



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Robert Damish, Sheila Harbst

Board of Trustees Meeting December 17, 2019

Trustees Present: L. Czachorowski, R. Damish, S. Harbst, D. McElhinney, B. Oremland

Library Director Present: S. Genovese

1. Board of Trustees Meeting was called to order at 7:04 PM by D. McElhinney.
2. Minutes for November 19, 2019 meeting were reviewed and approved by vote of 4-0-0.
3. Reports:
 - Library Director:
 - Interviews for a new library clerk, to replace a retiree, are being conducted with anticipated start date of January 7, 2020.
 - The first session of a new program, Baby and Toddler Jam, was a success with 36 participants. Going forward, it will be scheduled for alternating Fridays, January through June.
 - A play kitchen set has been purchased and installed in the Children's Room.
 - Games are being researched for purchase, to be used in Saturday drop in programs, school vacation weeks, and as items for a Library of Things program.
 - The new server will be installed before the end of 2019. It will provide redundancy with duplicate domain controllers.
 - Purchase of new software for Microsoft office is anticipated but on hold while pricing out options. The current version is outdated, with limited access to the internet and slow processing speed.
 - Town reports are due on Friday, January 17, 2020. Sal will write the Library report and submit to the Trustees for review.
 - Library Friends:
 - Friends' Annual Meeting, scheduled for December 2, with Tamarah Green, Executive Director of Walpole Media TV as the speaker, was postponed due to weather. It will be rescheduled after January 1.
 - Endowment Committee:
 - No new report.
4. Action Items:
 - Endowment Fund Invoices for a total of \$1,554.00 were approved by a vote of 5-0-0. These invoices included:

<u>Vendor</u>	<u>Invoice Amount</u>	<u>Description</u>
-World Book, Inc	\$999.00	WB Encyclopedia 2020
-The Economist	\$445.00	Three-year subscription (save \$120)
-Amy Kaufman	\$110.00	January Baby and Toddler Jams
Total Expenditure	\$1,554.00	

- State Aid will fund the Thin Server as well as a new printer for public use (Connection VersaLink C400/DN Color printer for \$399.00)

5. Old Business:

- Installation of Electric Vehicle (EV) Charging Stations at the Walpole Library continues to be under consideration.
- Walpole Town Counsel advises against establishment of a Photography and Filming Policy.
- Discussion of FY2021 Proposed Library Budget included addition of a 16 hour/week Children's Programmer position, (4 hours/day, 4 days/week).

6. New Business:

- T-Mobile Hot Spots could be made available through a "Library of Things" program, a device that allows a user with internet access to have cell service. Other ideas for Library of Things offerings are sought.
- Everbright, a device that invites dynamic art, was introduced as a possible interactive installation. Purchase to be discussed with the Library Friends.

7. Adjournment: Meeting was adjourned at 8:25 PM by vote of 5-0-0.

Next scheduled meetings are January 21, 2020, and February 18, 2020.

Submitted by L. Czachorowski, January 6, 2020