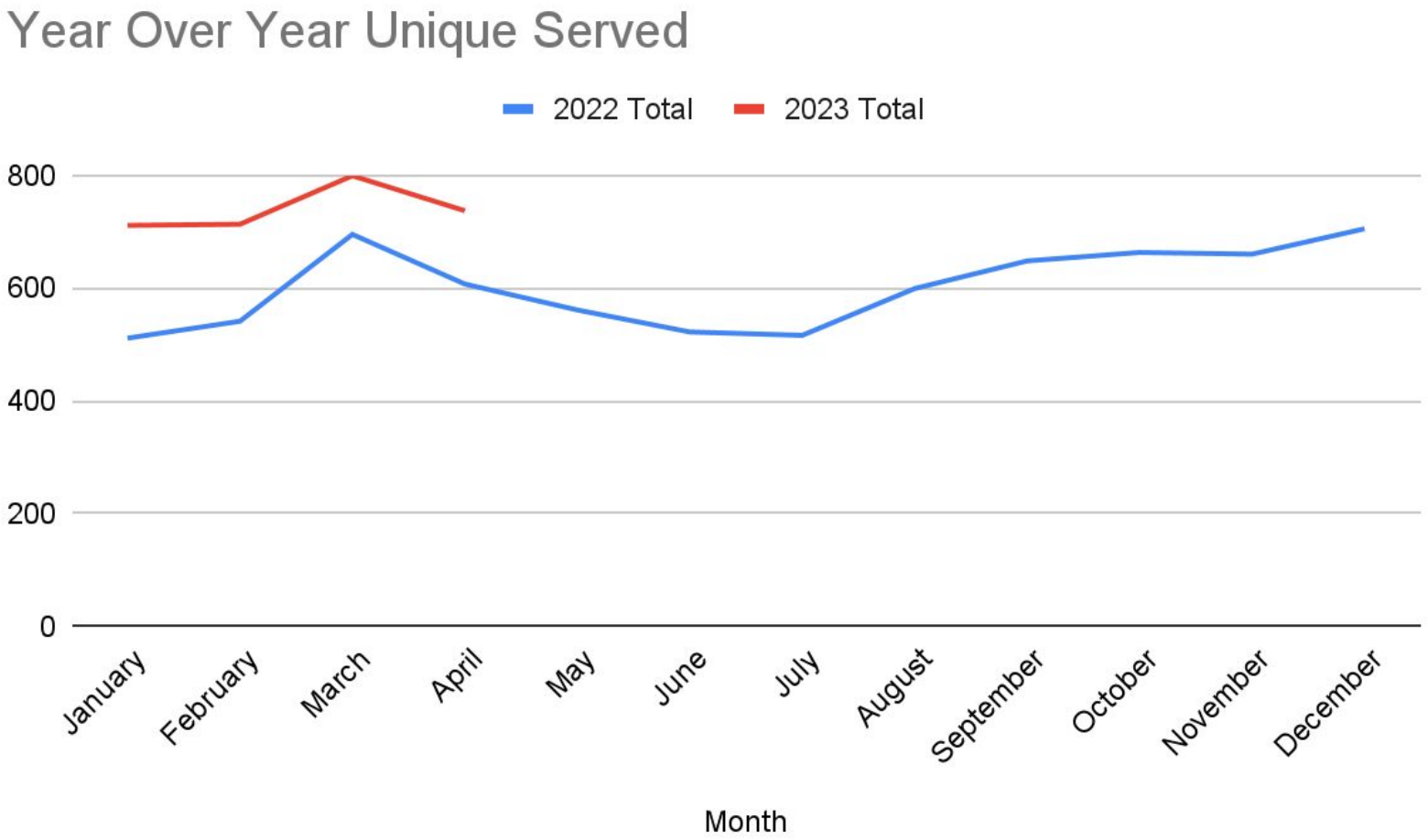
# In Town and Out of Town Participation



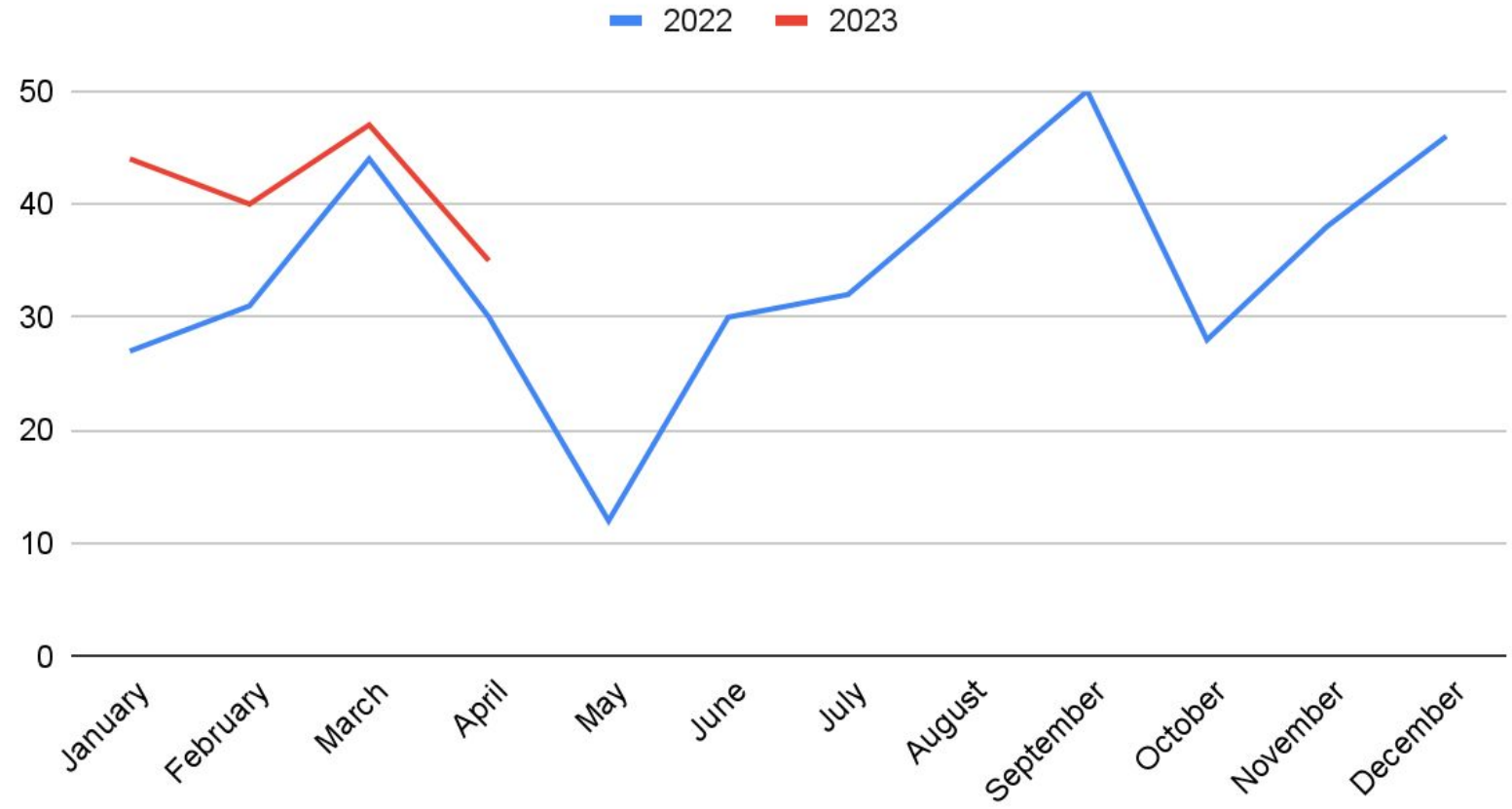
# Female and Male Participation




Year Over Year Total Served
2022 Total
2023 Total
5000
4000
3000
2000
1000
0
January
February
March
April
May
June
July
August
September
October
November
December
Month


Year Over Year Unique Served
2022 Total
2023 Total
800
600
400
200
0
January
February
March
April
May
June
July
August
September
October
November
December
Month

# Year Over Year New Members



# Trending

July 2022 - April 2023

| CATEGORY | DUPLICATED | UNIQUE |
|---|---|---|
| Fitness/Exercise | 10609 | 475 |
| Recreation | 6212 | 486 |
| Social Event | 6044 | 757 |
| Community Education | 2277 | 510 |
| HESSCO | 755 | 121 |
| Cultural Event | 196 | 139 |

*increases across every category both in duplicated and unique except Cultural Event

# Center Update

- Walpole Day - Saturday, May 13th - Thank you to those who provided coverage for our area!
- Senior Self Defense with the Walpole Police Department - additional training offering coming this fall
- Spring Fling Event - held indoors due to 50 degree weather
- AARP taxes concluded
- Volunteer Appreciation Luncheon
- Take Me Out to the Ballgame event with the Bullpen Cop
- Say Cheese Initiative continuing through this week

# Upcoming

JULY and BEYOND

- Coffee and Conversations - George Bird Lasting Legacies, Online and Telephone Scams, Getting Savvy about Senior Living, The War of the Roses with Paolo DeGregorio, A Trip to the Upper Amazon River, How to Maintain Health Resolutions, The Rare World of Reptiles Presentation and Nature Walk with Naturalist, Sourdough Starter for Beginners, Fascinating New World of Artificial Intelligence
- Get the Scoop New Member Social

# Upcoming

SUMMER SCHEDULE TUESDAY NIGHTS:

July 11th - Summer Reading Challenge Launch

July 18th - Minute to Win It Game Night

July 25th - Music and Commercials Lecture

August 1st - GNO Floral Design Class

August 8th - Lions Club BBQ Luau

August 15th - Medicare 101 Lecture

August 22nd - Dinner Show

August 29th - Movie Night “Air”

# Finance Update

Council on Aging Operating Budget

| Total Budget |
|---|
| $43,600.00 |
| **Expenses** |
| $26,886.92 |
| **Balance** |
| $19,198.08 |

| EXPENSES | TOTAL THIS MONTH | TOTAL THIS YEAR | APPROPRIATION | REMAINING | % REMAIN | % USED |
|---|---|---|---|---|---|---|
| Electricity | $ 1,073.84 | $ 7,256.72 | $ 12,000.00 | $ 4,743.28 | 39.53 | 60.5 |
| Water | $ - | $ 1,626.84 | $ 4,000.00 | $ 2,373.16 | 59.33 | 40.7 |
| Equipment and Repairs | | $ 2,829.58 | $ 5,485.00 | $ 2,655.42 | 48.41 | 51.6 |
| Training and Development | $ - | $ 90.00 | $ 1,500.00 | $ 1,410.00 | 94.00 | 6.0 |
| Postage and Courier | | $ 168.28 | $ 400.00 | $ 231.72 | 57.93 | 42.1 |
| Printing and Copying | | $ 96.88 | $ 1,200.00 | $ 1,103.12 | 91.93 | 8.1 |
| Gas & Oil | $ 647.52 | $ 4,607.26 | $ 8,000.00 | $ 3,392.74 | 42.41 | 57.6 |
| Office Supplies | $ 164.44 | $ 5,669.95 | $ 7,000.00 | $ 1,330.05 | 19.00 | 81.0 |
| Travel In State | $ - | $ 296.54 | $ 500.00 | $ 203.46 | 40.69 | 59.3 |
| Due and Memberships | $ - | $ 2,205.40 | $ 3,500.00 | $ 1,294.60 | 36.99 | 63.0 |
| Meetings and Conferences | $ - | $ 570.00 | $ 500.00 | $ (70.00) | -14.00 | 114.0 |
| Miscellaneous | $ 43.85 | $ 206.39 | $ 750.00 | $ 543.61 | 72.48 | 27.5 |
| Office Equipment | $ - | $ 1,263.08 | $ 1,250.00 | $ (13.08) | -1.05 | 101.0 |
| | $ 1,929.65 | $ 26,886.92 | $46,085.00 | $ 19,198.08 | 41.66 | 58.3 |
| *Updated to APRIL 30, 2023 | | ENCUMBERED FUNDS FY22 | $2,485.00 | | | |

# Finance Update

## Council on Aging Operating Budget Formula Grant

| Total ESTIMATED Budget |
|---|
| $30,000.00 |
| |
| **Expenses** |
| $13,299.19 |
| |
| **Balance** |
| $16,700.81 |

| EXPENSES | TOTAL THIS MONTH | TOTAL THIS YEAR |
|---|---|---|
| Supplies | $ - | $ 971.76 |
| Fitness Wellness | $ 846.00 | $ 6,970.98 |
| Repairs and Maintenance | $ - | $ - |
| Equipment/Furnishing | $ - | $ - |
| Facility Maintenance | $ - | $ - |
| Print Copy | $ - | $ - |
| Postage | $ - | $ - |
| Dues and Licenses | $ 90.30 | $ 932.00 |
| Newsletter Printing | $ 283.40 | $ 2,699.45 |
| Conference Education | $ - | $ 190.00 |
| Volunteer Recognition | $ 1,535.00 | $ 1,535.00 |
| Breakfast Program | $ - | $ - |
| TOTAL Utilized | $ 2,754.70 | $ 13,299.19 |
| Remaining | | **$16,700.81** |
| % Remaining | | 55.7 |
| % Used | | 44.3 |

| Formula Grant Information | | |
|---|---|---|
| **Balance Forward from Previous FY** | $ **20,139.94** | |
| **Total FG FUNDING FY22** | $ 59,520.00 | |
| ***FY23 FUNDING TO BE SET AT DONAHUE INSTITUTE ESTIMATES - 7116 seniors in Walpole*** | | |
| Total Estimated FG Funding for FY23 | $ 85,392.00 | ***UPDATED 10/21/2022 EOEA*** |
| Total Estimated Increase in FG Funding in FY23 | $ 25,872.00 | |
| | | |
| Total Estimated FG Salary for FY23 | $ 45,000.00 | |
| Delta Estimate | $ 40,392.00 | |

# Finance Update

GIFTS APRIL 2023

| | GIFTS RECEIVED | |
|---|---|---|
| | $ 50.00 | Gift Walpole Republican Town Committee in memory of R Olson #145 |
| | $ 100.00 | Gift from P. Lyons #4563 |
| | $ 300.00 | Gift W Stein in memory of Jane S Stein #2605 |
| | | |
| | | |
| **TOTAL** | **$ 450.00** | |

| | GIFTS UTILIZED | |
|---|---|---|
| | $ - | Expenses Events |
| | $ 74.76 | Other Expenses |
| | $ 479.15 | Breakfast Café Expenses |
| **TOTAL** | **$ 553.91** | |

| | *OTHER EXPENSES ITEMIZED* | |
|---|---|---|
| | $ 74.76 | Boston Bean Difference |
| | | |
| | | |
| | $ 74.76 | |

| | *EXPENSES EVENTS ITEMIZED* | |
|---|---|---|
| | $ - | |
| **TOTAL** | **$ -** | |

| | *BREAKFAST CAFÉ EXPENSES ITEMIZED* | |
|---|---|---|
| | $ 322.25 | Breakfast Difference March |
| | $ 156.90 | Breakfast Reimbursement to Deb for additional items specific for April Break |
| **TOTAL** | **$ 479.15** | |

| GIFT ACCOUNT INFORMATION | |
|---|---|
| $ 15,679.53 | PREVIOUS BALANCE |
| $ 450.00 | MARCH GIFTS (+) |
| $ 553.91 | GIFTS UTILIZED (-) |
| $ 15,575.62 | GIFT BALANCE |

# Old Business

# New Business

- Walpole Housing Authority Update
- Master Plan Update
- Friends of Walpole Elders
- Select Board Update
- Formation of the Nominating Committee
- Town Election June 3rd
- Topics and Speakers for Upcoming Meetings
    - Brendan Croak - Recreation Department, June
    - “Anatomy” of the past year and looking ahead
- Discussion and Vote on Summer Schedule

# Open Forum

# NEXT MEETING

June 22nd at 10:00AM