

JOB TITLE: Special Motor Equipment Operator
DEPARTMENT: D.P.W.

GRADE: W-4
DATE: July 2012

ESSENTIAL FUNCTIONS:

Functions as a member in overall municipal team to ensure effective and efficient municipal operations.

DEFINITION:

Manual work requiring specialized skill in the operation of heavy automotive equipment of considerable weight and complexity; related work as required.

SUPERVISION RECEIVED:

Works under the direct supervision of the Superintendent, Assistant Superintendent and/or Foreman and the general supervision of the DPW Director.

SUPERVISION EXERCISED: None

DISTINGUISHING CHARACTERISTICS:

Works under general department supervision following departmental rules, regulations and policies; requiring the ability to plan and perform operations to complete assigned task or tasks according to prescribed time schedule, but referring unusual problems to superiors.

Performs routine or standardized work which involves choice of action requiring the application of established rules and procedures that may affect the quality, accuracy or utility of results.

Work occasionally involves contact with other personnel beyond department of a routine nature for purposes of giving or obtaining pertinent information to complete work assignments. May be called upon to check, instruct or advise another employee as to how to accomplish a certain task.

Errors of omission or commission may result in substantial cost due to inaccuracies in performing certain tasks and the failure to maintain the desired standard of a major municipal service, damage to equipment or waste of materials.

Proper maintenance of equipment is essential, e.g. when equipment is not running properly, it should be brought to the attention of immediate supervisor, who will then confer with the Vehicle Maintenance Superintendent to schedule maintenance for said equipment.

Performs labor incidental to the work of operating assigned equipment or other laboring tasks or perform duties of Heavy Motor Equipment Operator or Motor Equipment Operator.

DESIRABLE QUALIFICATIONS:

Training and Experience: Work requires high school graduation plus two years of training - technical school or on-the-job equivalent; two years of experience in the operation of heavy automotive equipment; or any equivalent combination of education and experience.

Knowledge, Abilities and Skills: Considerable knowledge of the varied equipment involved. General knowledge of hazards and safety precautions involved in operating heavy motor vehicles. Demonstrated skill in operation of equipment.

SPECIAL REQUIREMENTS:

Possession of Class A operator's license issued by the Registry of Motor Vehicles.

Possession of Special License issued by the State Department of Public Safety to operate automotive or hoisting equipment, street sweepers, backhoes and front-end loaders owned by the town and assigned to the Department of Public Works.

EXAMPLES OF WORK:**HIGHWAY:**

Considerable experience in construction and maintenance related to all types of work involved with the maintenance of public roadways, sidewalks, drains, installation of fences and traffic signs.

To operate street sweeper, it will be mandatory for employee to perform routine maintenance and minor repairs to sweeper, i.e. changing air and oil filters and changing the main and side brooms, as needed; in addition, the machine should also be washed and greased daily when in use.

Operates automotive units spreading sand and or/chemicals to alleviate ice road conditions and to plow and/or remove snow.

PARKS & CEMETERIES:

To operate street sweeper for Parks and Cemetery parking lots and roadways, it will be mandatory for employee to perform routine maintenance and minor repairs to sweeper, i.e. changing air and oil filters and changing the main and side brooms, as needed; in addition, the machine should also be washed and greased daily when in use.

Operates automotive units spreading sand and or/chemicals to alleviate ice road conditions and to plow and/or remove snow.

Excavation of cemetery graves for burials throughout the year when needed for the cemetery department.

Special Qualifications: (including Special Qualifications on Page 1)

Massachusetts Pesticide Applicator's License required. (Must be obtained within 6 months of appointment)

SEWER & WATER:

In accordance with established policies and procedures;

Working knowledge of sewer and water distribution piping systems.

TOOLS AND EQUIPMENT USED:

Heavy and special hydraulic hoisting equipment, i.e. front-end loaders and backhoes, large capacity dump trucks, (over 30,000 GVW), 10-wheelers and triaxles, graders, rollers, street sweeper with self-contained front-end loader, heavy construction and maintenance equipment, truck and low-bed trailer combination for transporting mobile or stationary equipment units with trailer units, (in excess of 6,000 GVW). Hand and power tools, Telephone, communication radio

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disability to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high precarious places such as roofs, also in trenches and/or confined spaces using appropriate safety equipment and procedures. The employee may occasionally be exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. Appropriate safety precautions should be used to protect self and other employees from any danger.

The noise level in the work environment is usually loud.

New: October 1976

Revised: July 1997

Revised: June 1999

Revised: April 2006

Revised : July 2012