



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Robert Damish, Sheila Harbst

Board of Trustees Meeting

January 15, 2019

Trustees Present: L. Czachorowski, R. Damish, S. Harbst, D. McElhinney, B. Oremland

Library Director Present: S. Genovese

1. Call to Order:

- a. Meeting was called to order at 7:00 PM by D. McElhinney.
- b. Minutes for Nov 20, 2018 meeting were discussed and approved, 5-0-0.

2. Reports:

a. Director's Report:

- The FY2020 Library Budget will include funding to extend hours of operation by ½ hour per day, starting in September 2019. The library will open at 9:30 AM, six days per week.
- The Aldrich Astronomical Society has donated a telescope to the library. Obtained through a grant from Mathworks, the telescope will be available for borrowing by library patrons.
- During a systematic check on library lighting, some sensors have been reprogrammed, resulting in improved lighting.
- A new Event Monitor has been installed at the Circulation Desk. A second monitor will soon be in place at the Reference Desk.
- The new Council on Aging (COA) building is now open. Shelves for the lending library at the COA have been stocked with books, DVDs and CDs. Coincident with the COA opening, library room use is up, parking lot use has decreased.
- Plans for book purchases and a plaque in honor of Beverly Marston are in process. The Walpole Junior Women's Club will be invited to review those plans at the February Trustee's Meeting.
- Video cameras in the Young Adult Department and the periodical room, currently off-line, will be repaired.

b. Friends of Library Report:

- The Library Friends will be receiving a \$15,000 gift from the Middlesex Savings Bank.
- The Friends requested that a plaque, recognizing the St. George painting, be placed in the Walpole Room. Sal will obtain this plaque.

c. Endowment Trust Report:

- Susan Brown will be reappointed as an endowment trustee.
- A system of disbursement of endowment funds will be established, maintaining the available balance above a set threshold.
- Endowment Trustees will be reviewing Trust documents, bringing them up to date with current practices.

3. Action Items:

- Payment, from Endowment Funds, of an Invoice for Barron's periodicals in the amount of \$239.88 and Comprise printing and timing software in the amount of \$1626.00, for a total of \$1865.88, was approved by a vote of 5-0-0.
- The re-appointment of Susan Brown to another five year term as Endowment Trustee, ending in December 2023, was approved by a vote of 5-0-0.

4. Old Business:

- Elimination of fines for children's and young adult's books will be initiated in July of 2019.

5. New Business:

- Legislative Breakfast meetings, sponsored by the Massachusetts Board of Library Commissioners, will be attended by Deb McElhinney on January 25 in Foxborough and by Sal Genovese on Feb 8 in Sharon. S. Genovese will be a speaker at the Feb 8 meeting.

6. Adjournment:

- a. Meeting Adjourned at 8:10 PM.
- b. Next meetings scheduled in 2019: February 12, March 19, April 16.

Submitted by L. Czachorowski, January 26, 2019