



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Robert Damish — Chairman

Helen A. Connor - Secretary

E. Hunt Bergen

Helen B. Howard

David J. Wildnauer

Trustees Present: H. Bergen, H. Connor, R. Damish, H. Howard, D. Wildnauer
Library: S. Genovese

1. Next meeting dates set for Jan 19, Feb 9, and Mar 8.
2. November 24 Trustee meeting minutes approved 5-0-0.
3. Director's Report:
 - a. Proposed budget submitted for upcoming fiscal year and to be reviewed.
 - b. The Library received MBLC certification and the reward is just over \$26,000 and it will be deposited in the Library's State Aid account.
 - c. The Library received a gift a for \$700.
 - d. Front door needed to be repaired and manual adjustments have been needed to regulate temperature. Sal to contact Facilities.
4. Old Business:
 - a. Library will not pursue parking lot signage.
 - b. New tables for Pinnacle Room have arrived.
 - c. Library internet was upgraded and is working more efficiently.
 - d. Protocol for artwork signage still needs to be reviewed.
 - e. Trustees reviewed proofs for additional Library signage.
 - f. Strategic Planning: Sal to set meeting dates and assemble a focus group.
5. New Business:
 - a. Sal is exploring a possible software upgrade.
 - b. Board reviewed Board of Library Trustee submission for Annual Report. Sal to submit changes for Board to give final approval.
 - c. The Board was saddened to hear of the recent passing of two of the Endowment Board Trustees, Jim Manninen and Robert MacDonald. Discussion regarding potential appointments to fill the open positions and how to address signatory process with Betro and Company, P.C. and Janney Montgomery Scott LLC. Sal has contacted the Endowment Board members and requested approval to move forward with the dispersement.
6. Meeting adjourned at 7:30pm.

Submitted by H. Connor, December 15, 2015.