



## WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Marion Rosoff Encarnacion,

Jennifer Marciello

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### Library Board of Trustees Meeting February 15, 2022

The February 15, 2022 meeting of the Library Board of Trustees was held with members participating remotely via Zoom. Public Forum Login information had been posted as being available by contacting the Library Director.

Trustees Present: L. Czachorowski, D. McElhinney, B. Oremland, J. Marciello, and M. Rosoff Encarnacion

Also Present: Library Director S. Genovese and Assistant Director M. Riportella

1. The Board of Trustees Meeting was called to order at 7:03 PM by D. McElhinney.
2. Minutes for January 18, 2022 meeting were reviewed and approved by vote of 5-0-0.
3. Reports:
  - Library Director:
    - OCLN is now making available Overdrive audio and e-books in multiple world languages. These languages include: Portuguese, Chinese, German, French, Italian, Spanish, and Russian. Additional languages may become available in the future. Local libraries will be charged for this service only as used by patrons.
    - The MBLC has approved the 2022 library waiver for Walpole. The FY2023 library budget, as reviewed and approved at the February Finance Committee meeting, will necessitate application for a waiver again in 2023.
    - The Teen Advisory Board has drawn up an Amazon wish list to offer guidance in the making of book donations to the library. They plan to make this wish list available to school parent groups and others interested in contributing to the library's young adult collection.
    - The Walpole Library will be joining Norwood, Westwood, and Dedham libraries in sponsoring a Joint Zoom Program on The Life and Times of Saint Patrick. The \$50 cost, per library, for participating in this program will be paid by the Friends of the Walpole Public Library.
    - A trial run of the new Walpole WOWbrary newsletter, with notices of library events, new books, etc. will be posted on Facebook and Instagram on Saturday, Feb 19.
  - Friends of the Library:
    - Programs continue to be well received though with light attendance due to COVID restrictions. Hopes are for a return to more robust programming in the fall.

- Walpole Library Parent Advisory Board:
  - The Parent Advisory Board will meet on March 9 to plan spring programming.
- Endowment Trust:
  - The Endowment Trustees reported a rebalancing of the Endowment fund investment accounts. These will be re-evaluated in the fall.

4. Action Items:

- An invoice was submitted for payment of \$200 to fund a library sponsored program, All Rise, featuring court reporter Diane Godfrey and WBZ co-host Jordan Rich. Trustees approved the payment by vote of 5-0-0.
- Two quotes from ELM USA were presented for purchase of an ECO Auto-Smart Disc Repair System with Blu-ray Repair Mode: a refurbished system for \$3,045, a new system for \$4,545. Warranties were the same for both machines. Trustees approved purchase of the refurbished system by vote of 5-0-0.
- An Expenditure Authorization Policy, to include funds of the Municipal Budget, State Aid, Library Gift Accounts, Revolving fund, Library Trust funds, and the Walpole Public Library Endowment Trust, was approved by vote of 5-0-0.

5. Old Business:

- Scope and quote for an EV Charger Installation Project, submitted by Commonwealth Electrical Technologies, was reviewed. This project would involve installation of Charge Point Dual Port Bollard Networked EV Charging Stations (4 stations, 8 ports) with a net customer cost of \$11,293. Since this quote was submitted in May 2021, a new quote will be requested. The expense of the project will be met by use of the library's Green Incentive Fund. The MBLC has deemed the project to be an appropriate use of this fund. Once approved by the Trustees, this project could move forward during the summer months.
- Redesign of the library web site is advancing with incorporation of the new logo and further development and testing of the web page. The Trustees were pleased by a "first look" presentation of the web page.

6. New Business:

- Sixteen library security cameras, now in place, are beginning to age (installed 10 years ago with building of the new library). Updated cameras could provide new features including a count of people entering the library and integration of the police in viewing. At a cost of approximately \$1500 each, strategic replacement of just a few cameras might be advisable. This will be considered at a future Trustees meetings.

7. Meeting was adjourned at 8:10 PM by vote of 5-0-0.

Next meetings of the Library Trustees: 3-15-22, 4-19-22, and 5-17-22. The March meeting site will be determined by community COVID levels and a Select Board advisory.

Submitted by L. Czachorowski,  
February 26, 2022

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