

Walpole Cultural Council
Meeting Minutes for 10/28/2019

Time: start 7:00 PM; end 8:30 PM

Place: Walpole Public Library

Present: Mimi Connell, Chris Weylman, Mary McNamara-Cullinane, Kari Denitizio, Lynne Chiodo, Judy Waxman and Barbara Freedman

- Judy and Barbara from the Sharon Cultural Council joined members of the Walpole Cultural Council in this meeting.
- The direct grant pilot program was discussed and Judy and Barbara suggest that we contact the grantees in multiple ways, including email, letter and phone calls.
- They explained the direct grant process timeline as follows: notification of grant award, submission of W-9 form and sign grant recipient agreement within four weeks and then funds will be dispersed.
- Judy and Barbara reviewed some of the benefits and pitfalls that they have found with the direct grant program, most notably is the difficulty in persuading grantees to submit the required documentation after the performance has been completed. The scenario of what to do when funds have been distributed to a grantee and then a performance does not take place was also discussed.
- The group then considered the possibility of holding a regional grantee reception. The logistics and feasibility were discussed, as was cost, venue, time of year, refreshments, entertainment and towns to include. A decision was made to reach out the our MCC representative for advice and to continue to have group discussion among Sharon and Walpole Cultural Councils for planning.
- After Judy and Barbara left, the Walpole members discussed the option of retaining 15% of the budgeted funds to use on a special project. Some ideas for what that special project might be were brainstormed. The discussion was tabled for the night so that Chris can look into whether or not this is even a possibility for this grant cycle.
- Meeting adjourned at 8:30.
- Next meeting scheduled for 11/6/2019.

MINUTES APPROVED 11/6/19