



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Robert Damish, Sheila Harbst

Board of Trustees Meeting

April 16, 2019

Trustees Present: L. Czachorowski, R. Damish, S. Harbst, D. McElhinney, B. Oremland

Library Director Present: S. Genovese

1. Call to Order:

- a. Meeting was called to order at 7:10 PM by D. McElhinney with 3 members present: D McElhinney, R. Damish, B Oremland. Lois Czachorowski and S.Harbst joined the meeting at 7:25 PM.

2. Review of Minutes for March 19, 2019 meeting. Minutes were approved by a 3-0-0 vote.

3. Reports:

a. Library Director:

- Ten printer cartridges for our public printer were received as a donation by another library.
- A Library Clerk recently gave notice. The job has been posted with an April 25 application deadline.
- Derek Rivers, a Patriot player, read at children's story time on Thursday, April 11. His appearance was unsolicited, the Patriots contacting the library just a few days prior. Sal posted the event on Facebook. There were 30 attendees.
- The Finance Committee re-discussed children's library programming at their recent meeting.
- A WiFi failure occurred during a changeover to the OCLN Network. The Walpole Library will return to our prior WiFi system until the problem is rectified. OCLN IT Dept will come and review.
- Children's Programs are being publicized via the Hometown Weekly which has been very supportive, at times sending a reporter for more details. Facebook, too, has proven to be an effective medium.

b. Friends of the Library:

- Katie Kourtis, representing the Parent Advisory Board, has joined the Library Friend's Board.
- The Big Y supermarket is selling re-usable bags with \$1/bag being donated to the Friends.
- Recent large attendance at Friend's events prompted review of fire code capacity for the Community Room: 212 standing. The room can hold 120 chairs.

c. Endowment Committee:

- The Restated Trust has been signed and notarized.

4. Action Items:

a. Endowment Invoices

- There were no new Invoices this month.

b. AWE Learning Company

- Purchase of two Early Literacy Stations, Bilingual Spanish, was approved for a cost not to exceed \$7,000 by a 5-0-0 vote. These Stations will be used in the Children's Room.

5. Old Business:

- a. Update on Children's Room programs and activities
 - Train table, puppet theater, and wooden puzzles are now in use.
 - Children's librarian is scheduling suggested performers.
 - Sal and Kara will continue to work with the Parent's Advisory Board on children's programming, fundraising, and purchase of activity materials.

6. New Business:

- a. Report on field trips to Norwood, Norfolk, and Dover libraries by Sal, Deb, Lois, and Sheila
 - Many interesting tips were learned, including:
 - 1. additional toys and activity in children's room are to be celebrated,
 - 2. establishing programming budgets is helpful,
 - 3. variations in staffing responsibilities, by town, have an impact on programming,
 - 4. children's time sensory activities like "Super Awesome Fun Time" are popular,
 - 5. A wide variety of lendable items are made available.
- b. Report on Automatic Renewals
 - Rollout is in progress.

7. Adjournment:

- a. Meeting was adjourned at 8:55 PM.

Next meetings scheduled in 2019: May 21, June 25. Trustees will make a decision in June on whether to meet in July and/or August.

Submitted by L. Czachorowski, May 5, 2019